

ECCNA 18 Host Committee February 16, 2014

Jeff H. opened the meeting with Serenity Prayer. Andrew read 12 Traditions. Greg F. read our purpose.

Roll Call: Chair – Jeff H.; **Vice Chair** – Dave H.; **Treasurer** – Ed C.;

Secretary – Greg F.; **Site Liaison** – Teddie

Subcommittees: Arts & Graphics – Rachael O.; **Auction** – Chris T.;

Convention Information – Dan G.; **Entertainment/Fundraising** – Bobby S.; **Hospitality** – Nancy E.; **Marathon** – Darian V.; **Merchandise** – Dale C.;

Program – Lance E.; **Registration** – Russ N.; **Serenity Keepers** – A. Mingo

Area Representatives: BANA – AJ; **NDANA** – Butch N.; **PASNA** – Cheryl S. (late); **TCANA** – Paul E.; **RASNA** – absent

Quorum established: 16 voting members

Minutes from January were approved unanimously

Reports:

ECCNA 18 Host Committee

Chairperson Report February 16, 2014

We are 4 months away!!!! I am sure it will all come together but it sure feels like we have a lot to do. I have been helping distribute fliers. I went to the CARNA RSC yesterday and handed out fliers to the non-hosting areas. We also wrote a letter to the CARNA region inviting them to participate in the Saturday main speaker conference call. CARNA voted to hold their June 21st meeting in Williamsburg. The letter is attached to my report.

I have been in touch with fundraising and they are doing well. I helped get another raffle started, if anyone would like to sell a book of tickets, please contact me, I have them with me today. I attended the lasagna dinner and feel it was a success. The next events are TACNA March 7th New Dominion Speaker Jam March 22nd GRCNA March 28th, GSR Assembly April 19th and Hope Fiends Campout April 26th. There are some other events floating around but I don't know the dates.

I was able to get a contact list for the East Coast regionals web sites. I passed it on to Dan so he can get our flier posted.

The last Advisory Board meeting they approved 350.00 for the conference call and an additional 300.00 to print more fliers.

They are pleased with our time line. They would like the speaker selections earlier in March if possible.

I have been looking at the calendar to set the host committee meeting for the remainder of the year. This is what I came up

**with; we can discuss it in new business March 23, April 27 May 18, June 1 and June 15, with the same times same place.
I would like to discuss the conference call in business today
In Loving Service
Jeff H**

*East Coast Convention 18
June 20-22, 2013
Williamsburg, Virginia*



*Dear Central Atlantic Region,
The ECCNA 18 is fast approaching, and we are excited to bring this convention to the campus of The Collage of William and Mary. We are gaining support from many of the members, areas and regions that make up the 22 regions that are part of the ECCNA. We hope to fulfill the primary purpose of the ECCNA by supplying Basic Texts to jails and prisons in the 22 regions. We want to thank CARNA for their support and want to extend a special offer to the CARNA region. We plan to make our Saturday main speaker meeting available via conference call to any jail and prison that wishes to attend. This call will be a toll free call so there will be no cost to the institution. We are allocating 2 hours to include the entire the main speaker. The main meeting will be held in the evening of June 21, 2014, the time to be announced. This offer does extend to institutions outside our region, but hope to include the institutions that we currently have a relationship. Please take this offer back to your area H&I committees. For those who would like to attend this streamline please contact Chuck K., chuck.norvakellens@gmail.com. Again we want to thank the CARNA region for their support and we hope the ECCNA18 benefits the entire region.*

In Loving Service

Jeff H.

Chairperson ECCNA 18

ECCNA Treasurer's Report 2/16/14

A lot of shirts have been sold since my last report thanks to the efforts of our Fundraising and Entertainment chair Bobby S and our Merchandising chair Dale C.

In my December report I said we needed approximately \$950 in sales to reach our "break even point". Since then we have had \$2500 in sales thanks to Dale and Bobby. Also thanks to the Arts and Graphics folks for the great designs.

This month we deposited \$2500.01 and had expenses of \$10.00. Our fundraising total at this point is \$9337.51. This includes all funds raised as a Bid and Host committee minus all expenses.

Our Square Inc. account is working for us and is increasing T-shirt sales. We are charged 2.75% for each swipe and 3.5%+15cents for each manually entered transaction.

Our Bid account at New Horizon Bank is still open and has a balance of \$20.08.

In loving service,
Ed C.

ECCNA 18 Financial Statement 02/16/14				
Beginning balance 1/25/14				333.52
#1134 1/26/14 Wesley Foundation Host meeting space				-10.00
12/30/14 Square Inc Shirt sales				164.80
1/02/14 Monthly fee				-16.00
1/06/14 Monthly fee refund				16.00
1/21/14 Square Inc Shirt sales				236.38
2/04/14 Deposit 670-shirts 380-registrations				1,050.00
2/11/14 Deposit Shirt sales (VaBeach and NJ fundraisers)				1,176.00

2/10/14 Square Inc Shirt sales (VaBeach fundraiser)										252.83
2/16/14 Ending balance										3,203.53

Secretary Report for February 16, 2014

Hello again everyone. Things have been picking up! I was grateful to have attended the Lasagna dinner/fundraiser in Virginia Beach last weekend. There was a great turn out and the food was excellent. Great job by those involved. I also contacted the Federal Corrections/Low facility in Petersburg concerning the voice conference call of the Main speaker at the convention. I have forwarded the contact information to Lance, Dan and Jeff. I have also been uploading our minutes to the ECCNA.ORG website and created an event for today's festivities. I would also like to inform this body that I was awarded my disability benefits on Tuesday February 4. This has been a long and painful process. Thanks to everyone who has helped me along the way. I will try to pay it forward.

ILS,

Greg F.

Site Liaison Report

Subcommittees:

Arts & Graphics Greetings Family! Arts and Graphics met 02/16/14 with three members in attendance. We discussed banner submissions, but due to technical difficulties, we will need to present the ideas next Month. We have 2 out of the 3 submissions today. We also continued to organized subcommitte's needs for signs and artwork. Again, any subcommittees need artwork, please submit this in writing to myself or Jimmy H. Please include your subcommittee's a date in which you need the artwork. Thanks

ILS, Rachael O and Jimmy H

Auction – Chris is still collecting auction items. One king size quilt has been made from Virginia convention shirts. More quilts are in the works.

Convention Information – I apologize for missing last months meeting. In the interim, I worked with the web master at **na.org**. We are now listed on the calendar of events and will be listed in the next months NA Way.

I also drafted a letter inviting corrections facilities to participate in our convention teleconference call. It was posted on our Facebook page. Some suggestions were made and I have drafted a revised version that should suffice.

I received a regional contact list and sent an email to all available addresses and have asked them to post our registration flyer on their websites.

We are still in need of more contacts for corrections facilities to send teleconference to. If you can help, please do so. It may be better to end actual letters to corrections contacts to keep from being deleted by spam software as junk mail.

I'm considering the possibility of an ECCNA info email address that can be passed on to future host committees, but my tech "expertise" is limited.

Your suggestions are welcomed. In loving service,
Dan G.

Entertainment/Fundraising – gave oral report

Hospitality - ECCNA Hospitality Report 2/16/14

Our subcommittee is excited to report we have a working grocery list. Our goal for next ECCNA committed meeting is to provide 3 estimates of cost. We will also try to go to Restaurant Depot to check for plastic goods as well. At the committee meeting in April, this will be brought to Host Committee for vote.

The Do's and Don'ts poster, Lost and Found sign and Message Board, have been designed and given to Arts and Graphic, for creation. Some paper signs will be posted as well to direct attendees to the Hospitality "Sweet" Lodge. For snacks, messages and lost and found area. Any articles, which have not been claimed, will be donated if the owner cannot be contacted by the end of the convention.

In Loving Service,
Nancy E.

Marathon – gave oral report

Merchandise - Per host committee guidelines we will price lanyards & key tags for insert into registration pkg. We will be selling t-shirts and mugs at the merchandising table. Any other suggestions for sale items need to be sent to me before our next meeting.

Merchandising will be responsible for the basic text purchasing table as well. I'm making the merchandising signage myself.

I need final artwork to get my final bids for t-shirt and mugs for sale at the convention as per the timeline guidelines. I have some proposals but not all yet. I should have 3 proposals for each: tapers, alternate merchandise, jeweler, for our March meeting as per the timeline.

ILS –Dale

Program Sub-Committee Report 02/16/14

ECCNA,

As Greg is reading this I am probably paddling a canoe out of the Dismal Swamp. On voting to change the date last month I voted myself out. This is actually our 20th year of the Men's Dismal Swamp Canoe Trip, which we take every President's Day Weekend. Sorry for missing as I take commitment attendance seriously.

We have not met since our last 01/19/14, (not sure why my last report stated 01/22/14) so nothing to report. We will be having a conference call 02/23/14 at 6 pm. We have been making progress on listening to speakers and setting the program. We will be picking our main speakers on the next call and I will bring our choices and alternates to the next host committee meeting.

We had a successful fund raiser on 02/08/14. Thanks to all of you who came down to support us and the others you brought along. AJ has the full report and our donation. Try to get something done without my disruptive presence. I really appreciate all the dedicated servants on this committee.

Next conference call will be 02/23/14 at 6 PM.
Conference Dial-in Number: (712) 432-1500
Participant Access Code: 867021#

ILS

Lance G

Registration – Russ distributed new registration flyers.

Serenity Keepers -

02/16/14

Serenity Keepers Report

Hello family, my name is Mingo and I'm an addict. The serenity keepers met today with four members present. We have voted on a color for the vests. The vests will be orange with black lettering. We also voted on three different designs for the vests and will make a final decision at next sub-committee meeting. We will want to order 10 large vests, 5 X-large and 5 XX-large for a total of 20 vests. We have gotten prices from three different vendors and we will be contacting them this week to get a delivery time-line from those vendors. We will have a final cost including tax and shipping at next month's meeting, which will be on time with our timeline. The committee is going to need a list of the rooms where the different meetings and events will be held, so we can create the daily sign-up sheets for the different shifts at the different areas. Taking a suggestion from the other sub-committees we will be getting with the marathon meeting committee chair to make a flyer similar to theirs. These flyers be given to the different areas and posted on the website to recruit more committee members. Thank you again for allowing me to serve.

ILS,

Mingo

Area Reps: BANA – We held our ECCNA 18 Fundraiser on 2/8/14. We had a good turn out, as witnessed by those who attended. We did pretty well on the food estimate. All actual cooked food was consumed. We gave left over bread away and returned un-opened items to the store. Total cost of goods was \$325.76. Receipts will be turned in at area service. We also paid the church \$50.00 for the use of the facility, giving a total cost for the event of \$375.76.

Our total income was 1140.00. One check for \$150.00 made out to the ECCNA and \$990.00 in cash. Leaving us with a donation to the ECCNA of \$764.23 to which I added \$0.76 to make the donation \$765.00

Thanks to all who attended and those who helped. Thanks to AJ for putting this together and staying and helping for the duration. Special thanks to Rod, our chef, and Shelly for all her help. I also want to thank Todd and Larry for serving and Charles for his non-stop dishwashing during the event.

It was gratifying to see the support for this event and to know that we just bought 70 books for incarcerated addicts.

BANA also voted at the las area to buy one case of books to eccna. Also because of the success of the fundraiser, we are exploring the idea of having another one in May. More will be revealed.

AJ

NDANA – All is well in New Dominion Area. We are having a Regional speaker jam on 3/22/14. All are welcome. I believe we are having some fundraising events in the area, not sure on what. More will be revealed. I'm still trying to compile contact info for each corrections facilities and forward that to Dan. I received several phone numbers, but I will make the call and try to get physical addresses.

ILS,
Butch N.

PASNA – We voted to change our policy to allow us to hold fundraisers to support the ECCNA. Activities are now planning a fundraiser event. We have one idea of "spiritual breakfast".

The Peninsula Area Chair made a formal apology to Rod for the misunderstanding which caused his removal. Rod is still actively involved with the ECCNA and helps me as needed.

ILS,
Cheryl S.

TCANA - GOOD AFTERNOON,

OUR AREA IS PLANNING A FUNDRAISER FOR OUR CONVENTION. I WILL BE MEETING WITH TCANA SPECIAL EVENTS FOR THIS PURPOSE. I WILL KNOW WHAT, WHERE & WHEN, BY OUR NEXT HOST COMMITTEE MEETING.

ILS,
PAUL E.

RASNA – no report

Break:

Old business: We went through the timeline and reminded everyone of making sure their committees were complying by the dates. Jeff discussed the teleconferencing and the letter that was sent to region and groups. We also discussed the amount of calls/costs etc. More will be revealed.

New business: Teddie is working with the college to get negotiated rates for use if needed convention weekend. We also did straw polls on items to be used in registration packs. So far, pen and key tag. We also discussed the possibility of printing more merchandise (t-shirts). Art & Graphics are working on new design and will present next meeting.

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Motion #1: Books provided by the Beach Area to be used for faux purchasing to be handed out of newcomers @ Saturday night speaker meeting.

Intent: Distribute books we may not be able to give to jails.

Made by: Merchandising

2nd by: Hospitality

Vote: 14-0-1 – motion passes

Dale C. will take sale of Basic Text at Convention in Merchandise room.

Motion #2: To have dance at the convention.

Intent: To provide a variety of music and incorporate interests: bands/concerts as well as clubs/dances. Attendees at conventions often look forward to a dance and see them as an opportunity to meet and interact with other addicts.

Made by: Rachael O.

2nd by: Cheryl S.

Vote: Tabled by Chair. Bobby S. to get info on DJ's for free.

Motion #3: To allow host committee members to purchase a special edition pre-registration shirt.

Intent: Many of us have worked hard to contribute to a successful event but it is cost-prohibitive for us to attend the convention and stay the weekend, since we live so close. Although we will be working the convention, we will also need to purchase registration as well. No that deserves a shirt! Lol

Made by: Rachael O.

2nd by: Butch N.

Vote: 15-0-0. Motion passes

Motion #4: Increase Merchandise budget from \$1,800 to \$2,300.

Intent: financial flexibility to purchase enough to accommodate 1000 to 1200 people vs. budget of 800 expected.

Made by: Merchandising

2nd by: Russ N.

Vote: withdrawn after discussion

Motion #5: Newcomer attendees to be allowed in with donation amount they offer.

Intent: All newcomers can be registered.

Made by: Merchandising

2nd by: Ed C.

Vote: tabled - Russ and Ed have experience with this from previous conventions and will evaluate each on individual basis at registration.

Motion to close: Serenity Prayer in circle.

Next Meeting to be held: March 23, 2014 from 1:00-4:00 pm at Wesley Foundation in Williamsburg, VA Subcommittees will meet from 11:00-1:00