

East Coast Convention 17
Host Committee Meeting Minutes
November 12, 2012

The meeting was opened at 7:12pm with a moment of silence followed by the Serenity Prayer. The Twelve Traditions of Narcotics Anonymous were read.

* indicates absence

Roll Call:

Chair	Mike R.	(410) 924-4513
Vice Chair	Kevin R.**	(443) 762-8278
Secretary	Ashley W.	(410) 490-7527
Treasurer	Kristina B.	(443) 794-1105
Liaison to College	Gene W.	(443) 366-8020
Liaison to Bay Area	Ricky B.**	(410) 926-8802
Liaison to East of the Bay	Rob K.**	(443) 239-1634
Arts & Graphics	Ryan M.	(410) 490-7822
Auction	Deanne F.	(443) 822-4077
Convention Information	Kim L.	(443) 418-3159
Entertainment & Fundraising	Mike A.	(443) 790-8366
Hospitality	Justine F.*	(443) 261-7311
Marathon	Regen L.	(443) 454-5339
Merchandise	Richard T./Chad D.	(443) 336-8652/(410) 739-7234
Program	Wayne B.	(443) 690-2959
Registration	Ron B.	(410) 984-9798
Serenity Keepers	Sara R.	(443) 618-0296

Administrative Reports:

Chair: See attached report

Treasurer: No report; Treasurer absent

Liaison to College: This month pricing from the college was set and was able to send information to the AB so that registration prices can be set. I am expecting the first draft of the contract sometime this week. We are asking each committee what their needs may be as far as rooms needed and times. I have also set up a tour of Washington College for Dec. 10th 2012 at 7pm. We will be able to tour the facility and be able to have a host meeting there.

In Loving Service, Gene W

Arts & Graphics: See attached report

Auction: Auction Committee did not meet last month but they will be meeting on Monday November 19th 2012 at NAC. Deanne went to an auction last month to purchase items for our auction which will be held at the convention.

Convention Information: See attached report

Entertainment & Fundraising: See attached report

Hospitality: No report; Chair of committee absent

Marathon: Committee has not met yet but has plans to begin meeting in February.

Merchandise: The committee has been getting quotes on packages and items that could go with them and are doing more research on t-shirt machine to prevent excess merchandise.

Program: Wayne B. contacted Jim C. to discuss guidelines of the Program Committee. Committee has met twice in the past two months of October and September. They made a vote on the clarity statement to be used from the 2nd and 3rd paragraphs of the basic text. The program committee would like to know the schedule of Entertainment, Marathon and Auction so that the committee can then come up with the schedule for their speakers that they have chosen. During their last meeting they had the discussion on the Sunday morning speaker being the closing of the convention. They will be discussing the topics of the meetings during their next subcommittee meeting and if they can have it be involved with the subtitles that were created by Arts & Graphics. Meetings will be held the third Saturday of every month from 12pm to 1:15pm in Laurel.

Registration: See attached report

Serenity Keepers: Subcommittee will not be meeting until February 2013; has 6 members on committee.

Old Business:

- NARNON: Would be interested in having meetings from 9am-6pm
- Have an information table set up during convention
- If we allow NARNON to participate during the ECCNA 17 they have roughly 100 members who are willing to register and stay all weekend for the convention.
- The Administrative body does not think that it is the best idea for have NARNON on the registration forms but instead have the information on the website announcing that they will be there.

New Business:

- Registration fliers: Corrections need to be made with the mailing address with our PO Box; the first 72 people to register get a limited edition t-shirt; and to have the option to donate money for a newcomer to be able to register. Remove v chair, unanimous vote to use DeAnne F's po box 6333, Annapolis Md 21401.
- NA Way submission – to be handled by Conv Info / Kim L
- Convention Information needs to know the cost/prices fore people that are in facilities so that the information can be included in their letters that will be sent out to the jails and prisons. Deferred to later meeting
- Discussion of voting on having a crab feast – defer to later meeting.
- Motion for \$500 spent to buy packages to give to newcomer packages – unanimous.
- Kevin R. has resigned from his position as the Vice Chair; please make announcements during meeting that this position is now open.

Meeting closed at 9:36pm with the serenity prayer

The next meeting will be held at Washington College for a campus tour on Monday December 10th, 2012 at 7pm

Our next business meeting will be held Monday December 17th, 2012 at the Anne Arundel County Library in Severna Park at 7pm

ECCNA 17 chair report 11-12-2012

Hello,

At the last AB meeting 11-5-12, I bought our budget and proposal from Fundraising & Entertainment Committee. I've been concerned about not having pricing or contract from Washington College. It turns out Robert Morris U didn't have a signed contract with ECCNA 16 until February, so I am no longer concerned about this. I had contacted Gene for pricing so we can get it to the AB, they can set the prices and we can get our registration form finalized and start taking registrations with set prices. ECCNA 16 flyer was finalized in Oct 2011 and they had 27 registered at this point. We have 29. Gene sent me pricing, sent to Tom and Jeff on the AB. I'm 95% sure they are going with \$195/220. I've been fooling with Hurricane Sandy damage at my house.

There were some AB business handled: 2 new people Mike P & Rocco. All basic texts distributed except to NJ and NNJ & 30 cases not distributed to Tri State Yet. I had handled working with FSR H&I chair to get the info on our books, and I believe they sorted that last weekend, although I do not have an update for you. Budget approved: entertainment approved. Next AB meeting on Dec 3.

Kevin R tendered his resignation as vice-chair today 11/12/12. Please announce that if anyone is interested in taking a major role in the ECCNA that this position is open and we can take interested parties at the next meeting 12/10/2012. The Host Vice chairperson attends the advisory board meeting on the first Monday at 7:00PM via Skype and is a voting member of the advisory board. Four year clean time requirement, 2 year service experience with convention and/or experience as a chairperson. Is signer on the bank account, assists chairperson, attends subcommittees and supports subcommittee chair people.

I think that covers everything

In loving service,

Mike R, ECCNA 17 Chair

410-924-4513

realslow@dmv.com

concerns:

cut off for early bird t-shirt: this info being on the registration form program committee / meeting / elections / not being communicated here.

meeting for 12/10/12 will it be at the college? yes
resolved to have 12/17/12 meeting in Bay Area.

Arts and Graphics Report 11/12/2012

Last Meeting: Oct 30 @ Dunkin Donuts

Next Meeting: Nov 13 @ 300 State Street, Stevensville, 6:30pm

Business:

I. Banner

- A. Vendor found in Grasonville MD
- B. I think the company is called **Shore Signs**
- C. 96 dollars, One day turn around, Infinite Colors, 6ft x 4ft

II. Art Work Update

A. Summary

- 1. 3 Major pieces of art work we are working on
 - a) Subtheme 1: Survive the Storm
 - b) Subtheme 2: Bridge the Gap
 - c) Banner Logo

B. Working on Subtheme Art Work

- 1. Survive the Storm (50% Complete)
- 2. Bridge the Gap (Unstarted)

C. Banner Artwork (80% Complete)

- 1. Original Logo with added details
 - a) Replace Chestertown with "NA" symbol
 - b) People standing in the field in front of the building holding hands
 - c) Other pending ideas

III. Registration Flyer

- A. We have a completed draft to present tonight
- B. Changes based on tonight's feedback will be made within 7 days

Convention Information Report 11/12/2012 Kim L.

We met at Starbucks in Towson on Monday November 5th. Becky A., Nickee M., and Kim L. were in attendance.

We can't find the al-anon website with information about Washington College. If you have the link, could you give it to us? We would appreciate it greatly. We have begun to search out local establishments and find a local map.

We asked Frank from the Free State Service Center if he received Basic Texts from The ECCNA, and if he sent them along to prisons. He said they get literature all the time, and thought he might have received some extra Basic Texts, but he did not send them on to prisons. We wondered if they were shipped with a letter, and more importantly how we could improve this process after the ECCNA 17, to make sure the primary purpose of the convention (getting Basic Texts into prisons) could be done more effectively. I plan to contact Jeffery to get his experience and help on this matter.

We have the addresses and contact people for all the facilities the East of the Bay Area H&I services. We are still in the process of getting the addresses & contact people for the facilities serviced by the Bay Area. We have drafted a letter, which will be included in next months report, to send to these facilities inviting their clients to the convention. In the past the letter has stated that clients could attend for a daily rate of \$25 a day, or that we would accept a small donation for the residents to attend. We wanted to know how the ECCNA 17 wanted to handle this situation.

We changed the Convention Info. Flyer to state the purpose of our convention is to raise money to send free books into institutions. However, we have not copied and distributed the flyer because we were not sure if the Programming Committee will continue to meet at it's present location.

We are in the process of contacting the Bay Area PI Chair about helping us with the Information Booth at the convention. We are also in the process of ordering \$50 worth of literature from World Service to have available at the C.I. Booth. We would like to have meeting schedules from the Bay, East of the Bay, Free State, and C&P available at the PI Booth.

We are still working on getting the Convention Info. into the NA Way, and the Free State News Letter - Together We Can.

We plan to meet again next Monday November 19th at NAC at 7:30pm.

Thanks for letting me serve, Kim L.

“FUNDRAISING & EVENTS COMMITTEE”

Meeting was held on Oct 1st at 7pm at NAC church. I was the only one in attendance at the meeting other than Kevin R (co chair for host)

I informed him Kevin R that we had planned “Legends of the fog” Halloween attraction on October 27th. Tickets were being purchased on line for a cost of \$20 with \$1 service fee so \$21 total and sold to individuals for cost of \$25 for a \$4 profit.

We also had a Go Cart Event planned at Go Cart Raceway where previous event was held. At this point 1hr slots were being sold at \$25 and half hr slots sold at \$15.

I also talked to Kevin about hosting another Spiritual Breakfast on December 16th at the Elks Lodge in Severna Park Md. Cost of tickets would be \$10 as before.

I attended the Host committee meeting the following week on Oct 8th in Severna Park at 7pm. I informed the committee of two events previously planned. I had mentioned that I would hold a “Spiritual Breakfast” for December 16th. The Host Committee approved the planning of the event in which I will schedule a meeting with contact at Elks Lodge and from there order tickets and begin sales asap.

We were requested by Kevin to hold our committee meeting on the 3rd Monday on the month due to scheduling conflict with Advisory Board meeting on the 1st Monday. Meeting will resume on November 19th since the church was not able to allow usage of rooms on the 3rd Monday in October.

Since then, I was able to meet with contact at Elks Lodge and set up a Spiritual Breakfast for December 16th with 350 tickets printed that were sold in 11 days by 4 of us on the committee. I would like to welcome Bobby L, Scott R and Jimmy M to “Fundraising & Events” committee.

I was informed that the Advisory Board had voted on the budget for events proposed. After lengthy discussions and other motions made it was determined that the dances and Karaoke would be free events while the Comedian would be a “pay item” to those who attend with no set price as of yet.

I spoke to Jeff Paul on the AB after which about the decision to make the comedy show a “paid” item. He said that there was some “un easiness” with the AB in voting done stating that they were violating the “primary purpose” of ECCNA 17 convention ... "The purpose of the East Coast Convention is to make accessible a convention that is cost effective for attendants and to supply the Basic Text to jails and prisons. To coordinate and conduct a convention that will bring our fellowship together in a celebration of recovery."

After some “lengthy” discussion with Mike R and with Jeff Paul, I requested Jeff P and the AB to rescind the \$1000 budget for entertainment to ease the consciences of the AB about wandering away from ECCNA’s “primary purpose” and that I would work on a way that would provide FREE entertainment to ALL who register at NO cost to the ECCNA, Inc.

I would like to also talk to the host committee about adding a “crabfeast” as a pay item to the convention for Saturday afternoon around 4-7pm in the dinning area.

We are still looking for additional support for the committee and we will meet again next Monday at 7pm at NAC church where we will hold elections.

In loving service,
Mike A

ECCNA 17

Re: Registration Report

Monday Nov.12, 2012

Sub Committee Report-Ron B. (410-984-9798)

10/9 6:30 Pm Sub-committee met and there was nobody in attendance. Met with Arts and Graphics committee and discussed the registration flyer. We used the ECCNA 15 as a template and agreed to come up with similar format as we liked how it was laid out.

11/1 6:30 Pm Met with arts and graphics and discussed the 4 design ideas. Reviewed and we decided to use the majority vote one idea. They will fine tune it and bring it to the next ECCNA17 host meeting.

Received from Shari B. on last year's Convention committee from Pittsburgh the templates for:

1. Friday/Saturday Sign in/Registration time slots
2. Flyer Template
3. Registration Template/clean time sign-in
4. Registration pack pricing/items list/Richard pricing
5. Meal Ticket Template
6. Key Return Responsibility Template for the dorm room key sign out-return acknowledgement.

Next Meeting: 11/13 State St. Stevensville, MD 6:30 PM-2nd Tuesday of the month

Please announce the meeting dates and times as we need a co-chair and more support from the areas.

ECCNA, Inc. P.O. Box 221177, Hollywood, FL 33022

Tapes for Speakers to Deanne PO Box-P.O. Box 6333, Annapolis, MD 21401

Concerns about AB Board were discussed with current & past ECCNA members

In Loving Service

Ron B. 410-984-9798