

**East Coast Convention of Narcotics Anonymous
Advisory Board Minutes
JANUARY 5, 2015**

The meeting was opened at 7:05 p.m. by Jeff P. The meeting was held Conference Pro and was properly noticed. Minutes were recorded by Deanne F.

Roll Call/Resignations/Vacancies:

Position	Name	Term End Date		Liaison to:	
President	Jeff P.	7/2016	P	Site Liaison	
Vice-President	Victor H.	10/2015	P	Site Liaison	
Secretary	Deanne F.	10/2015	P	Auction	
CFO	Will S.	8/2015	P	Treasurer	
CFO Alt	OPEN				
Webmaster	Kim A.	11/2016	P	Webmaster	
Director	Enid O.	8/2016	P	Program	
Director	Jimmy G.	07/2016	P	Merchandise	
Director	Merle S.	2/2016	P	Entertainment	
Director	Jeff H.	9/2016	P	Convention Information	
Director					
Director					
Director					
19-Host Chair	Karen W.	2015	P		
19 Host V-Chair	Dave A.	08/2015	P	(IG)	

Others present: Mitch G. (mitchg5173@gmail.com)

A = Absent; V= Vacant; P=Present; R=Resigned; L= Late

Quorum met

Open Forum:

Karen asked what exactly do the liaisons do? Help at conventions? Because the host committee members are going right to their liaisons instead of to their Host Committee. Lori said she went to Jeff with her report, Jeff had asked for a copy of it and hadn't thought to send it back. Bryan was the liaison-he resigned last month, that will be addressed later this evening.

No other questions/topics for discussion.

Minutes: November and December minutes motion to accept, no oppositions-motion passes. Jeff asked Kim to post to website.

Motion to accept: (Minutes can be posted to the website.)

Reports

AB President Report- Jeff P.:

Connecticut Area-some issues going on, bunch of folks want the books in the PR (Public Relations), Jimmy was going to get them-we told them the books are for jails and prisons, we can't dictate to them any further to them once sent, they know where ECCNA wants them sent. DELCO area sponsoring the convention. The chair person gave it to Karen, she probably doesn't have a digital copy. Sent it to Tom K. it must have been approved, he signed it. Nothing else to report, no questions.

CFO Report- Will S.:

Balance as reported, \$46,790. Needs to discuss invoice problem with lady at WSO, she's on vacation. WSO needs to fix the problem before he can send. Merle needs to be reimbursed-will send e-mail with totals to get reimbursed.

Question: Mitch asked how come books haven't been purchased yet? Jeff said many have been, some have not. Each region designates when they want them sent. Regional delegate usually determines where they get sent. They can't go to a P.O. Box, must go to an individual address. Orders have been filled, just waiting on the invoice from WSO then they will be paid. Merle is on the receiving end of 3 cases and got them about 3 weeks ago. The vast majority have been sent, there were some issues with a few regions. Karen said WSO was missing 3 sheets of addresses, approximately 50 addresses (institutions). Pam is overseeing this, at WSO. She is new this year. She sent an invoice for every shipment approximately 200 invoices. Karen notified her we need 1 invoice. This will come up in Merle's report.

CFO Alt Report: vacant position

ECCNA 19--Host Chair -Karen W. : Report as attachment

No report

Question: Will did the sweatshirts come in? Answer: "No".

ECCNA 18 Vice-Chair report- Dave A.:

As Karen mentioned-hope to hear regarding sweatshirts, hope to have by Friday. January 11th breakfast, 17th NE Phil Tom's River (2 events that day). Programming committee are still getting tapes. Auction continues to get items for the auction. The walk-thru was 12/19, Kevin & Lori were present, went into 1 sleeping room.

Question: Chairs- do we know if we'll have enough, 1000 in the Wellness Center, not eating in there. What so you think Enid about the walk thru? Enid: it went well, except there is gonna need to be walking to the workshops because there is not 1 building not big enough to house all of the meetings. We're used to this.

Question for Jeff: are you all making any contingencies for rain? Jeff: What distance are we talking about? Karen replied, not as much of a walk between the dorm housing and the meeting rooms. I think it's not even 5 minutes, not like the mountains in Pittsburgh haha.

Question: Any discussion yet of meals? Karen "no we haven't yet". The college is providing free of charge the food tickets for breakfast, lunch & dinner, we just need to tell them how many.

Question: Regarding room sharing, Merle (?) shared a bathroom with a male last year. Karen: There is an L shaped building, this will be near the Nuns, it's a Catholic campus, and anyone with kids will be in this building. The only apartments would be in the L shaped building, near the Nuns.

Any other questions-none.

Mailing List- Merle S.:

Sent out all the reports, some missed addresses. Expenses: \$217.18 for labels, postage, and envelopes. Suggestion for next year, prepay the expenses in order to minimize the financial impact for the person handling this.

Internal Guidelines: Dave A.:

The Internal Guidelines fact sheet was tabled last month. Motion to accept will be in Old Business.

Liaison Reports:

Deanne-no contact, not sure who is Auction chair. Karen will re-send the Host Committee list to the AB.

Merle-Entertainment

Enid-was in the car, report was read, didn't have a copy with her currently at her home group.

Jeff appointed himself for Registration liaison

Nominations / Elections

Mitch G qualified himself, clean date 2/10/85, and from Baltimore (positions held and other details on submitted application). Asked what will be expected of him, need to do, time necessary or required to be invested, etc.?

Karen mentioned after the AB voted to accept Mitch on to the Board that we should get folks involved by mentioning it to people we know, and get more liaisons. Jeff said we send out a letter every year to regions asking for liaisons.

Van V. Clean date 1/20/02 RD Eastern NY Region-not on the call, tabled for next meeting, must be present in order to get voted on.

Mitch back on the call, congratulations, Mitch asked again what's expected, Jeff read to him the duties of an AB Director.

OLD BUSINESS:

Bidding guidelines-any questions. Question: Victor, if no convention in 12 months is the committee dissolved? He said it should be 18-24 months, too short of a time frame after all of the work involved getting it started back up again after all the years nonexistent. Karen said if no one bids at NJ bid meeting what happens if 2 regions come later to bid, who decides? Jeff said the AB decides.

Question: (Dave?) An area wouldn't submit a bid, wouldn't it be a bid committee?

Enid: I agree with Victor, if no bid is submitted by the last convention, the AB may be dissolved-make the time frame change to 18-24 months.

Facility Fact sheet-any questions or changes? None, no opposition, no abstention, passed.

NEW BUSINESS:

Liaisons lend their experience, this is the 1st time we had a liaison report. Trying to get clarification. Kim will upload IG's to the website.

No more New Business

This meeting is adjourned 8:55 PM

Next meeting is on February 2nd, 2015 (was rescheduled for February 9th due to the North East Snow Storm)

ATTACHMENTS: