

**Minutes**  
**ECCNA, INC (AB)**  
**APRIL 5, 2010**

- I. OPENING MEETING (MOMENT OF SILENCE/SERENITY PRAYER)
- II. APPROVAL/CHANGES TO AGENDA
- III. ROLL CALL/RESIGNATIONS/VACANCIES (Quorum = 7)

PRESIDENT: Lisa (Absent)	DIRECTOR:
VICE-PRESIDENT: Terry (Absent)	DIRECTOR:
SECRETARY: Kevin (Present)	DIRECTOR:
CFO: Vacant	DIRECTOR:
DIRECTOR: Al (Present)	DIRECTOR:
DIRECTOR: Jimmy (Present)	
DIRECTOR: Steve (Absent)	
DIRECTOR: Elizabeth (Present)	
DIRECTOR: Jeff (Present)	
DIRECTOR: Kermit (Absent)	
DIRECTOR: Bo (Present)	
DIRECTOR: Lester (Present)	
HOST CHAIR: Tom (Present)	
HOST VICE CHAIR:	

- IV. OPEN FORUM: None
- V. MINUTES - READING/CHANGES/APPROVAL: Minutes Approved
- VI. REPORTS:

- PRESIDENT – Read by Kevin; Tom – questioned if any of the members present were the one who sent the email – all stated they did not do so (written report attached)
- CFO – Read by Kevin (written report attached)
- AD HOC COMMITTEES (POLICY) - None
- HOST COMMITTEE – Tom – in minutes and new business with exception of registration chair unable to make 3 of last 4 meetings. Elizabeth – Did Vito ever give a jewelry bid to Host? Tom- No (written report attached)

VIII. NOMINATIONS/ELECTIONS

- CFO – Kevin / Al – nominations closed –passes no opposition
- Secretary - No nominations
- Director Application – Jim Brady (Withdrawn)

- Requested to have Steve contacted about his involvement

## IX. OLD BUSINESS

- East Coast Regions – Lester Motion to add OH, WV, AL – no second
- Revised Budget – Described by Kevin – Lester questioned Vitos statement of missing money Tom – money deposited into local account
- Local Registrations - \$25 local registration Tom – sold 4 already Jeff – space coast convention attendees interested

## X. NEW BUSINESS

- Auction Items – Tom – **auction chair petitioning AB for one item for the auction**
- Vendor for Jewelry – Golden Touch Bo / Tom No opposition Passes
- Vendor for other Merchandise – Basic Stuff for you Tom / Elizabeth No opposition passes
- Vendor for t-shirt printing – East Coast T-Shirts Tom / Lester No opposition passes
- Convention Speakers – Tom – per policy committee is behind timeline only looking for two speakers – we do not have any – wishes to refer speaker to AB for selection
- Motion to have the responsibilities for getting Friday and Saturday speakers taken by the AB not requiring the tapes and without cost Tom / Al passes
- Motion to have the programming liaison as a chair of speaker selection ad hoc Tom / Al passes
- Motion to vote on Saturday night speaker as Bo S Al / Kevin no opposition Tom - abstains
- Bids and Pre-Registration for ECCNA 15 – Al – Sunday ASC will determine – bid to Kevin before 04/24/10
- Motion to accept deposits for ECCNA 15 at a minimum of \$50 Tom / Lester No opposition
- Lester – what area is submitting a bid? Elizabeth – United Shoreline Area CT
- Motion to accept Tape to Tape since 3<sup>rd</sup> bid received Tom / Elizabeth No opposition
- Lisa needs to sign all approved bids so they are locked in.
- Next Meeting - 05/03/10 7PM – Elizabeth unavailable

## IX. CLOSE MEETING (SERENITY PRAYER)

**ECCNA, INC.**  
**PRESIDENT REPORT**  
**APRIL 5, 2010**

I am sorry that I am not able to be with you all on the conference call. My daughter and I are on our way back from Washington DC. I hope you have a great meeting and look forward to hearing all about it! I have been very busy as your new President. I am sure many of you are aware of that by all the emails that have been sent. I have also had the opportunity to talk to with several of you over the phone. Thank you for taking the time to speak to me. If I missed talking with you, I will try you again soon.

Below is a list and explanation of some of the items that I have worked on over the last few weeks:

- Letter and flyer was sent to regions. There was a total of 23 letters sent out. Thanks to Al for helping. I have created a list of states and regions on the East coast. Kevin has a copy to send to everyone.
- Prepared Agenda for meeting and sent to all for review and input
- Appointed Kevin as interim CFO (Kevin and I have had several phone calls and emails regarding the status of the checkbook, accounts, reports, etc)
- Discussed contracts with Tom. We will be working on this more closely after I return. Most of the deadlines are within weeks of the convention, however, we do need to finalize the meeting space contract and put down a deposit. We will also be working on acquiring insurance for the event (required by the facility).
- Begin working on creating a detailed contact list for all AB members (still need info from Steve and Terry). Once I get all the information I will send a copy to everyone. This will not be posted on the website.
- Prepared and submitted AB report to the Host Committee
- Made contact with Jim Brady regarding his application for the AB. Unfortunately he received copies of the emails that were being sent around and did not want to get involved with the AB when there is conflict. He withdrawn his application. He did ask me to hold his information and that if the person who started sending the emails resigned from the AB he would reconsider serving.
- Made 1,000 copies of the flyer and had them hand delivered to the Georgia Regional meeting on March 13. Our letter was read on the floor and the flyers were distributed. I would like to request reimbursement for the cost to print the flyers. Total was \$37.45. Copy of receipt is attached.
- Sent out update to all AB responding to concerns voiced by resigned AB members.

Unfortunately, I have not been able to give any time and attention to the Bylaws. I will have a revised draft to present at our next meeting. Please let me know if you have any questions or concerns. Thanks for supporting me in my new position!

**Submitted by: Lisa S.**  
**Date: March 31, 2010**

CFO Report – 04-05-10

Present Balance in the AB account: 4,349.27  
Present Balance in the Host account: 1,759.19  
Present Balance in PayPal: 546.88  
**Total Balance: 6,655.34**

630.13 in PayPal receivables

March AB transactions:

245.00 in Reg and Merchandise

2,000.00 from PayPal

1,000.00 check to FGCU for room deposit

- The books have been reconciled to bank statements from the initial ledger in July 2008 to present to the penny.
- Where the information is available the income and expense has been broken down into revenue streams and budgeted expense groupings. A combined allocation should be done with the Host treasurer to get a final budget vs actual report at the end of the convention.
- Online statements have been activated so we have a full archive at Chase of all activity.
- I am checking with previous holders of the books to find a booklet of checks that are not in the sequence. If I am unable to determine the situation I will work with Chase.
- A receipt book has been implemented to handle all future cash or check handling.

Thanks,  
Kevin

## ECCNA 3/15/10 AB Special Meeting Skype Meeting 7PM

Tom, Vito, Al, Kevin, Lisa, Terry, Elizabeth, Bo, Jeff, Lester  
Dan

Terry - moment of silence

- agenda to open floor to Dan

Dan – Does not wish to rescind resignation

Lisa - Questioned if resignation was for president or board

Dan - From board - too much personal conflict

Terry - open floor for nominations

Jeff / Kevin - nominated Lisa

Lisa - would like to know Terry's position

Terry - would be from board's advantage to have someone closer to the site

Tom / Lester motion to close nominations

Nomination for Lisa passes.

Lisa is President

Kevin requested to meet with Dan and procure checks.

**From:** "vitona@earthlink.net" <vitona@earthlink.net>

**To:**

**Sent:** Mon, March 15, 2010 11:29:25 PM

**Subject:** resignation

Dear Board members,

After the events of last night's board meeting I can no longer serve on the board with good conscious. Nobody ask the chair his reason for resigning although six members knew of the reasons and those who did not we're not interested. I came to serve on the AB because I believed in the ECCNA. The purpose of the AB was to eliminate the problems of past ECCNA's. I am resigning for the same reasons the chair resigned. Here are the reasons 1. The ECCNA host minutes reflects vote that happened and in fact did not happen. I have spoken to host members who will verify that. As a matter of fact Kevin was there as an observer at their meetings. 2. All their proceeds from fund raisers were to be deposited in AB account this was not done from last fund raiser \$1300.00 and is not still in AB account. The excuse was they lost deposit slips however the account number could be had by a number of AB members and could be put on a blank deposit slip pick up at bank branch. It is violation of policy and mentioned at last regular AB meeting by chair and nobody said anything. 3. AB members who are on host committee and who vote there also vote on same issues on AB. Obviously conflict of interest. 4. At last night's special meeting members of the Host committee were put on AB policy committee. Where is the autonomy of the AB. Next a host committee member will be AB Treasurer. These are my reasons for resigning and cannot in good conscious stay on committee. If it is not practical it is not spiritual and when I put my head on my pillow I must be ok with the God of my understanding. Consider this my official letter of resignation and place in AB minutes ..... In loving service Vito L

ECCNA 14  
 darlalindsay@comcast.com  
 Darla  
 239-910-3315  
 Mar. 25, 2010

# QUOTE



Qty.	Stock#	Description	Cost P/p	Ext. Price
144	Gildan 2000	6.1 oz. white T-Shirts 1 color left crest 2 color back		
	Gildan 2000	white T-Shirts 1/2 color imprint 8 S, 20 M, 53 LG, 53 XL	\$3.75	\$502.50
	7	XXL	\$4.75	\$33.25
	3	XXXL	\$5.75	\$17.25
1		art	\$25.00	\$25.00
3	screens	(1 free)	\$10.00	\$20.00
		<b>TOTAL</b>		<b>\$598.00</b>
15	Gildan 2000	black/navy T-Shirts 1/1 colors white ink 12 LG 3 XXL	\$7.00 \$8.00	\$84.00 \$24.00
2	screens	(1 free)	N/C	
		<b>TOTAL</b>		<b>\$108.00</b>

**Thank you for your inquiry Quotes are valid for 45 days.**

**Darlene - 954-673-2654      dar1192@earthlink.net**

Imel Enterprises, LLC dba  
**Basic Stuff 4 U**  
Outside Vendor Contract NA WSO #SPD20805

P. O. Box 2541  
Columbus, IN 47202  
Phone 812 371-9369  
[www.basicstuff4u.com](http://www.basicstuff4u.com)  
[info@basicstuff4u.com](mailto:info@basicstuff4u.com)

Date: \_\_\_\_\_  
Convention Name: \_\_\_\_\_  
Convention Committee Name: \_\_\_\_\_  
Convention Dates: \_\_\_\_\_

Dear Committee Members,

Basic Stuff 4 U would like to submit the following proposal for your convention:

In consideration of being accepted as the specialty items vendor at your event, we agree to donate the following percent based on sales as follows:

Sales	Percent
\$1,000 or less	10%
\$2,000 or less	15%
\$3,000 or less	20%
\$4,000 or more	25%

If possible we would like to be located in a highly visible area near the main speaker and meeting rooms.

*We need to have access to a secured room to store our products during non-selling hours.*

*We will need an electrical outlet for our cash register, a phone line connection for our credit card processor, waste basket and will need 4 - 6 tables for display.*

One of the corporate partners or our representative will be the sole vendor of our merchandise throughout the event.

We assume all responsibility for loss or theft of any of our products during the event. We also carry liability insurance.

Basic Stuff 4 U creates unique NA related items to enhance your convention and offer new and different items for attendees. We offer "Basic Cafe" and other exclusive apparel lines. We offer candies, key tags, leather products, serenity fountains, totebags, bookmarks, medallion holders, buttons, pens, sunglasses, watches and more. Periodically check our website for new products being developed within our industry. All products are guaranteed to be of the highest quality.

Please fill out the contact info at the top of this form, print and sign and mail a copy of this contract to: Basic Stuff 4 U, P. O. Box 2541, Columbus, IN 47202 if you would like us to attend as outside vendors at your convention or fax (812)546-0405.

Convention Acceptance Signature  
Date \_\_\_\_\_

Mark Imel or Teri Sgambelluri  
BasicStuff4U Date \_\_\_\_\_

While we would like to attend every convention it may not be possible due to scheduling problems. Please consider this a valid contract after it is signed by Basic Stuff 4 U and returned to you.



Golden Touch Design  
Johnny & Jeannie Ortiz  
220 Taylor Street  
Staten Island, NY.10310  
(718) 816-0532  
(917) 771-3126  
[www.goldna1.com](http://www.goldna1.com)

To: The East Coast Convention Committee,  
The following contract has been entered into by Golden Touch Designs jewelry located in Staten Island, N.Y This agreement legal and binding and is executed on \_\_\_\_\_ We agree to attend your event date June 25-27, 2010 to provide jewelry, Key Chains, leather book covers, T-shirts, and special items for sale that are decorated in accordance with the W.S.O Intellectual Property Trust, with the NA Logo. We agree to open only during merchandising sales hours and are present during the entire event.

Our policy is to give 25% of our gross sales to your committee. We also agree to donate a 14k gold medallion. This contract is good for one to five years put how many years you would like me to attend your convention \_\_\_\_\_

Terms/License: payment to the committee shall be made no later than the Ending day of your event. Our company is authorized to offer jewelry sales in accordance with our W.S.O Vender number JE960501. Golden Touch Designs will be responsible for all cost incurred for attendance at your event. Golden Touch Designs will be responsible for all our own merchandise and will hold harmless the committee for any lost or stolen items

Cancellation: The committee is responsible for all cost incurred up to the cancellation date

The above terms are accepted by \_\_\_\_\_

Please accept the above as our business contract.

By signing below the committee understands and agrees to all the above stated terms

PLEASE SIGN AND RETURN COPIES

JOHNNY ORTIZ

\_\_\_\_\_  
Golden Touch Designs

\_\_\_\_\_  
Convention Chairperson