

ECCNA 15 HOST COMMITTEE MEETING

October 20, 2010

Deep River Congregational Church
Route 154
Deep River, CT

Elizabeth E opened the meeting at 5:32 with a moment of silence and the Serenity Prayer.

The Twelve Traditions were read by Lisa W; the Twelve Concepts were read by Joey C.

Secretary - Gail S read last month's minutes. Accepted/Passed

Chair – Elizabeth E read report.

“Just want to thank everyone for all the support with our activities. Things are going great please spread the word for our up-coming events. Checks were ordered and received. The ECCNA 14 checks need to be disposed of by myself and the treasure per the Advisory Board. The debit card account also needs to be closed. We will continue to pay \$17 service charge on the Host bank account. We will be able to have table at the History Event in Stamford Nov. 19-21 2010. Hope many of you will be able to attend. Hope to have registration fliers for this event. Artwork vote tonight! We have the contract for the college the AB has been able to review and submit questions. We met with them today to answer our questions. I was contacted by Pat C from WSR requesting to attend our events/convention to sign people up for WSR. Also was contacted by an addict from New Mexico who stated he was part of starting the 1st ECCNA. Expressed excitement and plans on attending ECCNA 15. Personally I am thrilled with the support and selfless service of this committee thanks! Please address me with any questions or concerns you may have. E-mail me any fliers so I can get them to area/region.”

Accepted/Passed

Vice Chair – Joe T. Read the Advisory Board report.

“The AB has been working on taking care of some of our corporation business. We are very close to finalizing the corporation bylaws. This will be a benefit to us all in the end. Once we get our bylaws approved, we will be able to apply for non-profit status.

We hope you have been contacted by your AB liaison and are getting all the support you need. If you have not been contacted yet, please let your chair know so we can check into it. The point of liaisons is to give you support and assistance when needed. If you have any flyers or announcements for the convention, please pass them onto our web facilitator through your chair. We can post the announcements on the website as well as the flyers.

After your site liaison meets with the college, we are hoping to settle some questions we have about the contract so we can move forward with setting the registration fee for ECCNA 15. This will be on our agenda for our November meeting.

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Should you have any questions, please let your chair know. Thank you for your service!”

Treasurer Report – Joey C. read report.

ECCNA 15 BUDGET		AB Approved
Host Admin	Proposed budget 2011	
Meeting Space	\$225.00	\$225.00
PO Box	\$44.00	\$44.00
Misc.	\$100.00	\$100.00
Printing	\$400.00	\$400.00
Bank Charge	\$200.00	\$200.00
Totals	\$969.00	\$969.00
Convention Info	Proposed budget 2011	
Lit (PI)	\$150.00	\$150.00
Press Pack	\$25.00	\$25.00
Schedules	\$100.00	\$100.00
Mailings	\$50.00	\$50.00
Meeting Space	\$60.00	\$0.00
Misc.	\$50.00	\$50.00
Totals	\$435.00	\$375.00
Arts + Graphics	Proposed budget 2011	
Signs	\$100.00	\$100.00
Banner	\$300.00	\$300.00
Misc.	\$25.00	\$25.00
Totals	\$425.00	\$425.00
Entertainment	Proposed budget 2011	
Fundraiser #1	\$300.00	\$300.00
Fundraiser #2	\$300.00	\$300.00
Fundraiser #3	\$300.00	\$300.00
DJ-1 dance	\$300.00	\$300.00
Banquet Decor	\$250.00	\$0.00
Fliers	\$125.00	\$125.00
Misc.	\$125.00	\$125.00
Totals	\$1,700.00	\$1,450.00
Serenity Keepers	Proposed budget 2011	
T-Shirts	\$300.00	\$300.00
Fliers	\$50.00	\$50.00
Misc.	\$50.00	\$50.00
Totals	\$400.00	\$400.00
Hospitality	Proposed budget 2011	
Supplies	\$150.00	\$150.00
Food/Coffee	\$975.00	\$975.00
Totals	\$1,125.00	\$1,125.00
Marathon	Proposed budget 2011	
Fliers	\$50.00	\$50.00
Totals	\$50.00	\$50.00

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Registration	Proposed budget 2011	
Mailings	\$200.00	\$200.00
Envelopes	\$50.00	\$50.00
Registration Fliers	\$500.00	\$500.00
Reg. Packages	\$1,000.00	\$500.00
Misc.	\$100.00	\$100.00
Tickets	\$50.00	\$50.00
Totals	\$1,900.00	\$1,400.00
Merchandise	Proposed budget 2011	
Pre-Con Merch.	\$875.00	
Convention Merch.	\$4,550.00	
Misc.	\$50.00	\$50.00
Merchandise		\$1,600.00
Totals	\$5,475.00	\$1,650.00
Auction	Proposed budget 2011	
Misc.	\$50.00	\$50.00
Totals	\$50.00	\$50.00
Programs	Proposed budget 2011	
Programs	\$500.00	\$250.00
Tags + Texts	\$400.00	\$200.00
Hearing Impaired Signers	\$250.00	\$0.00
Misc.	\$100.00	\$100.00
Totals	\$1,250.00	\$550.00
Grand Total	\$13,779.00	\$8,444.00

Accepted/Passed

Open Forum

Sheila B working on registration flyer and questioned if Roberto should be listed on the flyer – yes. Also questioned if “walk-ins” should be on the flyer - yes. Karen W questioned the price for walk-ins - \$20-\$25.

Al D stated he talked to Lisa, AB President. Will have a signed contract asap, perhaps by next meeting.

Karen W questioned where we should send the treatment center letter. Elizabeth stated everywhere but send them out closer to the convention date.

Keith T asked if the info on the convention will be getting into NA Way – yes.

A contact to record at the convention was given to Roberto C.

Ana G stated that the 17 states/23 regions list would be good for Karen to get info out.

Hospitality – Bill H gave a verbal report. His committee will be meeting next week.

Arts & Graphics – Jeff S received 8 different artwork suggestions. Brought 3 to vote on and passed a presentation board with all three for the committee to vote on. James questioned if artwork should say “region” not “regional”. Rob asked if there was any recommendation on size of logo on t-shirt. Not yet – will coordinate with merchandise once voted on. Karen W agreed with James with regard to region vs. regional.

Auction – Ana G read report. Accepted/Passed

Convention Information – Karen W read report. Accepted/Passed

Entertaining and Fundraising – Keith T read report. Accepted/Passed

Hospitality – Bill H gave verbal report.

Merchandising – Rob H read report. Roberto C has 4/5 jewelry vendors he will give to Rob. Judith H stated that the committee needs to know what goes in convention packet. Elizabeth stated that merchandise can decide this. Ana G suggested that rubber bracelets could be part of the packet and they are also great for fundraisers. Joey C. requested that small t-shirts be ordered. Accepted/Passed

Marathon – Steve L no report.

Programming – Roberto C gave verbal report. No meeting last month. Will meet this month.

Registration – Sheila B read report. Steve L asked if we will have a questions regarding speaking/chairing marathon meetings on flyer – yes.

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Serenity Keeper – Joe M read report. Accepted/Passed.

Site Liaison – Al D gave his report. He met with the college. We are on track. Keith T asked about space for entertainment at the convention. Al D – we decide what we're having, then will negotiate. The Athletic Center can be available.

Old Business

Convention Logo – Joe T made a suggestion to amend “regional” to “region” on the center logo on the presentation board which had received the most votes which was accepted by the committee and Arts and Graphics. The middle logo passed as amended.

New Business

Pre-convention T-shirts – After much discussion, Rob H made a motion to have Merchandise choose 2 of the 3 logos for pre-convention t-shirts; seconded by Joe M. Passed. Merchandise will get bids and have 50 of each logo done to be sold at upcoming fundraisers.

Motion to Close 7:02

In Loving Service,
Gail S
(860) 908-1165
gastiegler@live.com

NEXT MEETING

November 17; 5:30 p.m.
Deep River Congregational Church
Route 154
Deep River, CT

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Statement Period
09/01/10 through 09/30/10
E0 P PA GA 45 000421
Enclosures 0
Account Number

01075 001 8CM999 1 3 0
ECCNA, INC.
ECCNA HOST 14
PO BOX 101
MONTVILLE CT 06353-0101

Our free Online Banking service allows you to check balances, track account activity, pay bills and more.
With Online Banking you can also view up to 18 months of this statement online.
Enroll at www.bankofamerica.com/smb/business.

Customer Service Information
www.bankofamerica.com
For additional information or service, you may call 1 888 BUSINESS (1 888 287 4637) or you may write to:
Bank of America, N.A.
P.O. Box 25118
Tampa, FL 33622-5118

Deposit Accounts

Business Economy Checking

ECCNA, INC. ECCNA HOST 14

Your Account at a Glance

Account Number	Statement Beginning Balance	\$383.73
Statement Period 09/01/10 through 09/30/10	Amount of Deposits/Credits	\$0.00
Number of Deposits/Credits 0	Amount of Withdrawals/Debits	\$17.00
Number of Withdrawals/Debits 1	Statement Ending Balance	\$366.73
Number of Deposited Items 0	Average Ledger Balance	\$383.73
Number of Days in Cycle 30	Service Charge	\$17.00

Use your Bank of America Small Business Check Card to avoid the monthly maintenance fee on your business checking account. Contact a Bank of America associate to learn more.

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Auction

October 11' 2010

5:30pm

864 Washington Street

Middletown, Ct

Attendance: Ana G., Melissa S.

Old Business:

Number sample idea for bid calling was reviewed and accepted

Flyers were distributed to Region/Areas

Flyer was attached to ECCNA web-site

New Business:

A flyer mail out to all of the 23 Regions listed with addresses was initiated

Researched NA.org web-site to attach flyer

Donations are starting to come in

Open Discussion:

An addict from the Hartford Area called to say that our flyer did not meet their Area table's requirements. The NA symbol has to be the prominent symbol; changes to the flyer will be made and resubmitted to this Area.

The ECCNA event/activity is not posted on the World's web-site

Asking Joey the ECCNA Host Treasurer to attend one of our Sub-Com meetings to discuss how money will change hands at the cash out of the event at the convention and if she will be available to participate in this function

Extra flyers will be made available at the History Convention and the CT Regional Conv.

Meeting closed at 7pm

ILS AMG

Convention Information Subcommittee

Minutes

September 27, 2010

The meeting opened at 6:30 PM with a Moment of Silence, Serenity Prayer, and the reading of the Twelve Traditions. There were 2 addicts in attendance.

After attendance was recorded, we reviewed our subcommittee's purpose and responsibilities.

We went over the budget in detail, noting that money for meeting space was not approved, but all other categories were approved. There was some discussion as we tried to figure out how to pay the \$5 per meeting donation. No conclusions were reached. Karen will investigate and report back after the host committee meeting.

We edited the letter to treatment centers and facilities, adding the dates, names, address of the host committee, etc. We now have a mature draft.

We divvied up this month's action items:

- **Karen W.** will find out how much lead time is needed to announce the convention in the NA Way Magazine and the WSO News Line.
- **Karen W.** will compile list of all NA regional service committees' contact person(s) / email addresses / websites and webservants' links on the East Coast of USA.
- **Jennifer W.** will compile list of all treatment centers and related facilities in southeastern Connecticut and (Rhode Island?), with addresses and email addresses (if available).
 - **Question for host committee:** Should all of Connecticut's treatment centers and related facilities be included, or just those in our area? Should Rhode Island also be included because of its proximity to New London?

As suggested by the host committee's discussion in September (initiated by Bruce W.), we discussed the possibility of having space available for Naranon to set up a table near ours. We agreed that we owe our loved ones at least this much, so we will invite them as long as it's okay with the Advisory Board.

There being no further business, the meeting closed at 7:05 PM with a moment of silence and the Third Step Prayer.

In Loving Service,

Karen W.
Convention Information Chair

**ECCNA 15
P.O. Box 101
Montville CT 06353**

DATE

FACILITY NAME
ADDRESS
ADDRESS

RE: East Coast Convention of Narcotics Anonymous (ECCNA)

Dear Director:

We are pleased to announce that the East Coast Convention of Narcotics Anonymous will be held in New London, Connecticut, June 24-26, 2011. The convention is being hosted by Connecticut's United Shoreline Area of NA and will be held at Connecticut College. Our hope is to carry a message of recovery to addicts who still suffer. The convention will have daily workshops, nightly speaker meetings, activities, and overall good clean fun. For further information please see the enclosed flyer or visit our website at www.eccna.org.

Please consider this letter an invitation to current residents of your facility. While there is a registration fee that includes housing and meals, we do have a local registration fee for those who can attend during the day (\$25(?) per person). In addition, we have provisions for newcomers and would be glad to discuss the possibility of accepting a small donation for your residents to attend. If you are interested in making this type of arrangement, please contact our Convention Information Chair at the number listed below.

Should you have any questions or need further information, please give us a call. We look forward to seeing you and your residents at the convention.

In Loving Service,

Karen J. Wescott
Convention Information Chair
ECCNA 15

**ECCNA
FUNDRAISING & ENTERTAINMENT COMMITTEE
REPORT
October 20, 2010**

Sub committee met on Sept 19th 6-6:45 @ Rogers Lake Club House Old Lyme.

Omar P was elected vice chair.

Lisa W. was elected secretary.

Jill T. was elected treasurer.

The following fundraising events took place during the last month.

5 sunset sails generating \$330.00

10/17 NA's Got Talent generated \$148.75 (\$10.00 received from T-Shirt sales)

Spaghetti Dinner ticket sales generated \$301.00 (43 tickets sold - 57 tickets still OTF)

Misc. donation of \$9.00

Grand Total \$788.75

Sub committee met on Oct 17th 6-6:45 @ Rogers Lake Club House Old Lyme following the 1st NA's Got Talent event. Meeting was well attended. Brain storming for future fundraising ideas and volunteers willing to get involved.

Discussion of AB donating one or two convention packages to be raffled off at Spaghetti Dinner. (On agenda)

2nd NA's Got Talent event is on schedule for Nov 21st @ Rogers Lake Club House Old Lyme
2-6PM. Spread the word. Would like to see more acts, support and participation from addicts in all areas.

Spaghetti Dinner scheduled for Sat Nov 27 First Baptist Church New London. Hall Rental was paid in full (\$100.00). Volunteer sign up sheet passed around for addicts to serve the meal and kitchen help. More help is needed and sign up sheet will be passed around the EECNA table TONIGHT!!!!

Any donations appreciated... raffle items, coffee, food donations, but even more so... EVENT SUPPORT.

Sunset Sailing continues as weather permits. Possible weekend sailing availability coming soon... Call the Capt. for booking☺

**ILS
Keith T**

Merchandise Sub-Committee Minutes

For

East Coast Convention 2011

10/13/2010

The meeting opened at 6:35.

Attendance: Rob H, Judith H, Jimmy C, John S, Ryan, Bruce E, Sonny

Seed Money - 1,600.00 in budget, was 5,400.00

We need to talk to the registration Sub-Committee about what we need to order for registration packets.

We will be dealing with two types of vendors: 1. Jewelry and trinkets - convention gets a cut; 2. Tee shirts and other merchandise with the convention logo that we sell ourselves.

Number 2 is our priority as we need to start pre-convention sales as soon as possible. We agree that our merchandise must be good quality.

Its hard to determine what the number of registrations will be. Anti East Coast Convention politics will have an influence.

Bruce E - What besides Tee shirts Will we sell? Most likely items, magnets with logo and travel mugs.

We will contact Barker Specialty Company, 27 Realty Drive, Cheshire, CT, barkerspecialty.com, M-F 8:30 - 5:30 203 272-2222 or 800 227-5372, We need to know if they can make more at very short notice so

that we don't get stuck with leftovers after the convention. Rob will check with Barker.

Bruce with Powers, John will check with Steve A and a place in Essex. We will get a catalog from each, find out what brand shirt they use and if they have 24 hour service. All vendors much match quality.

Committee members will be ready to present Tee shirt information at the convention meeting 10/20 so that we can order for pre-convention sales. Committee can decide by e mail so as not to take too much time.

We have 3 bids from jewelry vendors. One is on-line, Jimmy has the e mail. We will compare these after tee shirt decision has been made.

Motion to close.

Respectfully submitted by Judith Hamilton

ECCNA 15 REGISTRATION SUBCOMMITTEE

OCT 2010

Subcommittee met on October 12 with one addict in attendance. I utilized the time to continue with a rough draft of the registration flyer, and will bring what I have to the Convention Committee meeting for feedback. If there is anyone who would like to serve on this committee, and is unable due to conflicts with day and time of meeting, please let me know and I would be willing to change.

ILS,

Sheila B

E.C.C.N.A. 15
Serenity Keepers Subcommittee Report

Oct.14, 2010

From; The Serenity Keepers Sub-Committee

We met 10/14/2010

We Opened with a moment of silence followed by the serenity prayer.

We Had 4 addicts in attendance.

Old business;

There was no old business

New business;

We discussed the Fundraiser spaghetti dinner on 11/27/10

As we are being asked to help serve dinner and we will help prepare for the event by setting up, (tables, chairs, silverware, etc.)

And we held an election for a new vice-chair, Karlene was nominated she accepted, qualified and was voted in unanimously.

We also discussed T-Shirts so we can wear them for any upcoming fundraising events, but we decided that we would wait for the theme & logo.

We closed with a moment of silence followed by the serenity prayer.

In Loving Service,

Serenity Keeper Sub-Committee Chair

Joe M. 860-538-5047