

**East Coast Convention of Narcotics Anonymous
Advisory Board Minutes
February 4, 2013**

The meeting was opened at 7:15 p.m. by Tom., AB President. The meeting was held Conference Pro and was properly noticed.

Approval/Changes to the Agenda: The AB President asked for corrections to the agenda. Hearing no opposition the agenda was approved as presented. Quorum = 8

Roll Call/Resignations/Vacancies:

Position	Name	Term End Date		Liaison to:	
President	Tom	8/2014	P	Site Liaison	
Vice-President	Vacant		V		
Secretary	Mary H.	2/2013	A		
CFO	Jeff P.	8/2013	P	Registration	Treasurer
CFO Alt	Rocco	10/2014	A	Convention Info	
Director	Kevin D	8/2013	A	Hospitality	
Director	Jimmy C	8/2013	P	Program	
Director	Al	8/2013	A	Auction	
Director	Gen W.	10/2013	P	Arts & Graphics	
Director	Karen W	8/2015	P		
Director	John A	10/2013	A/L	Entertainment	
Director	William	8/2015	P		
Director	Dave	8/2015	P		
Director	Jeff H.	08/2014	P	Serenity Keepers	
Director	Mike P.	10/2014	A	Marathon	
17-Host Chair	Mike R	2013	P		
17 Host V-Chair					

A = Absent; V= Vacant; P=Present; R=Resigned; A/L= Late
Others present: None

Agenda: The agenda was approved.

Open Forum: None

Minutes: Jan-February minutes to be approved next month

Reports

AB President Report: (submitted by Tom): We (South Florida Region) are hosting a ECCNA fundraiser at our May RSC. Tie dyes for all.

Vice-President Report: (Vacant):

CFO Report:

(Presented by Jeff P):

**CFO REPORT
FEBRUARY 4, 2013**

AB Account - Checking

Beginning Balance - \$ 12,639.29
Deposits: 2/02/13 190.00 Bal Due Apartment (Elizabeth Phillippy); Day Reg (Christine Jennings)

Expenses: (61.25) Check 1060 1/7/13 Div of Corporations – Annual Report
(643.42) Check 1061 1/19/13 Jeffrey Paul – New Computer
Ending Balance - **\$ 12,124.62**

Bank Balance - \$ 11,995.87
Plus: Dep in Transit 190.00
Less: O/S Check (61.25)
Balance \$ 12,124.62

AB Account – Savings

Beginning Balance 100.00
Ending Balance **100.00**

Paypal Account

Beginning Balance - \$ 378.80
Funds Received \$ 720.61 Full pay apartments (3 - \$645.30); Day Reg (3 - \$75.31)
Ending Balance **\$ 1,099.41**

Statement Balance \$ 669.11
Funds in Transit 430.30
Ending Balance **\$ 1,099.41**

Host Account – ECCNA 17

Beginning Balance \$ 1,000.00
Deposits:
Expenses: (12.00) Bank Charge 1/31/13
Ending Balance **\$ 988.00**

Bank Balance **\$ 988.00**

Total Cash in Banks \$14,312.03

Registrations: 4 full pay apartment; 19 Preregistrations getting 10% discount; 11 Preregistrations getting limited edition t-shirts; 23 Day Registrations.

Reserves for registrations received:

Deposits: 30 at \$50.00 = \$1,500.00
Room, meals and fees for 4 full pay registration (@ \$173.71) \$694.84
Total ECCNA 17 Reserves: \$2,194.84
AB Reserve for Taxes, etc.: \$2,454.63
Total Cash less Reserves: \$9,662.5

Host Chair ECCNA 17 Report (presented by Mike R.)

Hello,

Last meeting of ECCN 17 host was 1/14/2013. Next meeting is 2/11/2013 at Anne Arundel county library in Severna Park. Next subcommittee meetings are in 2 weeks at NAC. Also, serenity keepers and marathon have their first meeting Sunday 2/10/13 in wye mills at the wye parish fellowship hall at 7:00. Program committee is meeting twice this month to have speakers as suggested prior to the march AB meeting. I am supposed to be talking with Wayne, program chair, about this later this week. Next registration and arts and graphics is Tuesday 2/12 at Kent Island 300 state street.

The t-shirt early registration deadline is very close 2/17/2013 and i expect a big rush on registrations at that time, as folks are planning their activities and I think we did a good job of getting the word out with visits to areas, social media, and flyer distribution. I've received a lot of calls about room set up and how to pay, and as a result generated an FAQ . I posted a draft FAQ on the face book service page we have and received only input from our own Jeff P. I would like to post this on the website. Also I did log into the ftp address and make some changes to the web- page, Specifically, I added a link to the convention flyer on the front page of ECCNA 17. I sent the link to this draft page to Tom, Mary and Jeff but only received input from Jeff. Tom, can I make this live? Can I add an FAQ? There is only 2 weeks left prior to end of free t-shirt registration so I hope to have these answers up there so folks know what to do.

Our big event was the comedy hypnosis and dance. I haven't laughed so hard for a long time. I think there were around 230 folks there and we made about a \$1000 profit, beyond the DJ, hypnotist, hall, food and supplies. It was such a success, that not only are we going to have this hypnotist in Chestertown, but we are having one more fundraiser with just the hypnotist and no dance. Not many folks came for the dance, so that was a bit of a waste, so next event is going to be \$12 and we also have another spiritual breakfast in the making also charging \$12. We are at the beginnings of planning this so there are no funds collected. The money from the hypnosis will be given to the treasurer on 2/11 and should be in the bank after that, probably Saturday. Jeff, if you are trying to get at the money, please coordinate with Kristina b.

Subcommittee progress

We have 3 logos that are 80-90 % done. Gene has designed an outline of our space allotted and how he expects to use it. Some of the folks on the committee feel that they should have more input on how this is handled so maybe we will have discussion on this next meeting. Auction committee has collected a bit of merchandise for the auction. I spoke to the chair and she thinks if we don't auction everything off, we pass it on to next year's convention, as opposed to giving it away like we did in Pittsburgh. CI has discussed their plans I don't have

anything great or specific about that right now. Entertainment has a few things in the making as i mentioned. Hospitality is going over the options based on space. it turns out the university does not want us to have food or beverage anywhere near the dining area, so that limits or dictates our options to us. Merchandise had some early convention merchandise concepts after their last meeting and wanted me to poll the officers to get approval and we didn't go for what they wanted, so with the feedback i hope they will come to the next host meeting with early merchandise we will want to have and sell. Program committee is coming forthwith about their choices for main meetings, and after will finalize workshop topics. Registration is ready to work. Marathon and serenity keepers are just getting started. There is a lot of interest in both of these subcommittees.

I received tape contracts from 2 companies Clean & Clear Audio and Hy Voltage. We will choose our recommendation at the next meeting and have it for you at the next AB meeting. Hy voltage put in their contract that they want apt housing for all of their help and i have tried to get in touch with them to say, "no way". You have to take that out of the contract. get a hotel room offsite and do what you normally do, but no one will call me back. We will email or phone poll the program committee's choices between the next host and the next AB so we can submit the 3 main speakers and alternates. We have only one submission for jewelry and its Mr. Bill. If no one comes forward in the next week, we will definitely go with him. He did it last year and his stuff is fine.

i am going to Pearl of Recovery next month and the New Jersey crew has given me a table to sell the convention. I'm only going to be there Saturday but I am glad to man a table for some time. Am I right that all the ECCNA AB members could sit at this table and take money?

Insert info on book distribution to Free State / East of the Bay here.

Yours in service

Mike R

ECCNA 17 host chair

410-924-4513

realslow@dmv.com

ECCNA 17 Vice-Chair report: (Vacant) No report.

Nominations and Elections: Mary's term ended this month. She will be dearly missed. We now need a secretary. Tom will take minutes this month. Next month somebody needs to step up. We are also in need of a Vice-President.

OLD BUSINESS

Internal Guidelines: No report. Kevin has not been able to facilitate meeting. Jeff H will step up as Internal guidelines AD-Hoc Assistant until Kevin comes up for air. Meeting time will be sent out to all.

Alt. Web Master: Mike R; Flyer will be moved to front page for easier access. Contact # will be added for host committee. Board to review FAQ's

NEW BUSINESS

- **Program;** Tapes will be ready for next AB meeting. Mike will send out early for review.
- **Auction;** Concern was noted as to the time this will be scheduled. Noted by Host Chair.
- **Institution List;** Mike R to bring back info.
- **Mailing lists;** Karen W. volunteered for this and will start reporting next AB.
- **Mailing Protocol;** Internal guidelines will start working on this. Input from Karen.
- **Vendors;** Host getting contract from jewelry vendor as well as taping vendor.
- **Kevin** has missed 2 meetings, Tom will check up to make sure all is ok.
- Skype or Conference-Pro; 4 to 3, Conference Pro next month.

The next regularly scheduled meeting is March 4, 2013 at 7:00 p.m.

With nothing further, the meeting closed at 8:45 p.m.