

**MINUTES  
ECCNA, INC (AB)  
VIA--SKYPE  
NOVEMBER 1, 2010**

I. OPENING MEETING (MOMENT OF SILENCE/SERENITY PRAYER)

II. APPROVAL/CHANGES TO AGENDA

III. ROLL CALL/RESIGNATIONS/VACANCIES (Quorum @ 7)

PRESIDENT: Lisa - Present  
VICE PRESIDENT: Tom - Present  
SECRETARY: Vacant  
CFO: Kevin - Present  
DIRECTOR: Al - Present  
DIRECTOR: Jimmy - Absent  
DIRECTOR: Steve - Present  
DIRECTOR: Jeff - Present  
DIRECTOR: Kermit – Present (Dialed in late.)  
DIRECTOR: Bo - Present  
DIRECTOR: Lester - Present  
ECCNA 15 HOST CHAIR: Elizabeth - Present  
ECCNA 15 HOST VICE CHAIR: Joe - Present

IV. **OPEN FORUM**-Bo talked about face book. Lots of people responding.

V. **MINUTES**: Accepted

**VI. REPORTS:**

**PRESIDENT REPORT:** Once again it has been a busy month. Thanks to Tom the bylaws have been reviewed and approved by a Florida attorney. The attorney made one suggested change. I made the revision and sent to everyone last week. We will need to vote on the final bylaws tonight in Old Business.

I have had several conversations with Al over the last month about the contract and also received a response on all the questions we had from the college. I sent everyone a copy of the questions and answers as well as the info the site liaison got together on the rooms. The site liaison and I are not in agreement on how (rather when) we should finalize the contract. This matter has been placed in new business for discussion. The registration fee for ECCNA 15 has also been put on the agenda to discuss in New Business. I asked the CFO to please get together

information and submit a suggestion on what the price should be based on the information we have now. I think it is imperative we set the price as soon as possible. The Host Committee can not start taking registrations until this is done. Last year this time we already had several registrations. We also need to set a price for the walk-ins so they can put this on the flyer. I have been in regular contact with the Host Committee Chair on several different matters (ie. minutes, artwork/logo, etc.) We have established a good working relationship and a pattern of regular and frequent contact. I was sent the minutes from the last Host meeting from the secretary but did not forward because it was missing all the reports. When I receive the revised minutes I will send to the AB. Please let me know if you have any questions or concerns.

Submitted by:

Lisa S.

**CFO: Kevin**

CFO Report – 11-01-10

Present Balance in the AB account: 2,063.50

Present Balance in the Host account: 729.73

Present Balance in PayPal: 1,660.56

Total Balance: 4,453.69

AB Activity

None

Received Host Treasurer's report with deposits of a few hundred directly into their account. This was addressed with them. They would like the opportunity to deposit locally in their BoA account and write monthly checks for deposit into the AB Chase account.

Costs:

Assumptions-

approx 4,000 site;

5,300 host budget less merch and fundraising;

300 min attendees;

overhead approx 31 per person.

Item	Qty	Cost	Total	TTL+.16
Overhead	1	30.93	30.93	35.87
Bkfst	2	5.50	11.00	12.76
Lunch	1	8.50	8.50	9.86
Dinner	2	13.50	27.00	31.32
Dorm	2	40.00	80.00	92.80

Full Registration	157.43	182.61
Full Price	175.00	195.00
Yield	17.57	12.39

Thanks,  
Kevin

HOST COMMITTEE: Host Chair Report The Host Committee met on October 20, 2010. ECCNA 14 checks were destroyed by treasure and me. Motion from last month concerning check ordering was ruled out of order. A logo was voted on art work is being reconsidered. Pre-convention shirts are being looked into. Waiting for bids/logo. Fundraising has been really great as of 10-20-10 we had raised \$788.75. The sailing has done well. Also the sale of spaghetti dinner tickets on 11-27-10. The event is sold out. Al & I met with the college to go over some questions we & the AB had. All questions were answered. We are now looking to get a package price set by the AB and discuss the signing of the contract.

Thanks  
In Loving Service  
Elizabeth E:

#### LIAISONS:

Arts & Graphics: Bo – Positive conversations have been held with Jeff. Logo is odd yet cute.

Auction: Jeff: Thank Casey and others from Georgia for stuff for auction.

Conv. Info: Lester – Made contact with Karen. I think she is doing ok.

Entertainment: Tom – Regular dialog is happening.

Hospitality: Kevin – Contact is being made.

Marathon: Al – Steve is real excited waiting for room assignment.

Merchandise: Jimmy – Absent

Program: Kermit – No contact made. Elizabeth feels like they did talk.

Registration: Steve – Has a call in.

Serenity Keepers – Tom – No contact has been made.

Site liaison—Lisa—See report

Treasurer—Kevin—See report.

#### VIII. NOMINATIONS/ELECTIONS: **NONE**

#### IX. OLD BUSINESS

ECCNA 15 Bylaws – Bylaws reviewed by Fla. Attorney revised with invalidity clause.

Motion to approve bylaws made by CFO 2<sup>nd</sup> by Bo.

No opposition/ Bylaws will be put into affect with today's date.

Non-profit status - Kevin will begin application process now that we have bylaws.

Income taxes - Waiting on non-profit status.

Book Packages – Two packages returned, 1 from Mountain Valley Region and Greater Philadelphia Region, adjustments made and books resent out.

## **X. NEW BUSINESS**

### **Contract:**

Discussion about signing contract. Al wants to know why we can't sign contract. Lisa feels we should wait. Jeff asked about whether the taxes are included. We are not sure. Kevin asked about video costs, no fixed costs shown. Do we need other AV items? Discussion will be reestablished in old business at our next meeting.

**Motion:** To wait until next month for further info to continue by Tom, 2<sup>nd</sup> by Bo, deemed frivolous by Kevin, Motion carried to bring to old business next month.

### **Registration costs:**

**Motion:** to set a full package registration fee @ \$195.00, 2<sup>nd</sup> by Jeff. (Discussion)

Opposition made by Tom K. ----- 9/1/0

Pay Pal payments setup.

Motion: To postpone setting any walk-in registration until Feb. by Jeff 2<sup>nd</sup> by Al.  
All in Favor.

Kermit came late, now entered as present.

Next meeting Dec 6th @ 7:00 PM

## **XI. CLOSE MEETING (SERENITY PRAYER)**