

ECCNA 18 Host Committee June 14, 2014

Jeff H. opened meeting with Serenity prayer. Ed C. read 12 Traditions. Greg F. read our purpose.

Roll Call:

Chair – Jeff H.; **Vice Chair** – Dave H.; **Treasurer** - Ed C.; **Secretary** – Greg F.; **Site Liaison** – Teddie;

Subcommittees:

Arts and Graphics – Rachael O. and twins; **Auction** – Chris T.; **Convention Information** – Mary H.;

Entertainment/Fundraising – Bobby S.; **Hospitality** – Nancy E.; **Marathon** – absent; **Merchandise** - Dale C; **Program** – Lance G.; **Registration** – Russ N.; **Serenity Keepers** – A. Mingo

Area Representatives:

BANA – absent ; **NDANA** – absent ; **PASNA** – Cheryl (late); **TCANA** – Paul E. ; **RASNA** – absent

Quorum established: 12/15

Approve Minutes: deferred

Reports:

Chairperson Report –

We are having a convention next weekend ready or not. I think we are ready. The AB has been working hard with us to help meet our deadline and the wishes of our host committee. Everything we asked for we have gotten.

Details have been worked out over the past few weeks. It is hard to report on every little thing. If you have any questions, ask Teddie or I and we will get an answer for you.

Business we need to discuss today is the placement of the banner.

Lost key fee is \$60.00

Sat. night lodging cost is single occupancy/ \$65. Double occupancy \$50 per person

W & M agreed to do the simulcast and conference call for \$300. They extended the meal count until Monday at 10 a.m.

We have been getting lots of registrations; we are at 225 and counting.

Fundraising is still going on. ECCNA 16 donated \$1210.00 and we had another donation from a memorial fund.

We will need to meet after the convention once we know how many books we will have to distribute. We will give you proper notice when meeting is set. After the convention I would like everyone to write a final report to include things like what worked well and what didn't. Things we could have done better or different ...etc...

The weather is supposed to be great; we are going to have a great convention.

ILS,

Jeff H.

Vice Chair - Gave oral report

Treasurer – Since our last meeting we had expenses of \$383.45 and made deposits totaling \$415.00. Our account has an ending balance of \$1134.92.

Since the beginning of our efforts we have made deposits totaling \$3,222.63.

Our new fundraising total is \$16,172.31.

Thanks go out to the Virginia Regional Convention Corporation and the AVCNA for loaning us the four cash registers we will be using at the convention. The vice-treasurer of the VRCC, Tim C., will be attending our convention and will be available for any assistance we might need with the cash registers.

Details of expenditures and deposits will be included in the minutes of today's meeting.

In Loving service,

Ed C.

ECCNA18 Financial Statement 6/14/14

6/01/14 Beginning balance	1103.37
6/01/14 #1162 Wesley Foundation Host Admin Meeting Space	- 10.00
6/01/14 #1163 Thayne Flora Registration Budget – packages	- 25.00
6/01/14 #1164 Theodore Alston Host Admin, Misc.	- 60.50
6/01/14 #1165 Chris Timmons Auction Budget	- 37.11
6/01/14 #1166 Robert Smith Fundraising – Cornhole game	
To be auctioned	- 150.00

6/01/14 #1167 Russ Nevin Registration – Mailings	- 18.20
6/02/14 Deposit (\$265 Quilt raffle + 150.00 Registration fee)	+ 415.00
6/14/14 Ending Balance	1134.92

Secretary – I want to apologize for not being here last week but I have other service commitments. I also want to apologize for not getting minutes out from April but I spilt iced tea on my laptop and now it doesn't work. I will see if I can get it repaired or at least get the data off of it. Your patience is greatly appreciated. I am also living on a fixed income, so we will see how things go. I did continue selling t-shirts and sold 25 for \$375 which I turned in to Ed. + \$10 for 2 raffle tickets.

ILS – Greg

Site Liaison – gave oral report

I only receive 3 reports from subcommittees, the rest gave oral reports here are the ones I received:

Auction – everything is ready to go! In loving service, the dynamic duo.

Entertainment/Fundraising – we're all set! In loving service, Bobby.

Hospitality – We received our paper goods that were graciously donated by an NA member, Alan H.

Purchase: Food, Ice and waters are to be picked up Thursday. Volunteers have signed up online and several people have approached me to say they will be participating. Our signs are excellent, thanks to Jimmy and Rachael and helpers. They include do's and don'ts poster board & message board & games i.e. Frisbees, cards, chess, checkers etc...

We will have items like:

Coffee, water, tea peanut butter/jelly, bananas & oranges, breakfast items (honeybuns, granola bars), nabs, candy pkgd. nuts.

Flyers were made and distribute to meeting in New Dominion Area to invite volunteers in addition to the internet website invite.

Decorations are in hand. Having difficulty with stickers & iron-ons but hope to resolve this week. Any help? Please let me know. Script is written,

ILS,

Nancy E.

Paul E. (TCANA) gave oral report; Cheryl S. (PASNA) – gave oral report.

BREAK

Old Business – Timeline – Reviewed and discussed last minutes issues. **Conference Call** – Jeff clarified the confusion with the college on the costs. Everything is like contract states.

New Business –

Motion 1 – Made by Dale C. Seconded by Nancy E. – To display the banner in the Atrium of the Sadler Center – Passed 9-1-0

Discussion on lost key fee.

Motion 2 – Made by Lance G. Seconded by Ed D. – To make waiver for key fee to be printed and available at registration. Passed 11-0-0

1:00 check out on Sunday

Motion 3 – Made by Ed C. Seconded by Lance G. – To make Saturday room rate \$75(single)/\$55(double) Passed 10-0-1

Motion 4 – Made by Teddie Seconded by Lance G. – To have check for \$343.50 sent back to McShin foundation (Mark Abraham)

Meeting closed with serenity prayer.