

# East Coast Convention 17

## Host Committee Meeting Minutes

### May 13, 2013

The meeting was opened at 7:10pm with a moment of silence followed by the Serenity Prayer. The Twelve Traditions of Narcotics Anonymous were read.

\* indicates absence

#### **Roll Call:**

Chair	Mike R.	(410) 924-4513
Vice Chair	OPEN	
Secretary	Ashley W.	(410) 490-7527
Treasurer	Kristina B.	(443) 794-1105
Liaison to College	Gene W.	(443) 366-8020
Arts & Graphics	Ryan M.*	(410) 490-7822
Auction	Deanne F.	(443) 822-4077
Convention Information	Kim L.	(443) 418-3159
Entertainment & Fundraising	Mike A.	(443) 790-8366
Hospitality	Justine F.*	(443) 261-7311
Marathon	Regen L.	(443) 454-5339
Merchandise	Richard T.*/Chad D.	(443) 336-8652/(410) 739-7234
Program	Wayne B.	(443) 690-2959
Registration	Ron B.	(410) 984-9798
Serenity Keepers	Sara R.	(443) 618-0296

#### **Administrative Reports:**

***Chair:*** See attached report

***Treasurer:*** See attached statement

***Liaison to College:*** The rooms for the subcommittees are assigned and our insurance has been accepted through the college which needed to be increased.

***Arts & Graphics:*** No report-absent

***Auction:*** Sub committee is still accepting items for the auction. They have over 60 items to auction off.

***Convention Information:*** Kim is working on a map to be able to hand out so that the people attending the convention can better navigate the college campus. The committee is also getting advice on what software to use for the clean time countdown and laptops to use to calculate and write down time. It was decided with the body for people to submit their clean time at registration so that everyone is accounted for during the clean time countdown, Ron and Kim will work on this together during the convention.

***Entertainment & Fundraising:*** See attached report

***Hospitality:*** No report/absent

***Marathon:*** Sub committee did not meeting during the month of April but will be meeting Sunday May 19<sup>th</sup> at Wye Parish Church in Wye Mills at 7pm. Five to six slots have been filled with speakers.

***Merchandise:*** See attached report. Given by Chad D.

***Program:*** The schedule with the topics, times and locations is 96% complete. Adjustments were made by the body to the schedule during the host committee meeting changing certain locations and times so that there was no interference with other committees such as auction. See attached schedule.

***Registration:*** Sub committee will be holding a packing party to stuff registration packages on Monday June 10<sup>th</sup> at 7pm at the First Baptist Church on Kent Island. Confirmation e-mails will be sent out to those who pre registered on 6/5. There at a total of 20 newcomer packages (Wayne

requested 7 and Kristina requested 6). Gene will be bringing lanyards and extra badges from the Ocean Gateway Area just in case we run out. Mike R will be printing out meal tickets and the tickets will be printed on different color paper for each meal so that it does not cause and confusion.

**Serenity Keepers:** See attached report

**Old Business:**

- Program schedule: adjustments were made for the times and locations of the meetings that were being held on Friday and Saturday.

**New Business:**

- All were in favor for having Ashley W. and Kristina B. do the clean time countdown at the convention.
- Discussion about chairpersons and readers at meetings.

Meeting closed at 8:55pm with the serenity prayer

The next meeting will be held at the Anne Arundel County Library in Severna Park on Thursday May 30, 2013 at 7:00pm and don't be late because we get kicked out at 8:45pm!

**Treasurer report – Kristina B**

Balance as of	03/31/2013	<u><b>\$6,444.00</b></u>	
4/1/2013	Withdraw by AB	-\$5,200.00	
4/11/2013	Check #1025	-\$50.00	Check 1022 was voided & rewritten as
4/11/2013	Check #1023	-\$215.00	1025 to refund deposit Brian W
4/19/2013	Deposit	\$1,217.00	Check 1023 refund registration Louise M
4/19/2013	Check #1024	-\$1,481.99	Spiritual breakfast proceeds
4/23/2013	Deposit	\$712.00	Check 1024 merchandise reg package reimburse Ron B (House Calls)
4/30/2013	Check #1026	-\$245.00	\$260.00 shirt sales \$452.00 registrations (Mike R)
Balance as of	05/13/2013	<b>\$1,181.01</b>	Gavin T Serenity Keepers Tshirts
5/9/2013	Deposit	\$565.00	Mike R registrations
5/14/2013	Deposit	\$2,469.00	\$150.00 oriole game, \$90.00 oriole game, \$225.00 oriole game, \$1109.00 hypnosis show \$10.00 shirt sale and rest was registrations
5/13/2013	Check #1027	-\$850.00	Hospitality supplies check written to Mike A
5/13/2013	Check #1028	-\$1,500.00	Red Sun merchandise deposit
Balance as of	5/13/2013	<u><b>\$1,865.01</b></u>	

# EAST COAST CONVENTION 17 HOST COMMITTEE MEETING #16 5-13-2013 Stevensville MD

## Format:

1. Opening Prayer
2. Read Twelve Traditions
3. Roll Call
4. Quorum Check?
5. Open Forum
6. Secretary's Report
7. Chair's Report
8. Treasurer's Report
9. Site Liaison
10. Subcommittee Reports
11. Nominations/Elections
12. Old Business
13. New Business
14. Announcements
15. Closing Prayer

Elections: ~~Vice Chair~~

Old Business: Program/Schedule

New Business:

## Roll Call:

### HOST COMMITTEE ADMIN

Chair	Mike R
Vice Chair	(Vacant)
Secretary	Ashley W
Treasurer	Kristina B
Site Liaison	Gene W

### SUBCOMMITTEES

Arts & Graphics	Ryan M	ABS
Auction	Deanne F	
Convention Information	Kim L	
Entertain. & Fundraising	Mike A	
Hospitality	Justine F	ABS
Marathon	Regen L	
Merchandise	Richard T	ABS
Program	Wayne B	
Registration	Ron B	
Serenity Keepers	Sara R	

5/13/2013 32 days til convention!



## eccna chair report 5-13-2013 host chair mike r

hello. 32 days til eccna 17. thank you all for your service so far.

The AB met last on 5/6/2013. As of 5/4/13 there was \$29,351 in AB account, 100 in AB savings, 3446 in Paypal, and 1426 in Host acc less outstanding checks. total ECCNA cash = \$34,323. Current to today, there were 97 full pay apts, 4 full pay dorm, 10 deposits paid, 9 full pay Thursday night apts, 2 Sunday nights, and 54 day registrations, also we have sold additional 7 Fri Dinner, 7 Sat Breakfast, 6 Sat Lunch, 9 Sat Dinner, and 7 Sunday Breakfasts. They are interested in the prison and jail list and I gave them the rundown and Kim and I are still working on it. The AB m2p to accept Charles Jr for Sunday morning substitute speaker. We set the prices for the merchandise at the convention. Old business was internal guidelines, 2 year bid cycle discussion, liability insurance, short discussion on bracelets and tickets for meals. New business was on the June 1 number for WC, Internal guidelines, merch prices, and merch times.

Set selling prices for merchandise – THESE ARE THE PRICES

Mens and Womens Tanks – all sizes - \$15

Men's and Women's shirts – Small through XL -\$12; 2XL through 5XL - \$15

Hoodies – Small through XL - \$30; 2XL through 3XL - \$35

Mugs - \$8

Approve Registration and Merchandise Hours at Convention – THESE ARE THE HOURS, UNLESS YOU OBJECT

Friday Registration: 3:00 – 7:30; 10:00 – 11:30

Friday Merchandise: 3:00 – 7:30; 10:00 – 11:00

Saturday Registration: 8:00am – 7:30pm

Saturday Merchandise: 8:00am – 7:30pm; 10:00 – 11:00

Sunday Registration: 8:00 – 9:00 (for breakfast sales)

Sunday Merchandise: 9:00 – 12:00

Also the bid meeting votes for ECCNA 18 will be counted by Tom K, Rocco and Mike R, closed ballot and announced at the Saturday main meeting. Registration for ECCNA 18 sales start with \$50 deposits being accepted from 10 to 11:30 pm Saturday night and also Sunday morning, sold by 18th eccna host members and AB folks.

ECCNA AB is having a May 27 meeting to discuss June 1 numbers and if we are meeting June 3. Any excess Limited edition gift shirts will go to ECCNA 18 for their auction and fundraising. Please encourage those who ask you about ECCNA 17 to please register by June 1. After June 1 we may not be able to house people.

That's all about the eccna AB

Last years' group ECCNA 16 held a fundraiser last weekend on Friday around Pittsburgh and Victor contacted me to let us know their Dinosaur Spaghetti Dinner raised \$1230 that is for us to make our total look great. We talked about 123 basic texts going to prisoners and our hope that it helps somebody.

I have sent 8 of our tshirts to Tom in Florida for their East Coast Convention fundraiser which is this weekend. 2 orange and 6 purple.

There was some confusion about our merchandise deposit check to Red Sun . As Kristina stated in her last treasurer report Check #1024 was \$1481.99 merchandise check to Ron. Jeff knew he was supposed to send \$1500 to Red Sun, but did not because of this, assuming Kristina wrote the merch check. I explained to him that this is the registration packages so Jeff is supposed to transfer enough money into our account to pay for all our needs. We do need a check for \$1500

to Red Sun to get this party started. Ann Marie might have a complete bill or maybe not, but lets send them \$1500 today.

I will have this stuff:

Mr Bill pendant - Auction item? Raffle item?

Beautiful handmade Oak Clock with medallion holes. Retail = 150, Mike R getting from Brian Peacemaker in Wisconsin.

I do have this stuff:

Basic Text autographed by Dinosaur Day speakers from 11-1-2008 Florida Speaker jam, with photo of the group, except for Dutch who spoke but skipped the picture. That's the first fundraiser to get the ECCNA restarted.

We need to finalize the schedule tonight. There's 2 host meetings left: Thurs May 30 & stuffing party Monday June 10.

I still didn't get a price from Time Printers on our schedule but I think one of the things we need is all the stuff for our final program tonight, so we can get quotes and print within our budget. \$400 for 800 conv programs. We need to order name badges for the black pouch. What do you think about getting just 500 programs done and having ur codes around to get the program on your smart phone? Lets cut a corner and save some money

Thanks you guys! 4 weeks, 4 days: 32 days to ECCNA 17.

**In loving service,  
Mike R  
410-924-4513  
realslow@dmv.com**

Current reg numbers: Per Jeff P AB

Apartment Registrations paid in full: 97  
Apartment Registrations not yet paid: 1 (confirmed AB member)  
Deposits paid (assume apartment registrations): 10  
Dorm Registrations paid in full:4

Also:  
9 confirmed for Thursday night  
2 confirmed for Sunday night  
3 probable for Thursday night

That's 112 staying on campus. We also have:

54 day registrations  
7 additional Friday dinners  
7 additional Saturday breakfasts  
6 additional Saturday lunches  
9 additional Saturday dinners  
7 additional Sunday breakfasts

We'll need to find out how those people who will be staying on Thursday night will be able to get keys to their rooms. Since a whole bunch of those will be going to Mr Mike R's home group that night, I don't know that we want to make everyone first go to Chestertown, although Tom and I get in so early, we might be able to do that. Eugene, could you please find out about that.

PROGRAM - RED LINE EDITION (CHANGES MADE AT 5/13/2013 HOST)

**FRIDAY**

3:00 - 7:30PM REGISTRATION - Casey Academic Center

3:00 - 7:30PM MERCHANDISE - Classroom 1 + 2 - Daly Hall

4:00 - ~~12:00AM~~ HOSPITALITY - Casey Academic Center

Deleted: 11:00PM

5:00 - 6:30pm DINNER - Hodson Hall Commons - 2nd Floor

6:15pm-7:30pm Membership is a Personal Decision - Hotchkiss Hall Gibson Center

6:15pm-7:30pm Recovery is My Responsibility - Tawes Theatre Hall Gibson Center

8:00pm-9:30pm Opening Speaker "One Addict Helping Another is without Parallel" Decker Theatre Gibson Center

9:45pm-11:00pm Turning 21 in Recovery - Hotchkiss Hall Gibson Center

9:45pm-11:00pm Self Acceptance: I Finally Met Me - Tawes Theatre Gibson Center

9:45pm-11:00pm Don't Believe Everything You Think - Decker Theatre Gibson Center

Deleted: Alternate Meeting Room

10:00 - 11:30PM REGISTRATION - Casey Academic Center

10:00 - 11:30PM MERCHANDISE - Classroom 1 + 2 - Daly Hall

10:00pm-1:00am Karaoke - Hodson Hall - TV Room

10:00pm-1:00am Dance - Hodson Hall - The Egg

11:15pm-12:30am I Finally Got Past Picking Up White Key Tags - Hotchkiss Hall Gibson Center

11:15pm-12:30am Sharing My Secrets - Tawes Theatre Gibson Center

11:15pm-12:30am For The Good Of The Group - Decker Theatre Gibson Center

Deleted: Alternate Meeting Room

11:00pm-7:00am Sat HOSPITALITY - Sassafrass

12:00am Sat-7:00am Sat Marathon Meeting - Sassafrass

## SATURDAY

7:30-9:00am BREAKFAST - Hodson Hall Commons - 2nd Floor

8:00am-7:30pm REGISTRATION - Gibson Center Lobby

8:00am - 7:30PM MERCHANDISE - Classroom 1 + 2 - Daly Hall

8:00am - ~~12:00AM~~ HOSPITALITY - Casey Center

Deleted: 11:00PM

8:00am-9:15am Freedom from Bondage; Surviving my Emotions - Hotchkiss Hall Gibson Center

8:00am-9:15am Spiritual, Not Religious - Tawes Theatre Gibson Center

9:30am-10:45am Making Treatment & Medication Decisions (OldTimer Topic) - Decker Theatre Gibson Center

9:30am-10:45am [Setting Boundaries with our Children \(Parenting Topic\)](#) - Hotchkiss Hall Gibson Center

Deleted: Triangle of Self Obsession

9:30am-10:45am Step 1 Surrender For This is the Very Process that Enabled Us to Recover, Step 2 We Can't Recover Alone, Step 3 Turning It Over - Tawes Theatre Gibson Center

11:00am-12:15pm [NA History - The Early Story: Boyd P, Chris B.](#) - Decker Theatre Gibson Center

Deleted: Setting Boundaries with our Children (Parenting Topic)

11:00am-12:15pm Overcoming Adversity in Recovery - Hotchkiss Hall Gibson Center

11:00am-12:15pm Step 4 Discovering Our Individual Morality & Step 5 Developing Intimacy - Tawes Theatre Gibson Center

11:30-1:00PM LUNCH - Hodson Hall Commons - 2nd Floor

12:30pm-1:45pm Relationships Topic - Decker Theatre Gibson Center

12:30pm-1:45pm H&I: Reaching Out When I Don't Want To - Hotchkiss Hall Gibson Center

12:30pm-1:45pm Step 6 Acutely Aware of My Shortcomings & Step 7 We Humbly Asked Him - Tawes Theatre Gibson Center

1:00 - 3:00pm BID MEETING - William Smith Hall - Theatre

2:00pm-3:15pm Men's Sponsorship - Decker Theatre Gibson Center

2:00pm-3:15pm Women's Sponsorship - Hotchkiss Hall Gibson Center

2:00pm-3:15pm Step 8 What Blocks My Willingness? & Step 9 Amends is More than Saying - Tawes Gibson Center

3:00 - 5:00pm AUCTION - William Smith Hall - Theatre

3:30pm-~~4:45pm~~ [Triangle of Self Obsession](#) - Decker Theatre Gibson Center

**Deleted:** 4:15pm

**Deleted:** History Workshop: Boyd P, Chris B -

3:30pm-~~4:45pm~~ SSP Workshop: Richie, Craig R. (NC) - Hotchkiss Hall Gibson Center

**Deleted:** 4:15pm

3:30pm-~~4:45pm~~ Step 10 Recovery Has A Price: It Demands Vigilance, Step 11 Methods for Prayer and Meditation & Step 12 Nobody Needs Love More Than a Suffering Addict - Tawes Theatre Gibson Center

**Deleted:** 4:15pm

5:00 - 6:30pm DINNER - Hodson Hall Commons - 2nd Floor

6:45pm-7:30pm Parenting in Recovery - Decker Theatre Gibson Center

6:45pm-7:30pm Dealing with the Loss of a Loved One - Hotchkiss Hall Gibson Center

6:45pm-7:30pm From NA Service to Community Service - Tawes Theatre Gibson Center

8:00pm-10:00pm Main speaker "Together We Still Can" Decker Theatre Gibson Center

10:00 - 11:30PM REGISTRATION - Gibson Center Lobby

10:00 - 11:30PM MERCHANDISE - Classroom 1 + 2 - Daly Hall

10:15pm-~~11:15~~ pm How to Have Fun in Recovery - [William Smith Hall - Theatre](#)

**Deleted:** 11:30

**Deleted:** Decker Theatre Gibson Center

10:15pm-~~11:15~~ pm Clicks: You Never Really Know Where Your Help Will Come From - Hotchkiss Hall Gibson Center

**Deleted:** 11:30

10:15pm-~~11:15~~ pm Recovery While Incarcerated; Vulnerability Upon Release - Tawes Theatre Gibson Center

**Deleted:** 11:30

10:15pm-12:15am Comedy Show - Decker Theatre Gibson Center

10:00pm-1:00am Dance - Hodson Hall - The Egg

11:15pm-12:30am I'm Updating My Recovery Status (Social Media Topic) - [William Smith Hall - Theatre](#)

**Deleted:** Decker Theatre Gibson Center

11:15pm-12:30am Is Being Too Young My Reservation? - Hotchkiss Hall Gibson Center

11:15pm-12:30am The Language of Empathy - Tawes Theatre Gibson Center

11:00pm-7:00am Sun HOSPITALITY - Sassafraass



12:00am Sun-9:00am Sun Marathon Meeting - Sassafrass Hall

## **SUNDAY**

[7:00am - 10:00am HOSPITALITY - Casey Center](#)

8:00am - 9:00am REGISTRATION - Gibson Center Lobby

9:00am - 12:00PM MERCHANDISE - Classroom 1 + 2 - Daly Hall

9:00am - 12:00PM ALT MERCHANDISE - Classroom 1 + 2 - Daly Hall  
\*\* MUST be approved by ECCNA Advisory Board

8:00-9:30am BREAKFAST - Hodson Hall Commons - 2nd Floor

9:30am Photo at Kibler Field Stadium

10:00am-11:30am Spiritual Sunday Speaker "The Spiritual Rewards of Practicing Principles"  
Decker Theatre Gibson Center

10:00am - 12:00pm REGISTRATION for ECCNA 18 - Gibson Center Lobby

### Merchandise Committee:

All Merchandise has been order including early registration T-Shirts. There were a few issues with the order that had to be dealt with Arts and Graphics but have been corrected at this point.

We will be meeting again in May to discuss times we will be selling merchandise, volunteers, selling prices and the credit card process. Mike R can you check with AB and see if they already have guidelines written on this. Minimum purchase amount, receipt etc.

We need to get a meeting schedule with times and a map of the locations of main meeting and merchandise room. We like to see if Gene can get us a room layout for the tables. So we have an idea of how to set the merchandise up. What other vendors will be in the room (jewelry, Tape Vendor?) Keys will someone from the committee have a key to the room or are we dependent upon someone unlocking/locking the room for us. Does the room have enough space so Auction Committee can store there stuff when it is not on display for the auction. Discussed previously at a meeting, are the two areas close?

We also need to determine what devise we will be installing the card reader so we can accept credit cards. Looking for a single device that can be left in the room when we are open. Personal cell phone doesn't seem to be the best idea.

We are waiting for Lucie with Red Sun to verify the cost per item so we can submit a proposal to the committee for sale prices. This information was requested from Lucie last week and followed up again today.

### **Serenity Keepers Report**

The Serenity Keepers met on May 11th at 1p at Sara's house. We tie dyed all the shirts to be worn by committee members at the convention and they all look great. If anyone on the host committee wants one, just tell me your size and I will hook you up. All our work is done until the convention, we are just signing people up for shifts at this point. Our next meeting is Sunday, June 9th at 7p at the Old Wye Church.

XOXO,  
Sara R.