

ECCNA Host Committee Meeting 12/29/13

Jeff H. opened the meeting with the Serenity prayer. Ed C. read 12 Traditions. Greg F. read our purpose.

Roll Call: Chair – Jeff H.; Vice Chair – Dave H.; Treasurer – Ed C.; Secretary – Greg F.; Site Liaison – Teddie

Subcommittee Chairs: Arts & Graphics – Rachael O.; Auction – absent; Convention Information – Dan G.; Entertainment/Fundraising – Bobby S.; Hospitality – Nancy E.; Marathon – absent/late; Merchandise – Dale C.; Program – Lance G.; Registration – Russ N.; Serenity Keepers – open

Area Representatives: BANA – AJ; NDANA – Butch N.; PASNA – Cheryl; TCANA – Paul E.; RASNA – absent

Quorum established – 16

Approve minutes – Jeff H. mentioned that we had somehow skipped over approving October minutes. Lance made motion to approve, AJ 2nd – motion passed.

Nancy E. made motion to approve November minutes, Lance G. 2nd – motion passed

Reports:

Chairperson Report Dec 29, 2013

Happy Holidays to all. We are entering into 2014, and the next six months are going to be busy and exciting. We have a great host committee and we are going to host a great ECCNA.

Over the past month I have taken the W&M contract to the Advisory Board and addressed many of their concerns. We have a large deposit due in Jan so we as a host committee need to decide a few things. In the W&M agreement they have blocked a lot of meeting space. What are not going to use we need to release. This will lower our deposit amount. We also need to recommend a registration amount for the AB to approve. In order to get our registration flier we will need 3 bids for printing for AB approval. My plan is to take the information from today's meeting and have the W&M agreement ready for approval in the Jan AB meeting. Get registration approved, and the printing of the fliers approved. The weekend packages and meal prices are put together by the AB so we don't have to recommend those prices

I have asked everyone to review their budget, if we need adjustment, let's put it on the agenda today and plan on finalizing it in our Jan meeting. We need AB approval for all increases so we don't want to wait till the last minute.

We need to decide how many registration packages to put together so we can order all the items needed.

We also need to request permission to sell our merchandise at TACNA in March 7-9 and CPRCNA in April 11-13. There is going to be a Regional Speaker Jam in NDANA on March 22 and the GSR assembly on April 19-20.

Our next meeting will be Jan 26th 2014.

ILS Jeff H

Vice Chair Report (Dec 29 2013)

I did not attend the last Advisory Board call on the 3rd of this month so I have nothing to report as far as the call goes. I told the chair and the AB chair of my absence.

Last month while Pro-Temping as Convention Information chair I reported to this body that 11 area sites within our region had no information about the ECCNA convention on their web sites. Checking earlier today all but 4 have updated information & has posted ECCNA on their prospective area sites so the word is getting out. One concern is the problem getting information on the NA world site so it can be posted on the NA Way. Dan G (Convention Information) is informed of all situations.

The Peninsula Area sponsored a dance last night and I was told ECCNA merchandise was sold, see Bobby for more info

Peninsula Area put in a motion to raise funds to help support the ECCNA, it was sent to policy subcommittee for review and for the process of approval.

ILS, Dave H

ECCNA Treasurer's Report 12/29/13

The Gratitude Brunch hosted by the New Dominion Area was a great success and raised \$690.29. Our Registration Committee got five preregistration deposits at the event.

The AVCNA 2014 Raffle was also very successful raising \$1101.96.

T-shirt sales for November totaled \$1173.00. Some of these receipts are for items left over from ECCNA 17. This makes it difficult for me to track our "break even" point on the shirts. But I believe we need to have approximately \$950.00 more in sales to break even on our shirt orders.

This month we made deposits totaling \$3999.32. We had expenses of \$854.07. At this point (as a Bid and Host Committee) we have raised \$7307.50 after deducting all our expenses.

Our committee now has a Square account and we will be able to accept credit cards at fundraisers and also at the convention. This should greatly increase our potential sales.

In loving service,
Ed C.

Secretary Report 12-29-13

Greetings Host Committee, I have continued keeping in touch with our chair and making sure we are staying on track for our timeline and other issues as they arise. I have still been waiting two weeks after our meeting to get the minutes out. This is to allow everyone to get their reports to me. If I don't get them, they

will not be included in the minutes. I have also created an event on Facebook every month for our host committee meeting and subcommittee meetings. Anyone who is not in the group but want to be, please ask Jeff H. or myself. Also, if there is anyone here today that is not on the mailing list for minutes, please give me your information and I can add you. Thanks for allowing me to serve!

ILS,

Greg F. – Secretary

Site Liaison – All changes and request need to be sent to me (Teddie) so that I can forward them to the college. Also, any flyers using the W & M name must be approved by the college. Please send me any requests. Here is a response from W & M on some of our previous requests: Hi Teddie,

Thanks for your message – no, unfortunately, no food or beverage is allowed in Commonwealth Auditorium. It is allowed in all the other meeting rooms of the Sadler Center (Tidewater, Chesapeake, James, York), just not the auditorium.

I received the updated request for meeting spaces from Jeff this morning and am working on looking through those to see if we can accommodate all of them.

We do have 4 easels that you could use inside the Sadler Center.

In regard to the fire pit request for the Terrace, we will have to check with our Fire Marshall – to my knowledge, a residential fire pit has not been allowed anywhere on campus but we will do some homework for you and let you know what we learn.

Thank you,
Mariellynn

Subcommittees:

Arts and Graphics Subcommittee met on 12/29 from 12-1. 2 members were in attendance. We discussed up coming timeline items due and the chair's need for possible maternity leave in March and April. Our vice-chair, Jimmy H, will be acting chair during this time. We also reviewed the budget and feel confident that we will be able to meet the proposed budget. We ask that any additional needs for artwork/designs by the host committee and subcommittees is brought to us as early as possible with a clearly communicated due date.

ILS, Rachael O

Auction – Chris reports that things are going well. He still is looking for more t-shirts and jewelry.

Convention Information – It's good to be here. I'd like to express my gratitude to Dave H. for doing such a great job keeping up with the timeline guidelines. He left me almost nothing to get caught up on.

Jeff provided me an electronic copy of the most current flyer to proliferate to Areas and Regions in the coming months.

I've re-submitted our Convention Info to NA.org and will follow up to see if our info is posted in 4 business days (Jan. 7th) Dave has reported submitting the info twice previously with NA.org with links to the NA Way.

We attempted a conference call meeting on the 13th of December, but had unforeseen difficulties and our efforts were thwarted.

I'd like this body's permission to create a slide show/video with voiceover explaining the purpose of this incarnation of the ECCNA and why it's a good idea for areas and regions up and down the East Coast to hold fundraisers to promote that purpose. Your input and guidance will be as welcome as your permission. I could load it onto the same site I published our bid presentation videos and links can be sent out easily to any and all email addresses and social media websites as we see fit.

It seems unlikely that this committee will require the use of any funds until perhaps April or May when we need to gather literature, meeting lists and maps to be distributed at the convention. All of our other business can be conducted electronically.

I will continue to post updates of convention information business on our Facebook page, particularly if we can clear up our technical issues with conference calls.

ILS – Dan G.

Entertainment/Fundraising – Bobby S. gave oral report.

Hospitality - I recruited a couple more subcommittee members for a total of 8 including me. A list of specific items has been developed for individual pricing and to determine amount of each we will purchase.

I look forward to seeing the lodge next month, to see the setup.

Questions:

Are there easels for posters?- Ask site liaison

Are there guidelines for attaching material to walls - Ask site liaison

Is there a Lost and Found board already ? - Ask Arts and Graphics to help / supply.

Hospitality will be working within our \$850 budget. It is unlikely it will be costly.

Will there be a request needed to sell water at .50 per bottle? - body approved this.

In loving service,
Nancy E.

Marathon – Darian sent out documents and flyers:

⊠ **ECCNA 18 Marathon Meeting** ⊠



The Marathon Meeting Subcommittee of ECCNA 18 is
inviting you to participate!

We need a service commitment from YOUR home group to chair one hour of the Marathon Meeting. This is the place where we go to find relief in the “*therapeutic value of one addict helping another*”. Click on or go to the link below to schedule your home group’s participation time. Remember...

Together We Can Do What We Could Not Do Alone

Sign up at:

<http://doodle.com/iqwewbvvhcurhxbt>

Additional information: Darian V. 757-768-2984

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<https://docs.google.com/spreadsheets/cc?key=0AkIA4vbvLSjxdE90WHYtQ3NTbUhSRVRFVTFma3JyeFE&usp=sharing>

Merchandise - Hi all –

We are looking at the registration pkgs. If we are required to use the lanyards from last year please advise.

I am going to price the t-shirts and the mugs only at this point for the merchandise items. Please give us your feedback and suggestions: hats.

We are looking at jewelry vendor only in addition to our merchandise and the taper.

ILS - Dale

Program -
Program Sub-Committee Report
12/22/13

ECCNA,

Conference call was held 12/22/13 at 6 pm with 6 attendees. First agenda item was discussion of the timeline. I have created a tentative timeline without any entertainment as a starting point. A copy is attached to this report.

We discussed ways to get more choices for main speaker consideration. There are currently 13 speaker tapes in the Dropbox file share. Anyone can listen and vote. Just write the name in any one of the documents in the "Consideration Scale" folder. 1 is best down to 5.

We talked more about alternative meetings such as an outdoor sunrise meeting or a late night campfire meeting. I would like the liaison to find out whether we could have an approved self-contained fire pit anywhere in our direct vicinity.

I reviewed the proposed budget of \$800 for the Program Sub-committee and I believe that it will be adequate. This is based on my current understanding of the expenses we should incur.

Discussion on the simulcast/conference was enhanced by the attendance with Mary C. She has volunteered to head this effort.

Drop Box

https://www.dropbox.com/login?lhs_type=anywhere

Username - lance@kmgltd.com

Password – eccna18

Next conference call will be 01/19/14 at 6 PM.

Conference Dial-in Number: (712) 432-1500

Participant Access Code: 867021#

ILS

Lance G

Tentative Schedule

Friday, June 20

04:00-05:15 Workshop

05:00-06:30 Dinner

06:00-07:15 Workshop

08:00-09:30 Speaker

10:00-11:15 Workshop

11:00-12:00 Fire Pit Meeting?

Saturday, June 21

07:00-08:00 Outdoor Lead Share Meeting

07:30-09:00 Breakfast

08:15-09:30 Workshop

08:15-09:30 Workshop

09:45-11:00 Workshop

09:45-11:00 Workshop

11:15-12:30 Workshop

11:30-01:00 Lunch

01:30-03:30 Bid Meeting

01:00-02:15 Workshop

01:00-02:15 Workshop

02:30-03:45 Workshop

02:30-03:45 Workshop

04:00-05:15 Workshop – ECCNA History and Photo

04:30-06:00 Dinner

06:15-08:15 Speaker

08:30-10:30 Auction

08:30-09:45 Workshop

10:00-11:15 Workshop

11:00-12:00 Fire Pit Meeting??

Sunday, June22

07:00-08:00 Outdoor Lead Share meeting

08:00-09:30 Breakfast

10:00-11:30 Speaker

Registration - December 29, 2013

Registration Subcommittee report

Good afternoon! The Registration Subcommittee met today and we discussed the progress of the convention flyer. We still have some fine tuning to the

convention flyer and should have it completed soon. We are also aware that we need to get quotes for approximately 5000 convention flyers ASAP. We also agreed to suggest a registration fee for the convention be set at \$30. It's hard for us to gauge at this point whether or not we will fall under our \$2050.00 budget. The Registration Subcommittee plans to meet in January on the 26th.

ILS,
Russ N.

Serenity Keepers – open

Area Representatives: BANA – We will be hosting a fundraiser dinner Saturday February 8, 2014 at 5:00 pm at the Good Shepherd Lutheran Church 1489 Laskin Rd. Virginia Beach, VA. Tickets are \$10 in advance and at the door. See AJ, Jeff H., Dave H. or Lance for tickets. There is also a flyer. Greg will attach to the minutes.

ILS – AJ

NDANA – All is well in the NDANA. Sorry I haven't been here the last two months. Life showed up and prevented me from coming. The Spiritual Brunch was a big success. I will be sending all contact info for all prisons and jails in our area.

ILS – Butch N.

PASNA – Cheryl S. took information back to PASNA committee meeting asking the group to alert the ECCNA Host Committee know if events are being held so we can sell merchandise there.

A motion was submitted to our area for an addendum to the policy about no fundraising. This motion was tabled and sent to the Policy Subcommittee for review.

ILS – Cheryl S.

TCANA - Hello family,
TCANA is looking forward to a great year and planning for 2014. Also planning fundraisers for ECCNA. We are brainstorming and more will be revealed in the near future.

In Loving service,

PAUL E.

RASNA – absent

Break

Jeff H. brought meeting back

Old Business: Elections – Serenity Keepers – positions was opened for nominations as per our policy due to chair missing last two meetings. We the opened the floor for nominations. A. Mingo was present and nominated. He stated that since his committee didn't have much going on, that he did not think he needed to attend. He apologized for his oversight and said that it would not happen again. He left the room. We did 2 pros and 2 cons and held election. He was elected chair of Serenity Keepers.

Meeting Time – It was brought up about changing the meeting time back to 2-5. There was discussion and we voted to keep it as is to eliminate confusion.

New Business – Budget – We had asked the subcommittees to see where they were in regards to their budget. The only committee that may need another line was Program – if we do the simulcast of the Main Speaker on Saturday. We asked that everyone continue to be mindful of their budgets and if they foresee a need for more money, they need to let us know ASAP.

W & M Contract – We had a meeting earlier and discussed the meeting spaces that we wanted to secure. This was done and we had a significant savings. Jeff H. was to present that to the college to renegotiate our contract/down payment, as well as inform the AB.

Registration Price – The registration committee made a motion to make registration fee \$30. Motion passed 14-0-1

Motion #2 – By Nancy E. 2nd by Dale C. – To setup a table at the convention with boxes of books for sale to go to jails/prisons

Purpose: To add a hands-on way to participate in our goal.

Vote – 15-0-1

Open Forum: We discussed taking a tour of the facilities that we will be using during the convention. We will meet at the Wesley Foundation at 10:00 and carpool over to the Sadler Center. Subcommittee meetings will be held once we return.

Next meeting: January 26, 2013 1:00 – 4:00 at the Wesley Foundation

Meeting closed with circle and serenity prayer.