

ECCNA 18 Host Committee Meeting 7/13/13

Jeff H. gave a brief history of how the committee was formed and how it evolved over the last year. He explained the Admin Committee & existing committee members and their rolls.

Opened meeting with serenity prayer. Dave H. read Traditions. Ed C. read our purpose. Roll call and reports: Jeff H. (Chair) gave report (see attachment). Dave H. (Vice Chair) gave oral report. Ed C. (Treasurer) gave report (see attachment) and answered some questions regarding the inventory from the 17th. Greg F. (Secretary) read minutes from conference call meeting from 6/30/13. Motion to approve and seconded. Vote and minutes approved. Teddie (Site Liaison) gave report and answered questions.

- **Old Business:** Teddie presented two versions of WCNA flier and passed around asking for input on any changes. Jeff H. brought up the idea to have a pre-registration t-shirt made for anyone who registers with a \$50 dollar down payment on a full package (either dorm or apt.). Deadline for pre-registration is September 30. He also suggested flooding World Convention with fliers. Dave H. gave information on what was needed to sell alternative merchandise at WCNA. There was a lot of discussion and then a motion was made by Marvis, Second by Lance G. to sell t-shirts at WCNA. Motion failed by majority. We then went around and had everyone introduce themselves and state what their interest and experience was. Took 15 minute break.
- -Jeff H. brought meeting back to order and read proposed criteria for subcommittee chairpersons.
- **-Elections:** Greg Read duties, qualifications and timeline for: Entertainment/Fundraising. AJ nominated Mark W. Ed C. nominated Dan G., second by Jimmy H. no other nominations, and Teddie made motion to close nominations, which was seconded. Both gave qualifications. Some questions were asked and Mark W. retracted his nomination. Dan left room. Asked for 2 pros and 2 cons. Close ballot voting and Dan was elected as Entertainment/Fundraising Chair. Greg F. read duties, qualifications and timeline for Arts and Graphics. Rachael O. was nominated and second. No other nominations. Nominations closed. She stated her qualifications and answered questions. She left the room and had 2 pros and no cons. Call for a vote: unanimous. Rachael is now Arts and Graphics Chair. Greg F. read duties, qualifications and timeline for Merchandise. AJ nominated Marvis who declined. Rod B. was nominated but declined. Ed C. nominated Dale C. who accepted nomination. Motion to close nominations, second – closed. Dale stated her qualifications. She left the room. 2 pros and 1 con. Call for a vote: Dale C. was elected chair of Merchandise. Greg F. read duties, qualifications and timeline for Registration. Teddie nominated Lance G. who accepted and there were no other nominations. Closed nominations. Lance stated his qualifications and

- answered questions. He left the room and we had 2 pros and 2 cons. Call for a vote and majority of no votes: this position is still open. Greg F. read duties, qualifications and timeline for Program. Ed C. nominated Lance G. 2nd by Mary H. Marvis nominated Rod B. and 2nd. Both accepted nomination. Both stated qualifications and answered questions. Both left the room. Lance (2 pros and 1 con) Rod (2 pros and 2 cons). Call for a vote: Lance G. elected as Program Chair. Greg F. read duties, qualifications and timeline for Convention Information. Dan G. nominated Dave B. and there were no other nominations. Nominations closed. Dan stated qualifications and answered questions. He left the room. 2 pros and 2 cons. Call for vote: Dave B. elected Convention Information chair. Greg F. read duties, qualifications and timeline for Hospitality. Dale C. nominated Nancy E. who accepted. There were no other nominations and nominations closed. Nancy stated qualifications and answered questions. She left the room. 2 pros and 0 cons. Vote taken and Nancy E. elected as Hospitality Chair. Greg F. read duties, qualifications and timeline for Auction. No nominations and this position is still open. Greg F. read duties, qualifications and timeline for Marathon. Ed C. nominated Darian V. who accepted. No other nominations – closed. He stated qualifications and answered questions. He left the room. 2 pros and 0 cons. Vote taken and Darian V. is now Marathon Chair. Greg F. read duties, qualifications and timeline for Serenity Keepers. Dale C. nominated Mingo who accepted. There were no other nominations – closed. Pros and Cons and vote taken. A. Mingo elected as Serenity Keepers Chair.
- Note: All subcommittee positions take effect at the end of this meeting.
 - - **New Business:** Motion by Ed C. 2nd by Teddie – To include the Area Representatives, who have voted to support ECCNA 18, as voting members of the ECCNA 18 Host Committee. Intent: The ECCNA Host Committee Policy does not have an Area Representative in the policy. To allow them voting privileges, a motion is necessary to include them in the quorum and roll call. Note: This motion does not change ECCNA policy due to the fact it is a one time change that pertains to only ECCNA 18.
 - Vote: yes – 7; no – 0; abstentions – 0. Motion passed.
 - **Next meeting on Sunday July 28, 2013 - 2 pm at the Wesley foundation.**

ECCNA 18 Host Committee Contact List

Chair	Jeff H.	804-512-6222 757-207-1154	fcbcjeff@aol.com
Vice-Chair	Dave H.	804-338-9477	4dahall@gmail.com
Treasurer	Ed C.	804-895-4850	ehc123@verizon.net
Secretary	Greg F.	757-503-0528	ghfuller718@gmail.com
Site Liaison	Teddie	804-815-7699	teddie1017@verizon.net
Fund Raising	Dan G.	757-3485805	dgrohowski@cox.net
Arts & Graphics	Rachael O.	804-363-7245	raezen77@gmail.com
Merchandise Registration	Dale C. open	757-692-7864	merrydale@veerizon.net
Programs	Lance G.	757-236-4916	lance@kmg ltd.com
Convention Information	Dave B.	804-647-3382	adtempus1588@gmail.com
Hospitality Auction	Nancy E. open	757-7682984	nancyellman@yahoo.com
Marathon	Darian V.	813-532-5112	darianv@msn.com
Serenity Keepers	Mingo A.	804-357-1684	mingona62@yahoo.com
New Dominion	Butch N.	757-692-7864	jlnorris1968@verizon.net
BANA	Lance G.	804-247-1400	lance@kmg ltd.com
Richmond	Nancy S.		nanspratl@aol.com

ECCNA 18 Treasurer's Report 7-13-13

Our bid committee checking account is still open and has a balance of \$5,190.78

I contacted Jeff P (CFO of the Advisory Board) and he said it may be a few weeks before he can open our convention account. He said if we have pressing expenses I can send him the details and he will pay them out of the AB account. When he deposits our fundraising check in the amount of \$5185.38 our bid committee account will have a balance of \$5.40. I would like to keep this account open to deposit any fundraising money we may receive before the Convention account is opened.

I brought home all of the 17th ECCNA's leftover merchandise and I shipped half of the shirts to Mike R (Chair of the 17th). He believes he will be able to sell them in his area. All moneys from the sale of these shirts go to fundraising for the 18th. The AB voted to lower the price of shirts to \$5 and \$15 for hoodys. We also have 127 NA Basic Cookbooks to sell. Sale of all the shirts will raise nearly \$900.

I'd like to meet briefly with any Sub Committee Chair persons elected today regarding their budgets.

In loving service,

Ed C.

ECCNA 18 Host Committee

Chairperson Report July 13, 2013

First of all I want to thank the Host-Bid Committee for all their hard work in successfully winning the bid to host the ECCNA18. Everyone who helped played a large role in our success. It was truly an honor to be part of this fine committee.

Since we won the bid on June the 15th the Host Administrative Committee has been busy. We meet on June 30th to discuss several items of business. We decided about how today's agenda should be. We discussed how we handle voting today, a flier for the WCNA, a preregistration t shirt and the William and Mary proposal.

The existing host committee will be voting on old and new business today. During the election everyone present can vote by paper ballot. All members elected today will take office at the close of this meeting. We need to decide if the Area representatives will have a vote after today, we will entertain a motion in new business to address this issue.

We presented 2 motions to the Advisory Board (AB), they are as follows:

Motion A: Jeff H

We motion to offer a limited edition t shirt for those who preregister for the ECCNA 18. A \$50.00 deposit on a full registration package is required to receive t shirt. The deadline to be set by the AB.

Intent:

To have a flier and preregistration ready for the WCNA.

PASSED with a September 30th deadline

Motion B: Jeff H

We motion to reduce the 17th ECCNA merchandise as follows:

All t shirts and tank tops 5.00, Hoodies 15.00

Intent:

To sell this merchandise as soon as possible, the cookbooks will remain the same cost until after the WCNA, The 3 purple preconvention shirts will go to the 18th auction

PASSED

Our Vice- Chairperson will report on the WCNA alternative merchandise, and Teddie has been working on ECCNA flier for the WCNA.

Tom K, chairperson of the AB, and I discussed the William and Mary proposal and came up with a list of questions and concerns. I sent them to our contact for review.

Teddie and I have a meeting with her on Monday the 15th at 8:30 to start working on the contract. We hope to have a draft ready to present to the AB at their August meeting. We want ask that no one contact the collage. If anyone has any questions about the college or the contract, contact Teddie and he will get the answer for you.

We have a proposed Time-line and one of the first items of business is our budget. Our treasurer will report on this. We need to get our budget approved so we can have funds approved to spend.

In order to expedite the WCNA flier and any fundraising, we as a group are going to work together in order to complete the task due to time restraints. I believe we need

to meet again in 2 weeks in order to complete our flier and fundraising items. I'm going to suggest July 28th at 2:00

We need to set a regular time and place for our host meeting. The Welsey Foundation seems to be a good location. I am thinking the last Sunday is a good time not to conflict with other Area and Regional events.

I am going to do my best to organize the convention business for the year. As chair I will always be open and available for any questions and concerns. I would like to ask all officers and subcommittee chairperson to make all reports in writing and send copies to our secretary via email. Please be prepared to help the flow and completion of business.

ILS

Jeff H