

# East Coast Convention 17

## Host Committee Meeting Minutes

### January 14<sup>th</sup> 2013

The meeting was opened at 7:10pm with a moment of silence followed by the Serenity Prayer. The Twelve Traditions of Narcotics Anonymous were read.

\* indicates absence

#### **Roll Call:**

Chair	Mike R.	(410) 924-4513
Vice Chair	OPEN	
Secretary	Ashley W.	(410) 490-7527
Treasurer	Kristina B.	(443) 794-1105
Liaison to College	Gene W.	(443) 366-8020
Arts & Graphics	Ryan M.	(410) 490-7822
Auction	Deanne F.	(443) 822-4077
Convention Information	Kim L.	(443) 418-3159
Entertainment & Fundraising	Mike A.	(443) 790-8366
Hospitality	Justine F.	(443) 261-7311
Marathon	Regen L.	(443) 454-5339
Merchandise	Richard T./Chad D.	(443) 336-8652/(410) 739-7234
Program	Wayne B.	(443) 690-2959
Registration	Ron B.	(410) 984-9798
Serenity Keepers	Sara R.	(443) 618-0296

#### **Administrative Reports:**

***Chair:*** See attached report

***Treasurer:*** See attached report

***Liaison to College:*** No written report.

***Arts & Graphics:*** See attached report

***Auction:*** Has not met since last subcommittee meeting which was held November but that have been continuously receiving merchandise for the auction.

***Convention Information:*** See attached report

***Entertainment & Fundraising:*** See attached report

***Hospitality:*** Sub-committee did not meet last month

***Marathon:*** First subcommittee meeting will be held Sunday February 10<sup>th</sup> with the Serenity Keepers subcommittee 7:00pm at the Wye Parish Church in Wye Mills.

***Merchandise:*** No report

***Program:*** Program Committee will be meeting this Saturday January 19<sup>th</sup> at noon. Committee is now working on getting the three main speakers for Friday night, Saturday night and Sunday morning. Once the main speakers are chosen by the subcommittee the schedule will be the next task.

***Registration:*** See attached report

***Serenity Keepers:*** Subcommittee is meeting with the Marathon subcommittee on Sunday February 10<sup>th</sup> 7:00pm at the Wye Parish Church in Wye Mills; has 6 members on committee.

***Old Business:***

- April 14th 2013 is the deadline for full registrations deposits. We need to give a number of attendants to the college on April 15.

***New Business:***

- For the Host Committee to meet twice during the month of February to accommodate the need to give AB the main speakers on March 4 - TABLED
- Create a ADHOC committee for literature purposes so the Basic Texts get distributed properly and so that areas do not get confused about receiving “extra Books”.

Meeting closed at 8:45pm with the serenity prayer

The next meeting will be held at the AA County Public Library in Severna Park on Monday February 11th, 2013 at 7:00pm. Don't be late because they kick us out at 8:45

eccna 17 chair report 1-14-2013

Hello,

At the last AB meeting 1-7-2013, I reported on our current progress. Things with the AB: 3 folks interested in hosting ECCNA 18 in New Jersey joined the AB: Karen Wambold, Will Smith, and Dave Ayres. If anyone wants to see their resumes they submitted when they applied I have that here. Also Elizabeth E from Connecticut stepped down. She was liaison to Merchandise. I believe Will was assigned to be liaison for Merchandise and that Jeff H was Serenity Keepers Liaison but that he is not now. I am not exactly sure how these liaisons were assigned but I think these new folks were assigned to Serenity Keepers and that Jeff P may have given up his liaison to Registration to accommodate the new folks.

We discussed the contract which was not yet signed, and with the changes to Tom's title, we agreed to sign the contract and send the \$2000 to the college. They brought up the alternate web servant position, which no one was qualified to do so I volunteered for and hope to suggest changes to the website, as I am very unhappy with it. I hope to score the ftp address and user: pass and we can get this party started.

Our annual report will be generated. Previous admin listed on the annual report were Tom, Kevin and Mary. Kevin will come off, and add Jeff and Rocco (CFO Alt).

There was a concessions document drawn up for bid committees to sort out what amenities the college has, so important things we need can be communicated in the beginning. I have that if anyone wants to see it. Also we are looking into an alternative to the skype call - some alternative conference call - to improve communications.

There was a motion to purchase a laptop for the CFO instead of the 2 cash registers and it passed, so we will not be buying cash registers but instead a laptop to keep the finances straight and this laptop will cost up to \$750 I think. Jeff's personal computer crashed and he is missing documentation that is on his hard drive that he thinks is bricked. Also per policy the AB treasurer took all the money out of our account, so our balance at that time was \$1,000. I think that puts 16,818.09 in the AB account before paying the college deposit.

I had asked about website payment options for the registrants that needed to pay off the balance of their \$50 deposit and right now there is no option to pay off online. I hope to work that out and make it a new option in my new role as alt webmaster, if possible.

What they want from us and the deadlines are: (1) the rooms, capacities and schedules for these rooms during the course of the convention in a document, perhaps like a tv guide. I will work with Gene to get this done. I am sure he has been in communication or will be in

communication with you for your requirements and we can put this in a schedule. (2) they want the main speakers at the march ab meeting 3-4-2013. Let me know if we need to have an extra host meeting after your Feb program meeting to accommodate this, Wayne.

Everyone is interested in what they have heard our arts and graphics is doing, but I haven't shown them anything. I don't think they can wrap their minds around the fact that we have 3 designs, and possibly a 4th.

Next AB meeting is Feb 4. We are having a test meeting on Jan 21 to try out whatever the new conference is.

Ok so outside of the AB, I did some work trying to sort out the missing registration info. I suggested to the AB that we get some 3 part carbonless forms for ECCNA 18 early registration, so the registrant gets a copy, the new host gets a copy and the AB gets a copy, because all the early registration info was lost. I asked the former vice chair for it and no one has it. I promised we would have all the early registration choices by next AB meeting, and there's about 8 people who haven't replied to text, email or face book messages.

Also we are still in need to a vice chair.

I think that covers everything. Any questions?

In loving service,

Mike R

410-924-4513

[realslow@dmv.com](mailto:realslow@dmv.com)

how did the reg flyer dist go?

# ECCNA 17 Financial Statement as of 12/31/12

Date	Comment	Balance	
Balance as of 07/31/12	Deposited by AB	<u>\$1,000.00</u>	
8/28/2012	Deposited by Host	\$4,766.50	\$2936.00 spiritual bkfast +\$448.50 crab feast+\$1350.00 2 oriole games+\$32.00 shirt sales
8/1/2012	Bank fees/checks	-\$107.45	
8/30/2012	Ret Ck	-\$20.00	
Balance as of 08/31/12		<u>\$5,639.05</u>	
9/21/2012	Bank alalysis fee	-\$10.00	
Balance as of 09/30/2012		<u>\$5,629.05</u>	
10/1/2012	Deposited by Host	\$756.00	\$508.00 3 oriole games + \$232.00 t shirt sales + \$16.00 variance
10/18/2012	Deposited by Host	\$895.00	\$895.00 spiritual breakfast
10/18/2012	Withdrawal by AB	-\$3,850.00	
Balance as of 10/31/12		<u>\$3,430.05</u>	
11/7/2012	Ck#1016 Elks	-\$1,979.00	
Balance as of 11/30/2012		<u>\$1,451.05</u>	
12/14/2012	Ck#1017 Flyers	-\$400.00	
12/17/2012	Deposited by Host	\$310.00	Go Carts
12/19/2012	Deposited by Host	\$2,385.00	\$1430.00 Spiritual Bkfast + \$300.00 Legends of Fog + \$650.00 registrations + \$5.00 variance
12/28/2012	Withdrawal by AB	-\$2,746.05	
Balance as of 12/31/12		<u>\$1,000.00</u>	

Last Meeting: Jan 8 @ 300 State Street, Stevensville, 6:30pm

Next Meeting: Feb 12 @ 300 State Street, Stevensville, 6:30pm

Business:

- I. Art Work Update - 3 Major pieces of art work we are working on (progress is unchanged since last Host Meeting)
  - A. Subtheme 1: Survive the Storm (90% Complete)
  - B. Subtheme 2: Bridge the Gap (75% Complete)
  - C. Banner Logo (80% Complete)
  
- II. Needs for the room at the convention. What do we need (time, space, resources, storage, etc.)
  - A. Workspace (Table), 4 chairs, some art supplies
  - B. Poster board, paint, markers, Easel
  - C. Can we borrow Easels from someone
  - D. Closet locked
  
- III. Map Stuff
  - A. Reviewed the campus map - Justin H. reported the findings from Washington College
  - B. Talked about creating directional signs for the college to hang around campus and guide people
  
- IV. Other
  - A. Events on this side of the bridge
    1. Spiritual picnic in the park, volleyball, corn hole, crab feast, etc.
    2. A real bands, what kinda bands, local bands?
    3. Bon Fire/Cook out
    4. Talent show
    5. Softball game in May Bay vs. EOTB

Old Business:

- V. Auction / Merchandise Idea
  - A. We thought it would be a great idea to create large "one of a kind" framed poster prints with art work on it, perhaps signed by the artist. One for each of the subtheme designs and one for the banner design. It's likely that Shore Signs can produce these nice framed art works at a reasonable price that would raise considerable money at the auction.
  - B. Also we could sell smaller poster card prints (8 x 10) of the sub theme art works to sell as merchandise. We will look in to pricing and report next time.

## Convention Information - January 14, 2013

We didn't meet since last Host Meeting. We will be meeting January 21st at NAC.

We plan to go to NEFA Service Jan 23rd, and C&P Regional Service Feb 16th to distribute ECC Registrations. I have contacted the chairpersons and have been approved to talk a few minutes about ECC. I also plan to go to Small Wonders Area on February 17th.

We are distributing 3 registrations per meeting in the C&P Areas, which equaled 1170 registrations.

We have 100 registrations to take to NEFA Convention.

We are in the process of sending a letter to four facilities in the Bay and three facilities in the East of the Bay inviting their residents to attend ECC.

We are working on getting e-mail addresses for the other 20 Regions on the East Coast to inform them about the convention.

We submitted info about ECC to four publications, now we need to make sure our information was actually included in the publication.

We were contacted by world service about handing out info on the World Convention. We said we would be glad to help spread the word about the World Convention. They are going to send us flyers.

## FUNDRAISING & EVENTS

January 2013 Mike A

Sub Committee has not met since the last Host Committee meeting held December 17<sup>th</sup> in Severna Park. We plan to meet January 21<sup>st</sup> at NAC church at 7pm.

We will be discussing the upcoming event being held on January 26<sup>th</sup> which is the Comedy Hypnosis show and dance from 7-12. Tickets sales have been slow which I can attribute to the holidays. We still expect to sell atleast 175 tickets to the event and still should show a profit. Doors will open around 6:15 and comedy show starts at 7pm. We intend to video the event and sell videos at a little over costs to anyone one that would like a copy with no references to NA on video to avoid anonymity being compromised. We will be selling 50/50 raffle and have a table for questions about the convention registrations since there seems to be quite a few about the rooms and lodging. We will be offering **FREE** coffee and chips and pretzels and selling sodas and water at minimal costs (\$.50) . Still praying about energy drinks !! We may also be selling pizza by the slice from Little Ceasars for \$1.50. So please eat before you come !!

I have talked to the Comedian and DJ that will be providing entertainment to this paid event and have contracts from both for them to provide entertainment at the convention in June for **FREE** to **ALL** whom buy registrations at no cost to ECCNA Org. The comedian is scheduled to provide entertainment on Saturday June 15<sup>th</sup> from 10-12 and the DJ for Friday and Saturday nite dances for a 3hr period yet to be determined. I am still working on finding a vendor that will be providing Karaoke **FREE** of charge to ECCNA Org. for the fri nite entertainment same time as dance.

We do not have any other events planned at this time. I was thinking about a "karaoke/pizza dinner and dance" event is a thought for end of February and would like to get the HOST committees thoughts and hopefully attendance at event if planned. Another spiritual breakfast for end of March is a good option. Orioles start in April and there are games where we can make \$5- \$7 a ticket that we can sell for the 2 weekends where there are home games.

I was also thinking about Go carts again in May to end the fundraising that will include 2 to 3 hr track rental and food and drink, of course to be included in the cost of event.

In loving service,  
Mike A

# ECCNA 17

**Re: Registration Report**

Sat Jan 8, 2013

## Sub Committee Report-Ron B. (410-984-9798)

**12/11 6:30 Pm** Sub-committee met with myself and Julius B in attendance.

**Group Concerns:** Attendance and participation-work on some new recruits,

**Old Business:** Review our responsibilities for the following

- Merchandising
- Clean time countdown
- Keys (rooms at college)
- On-Site Registration Times

## **New Business:**

When do the other Sub-committees meet (hospitality and hug squad)

Sent info for rehabs to Kim

Need to visit Area service again?

**Next Meeting:** 2/12 State St. Stevensville, MD 6:30 PM-2<sup>nd</sup> Tuesday of the month

Please announce the meeting dates and times as we need a co-chair and more support from the areas.

ECCNA, Inc. P.O. Box 221177, Hollywood, FL 33022

Tapes for Speakers to Deanne PO Box-P.O. Box 6333, Annapolis, MD 21401

**In Loving Service**

**Ron B. 410-984-9798**