

**East Coast Convention of Narcotics Anonymous
Advisory Board Minutes
November 7, 2016**

The meeting was opened at 7:00 p.m. by Kevin D. The meeting was held via Conference Pro and was properly noticed. Minutes were recorded by Jeff.

Roll Call/Resignations/Vacancies:

Position	Name	Term End Date		Liaison to:	
President	Kevin	7/ 2018	P	Registration	
Vice-President	Kim	06/2017	P	College	
Secretary	Tom K	08/2017	P	Convention info	
CFO	Jeff P	07/2016	P	Treasurer	
CFO Alt	OPEN	-----			
Webmaster					
Director	Dave A.	10/2017	P		
Director	Enid O.	08/2016	P	Auction	
Director	Jimmy G.	07/2016	P		
Director	Mitch G	12/2016	A		
Director	Colleen C	03/2017	A	Hospitality	
Director	Michael R	05/2018	p	Programming	
Director	Dutch H	06/2017	P		
Director	Al D	3/2018	P	Entertainment	
Director	Victor H.	8/2018	P	Merchandise	
Director	Roberta T	10/2018	P	Voted in	
Director	Christine E	10/2018	A	Voted In	
ECCNA 20	Den H.		A	Host 20	
ECCNA 21	Elizabeth	Chair	A	Host 21	
ECCNA 21	Joey B.	V-Chair	P	Host 21	

Others present:

A = Absent; V= Vacant; P=Present; R=Resigned; L= Late

Quorum met =11

Open Forum: None

Minutes:

– Motion was made and seconded and passed to approve October minutes--Unanimous

Reports.

President Report- Kevin D. No report

Vice President Report- Kim. No report

CFO Report – Jeff P:

AB Account - Checking

Beginning Balance - \$20,129.63

Deposits 2,214.14 11/7 -Transfer from BOA Host Account

Expenses 0.00

Ending Balance - \$22,343.77

Paypal Account

Beginning Balance - \$ 650.48

Funds Received \$ 195.02 Full Registration @195 plus .02 donation

Transfers: \$ 0.00

Ending Balance \$ 845.50

Host Account – ECCNA 20 at PNC

Beginning Balance \$ 1,418.95

Deposits 0.00

Expenses: 0.00

Ending Balance \$ 1,418.95

Host Account – ECCNA 21 at BOA

Beginning Balance \$ 959.45

Deposits 2,076.00 10/3 – Fundraising \$1,811; Merchandise \$265

296.00 10/7

225.00 10/24

60.00 10/28

Expenses (52.31) 10/6 New checks charge

(50.00) 10/22 Check #1001 - St Pauls – Fundraising

(300.00) 10/23 Check #1002 – Ernest L – 50 PreCon T-Shirts

(2,214.14) 11/7 Transfer to BOA AB Account

Ending Balance \$ 1,000.00

Total Cash in Banks \$ 25,608.22

Cash available for ECCNA 20 Basic Text Distribution (per previous report) = 16158.21. I received an estimate from NAWs giving us our net prices (after discount and shipping). It comes (within \$100) to 54 cases of books.

The ECCNA 21 Host account at Bank of America has been set up.

Website – Kim A I updated the AB minutes on the site, but there were no HC minutes this month. Added tonight's meeting to the website calendar.

Last month I added the ECCNA News Sign-Up link so we can begin to compile email addresses and have an easy way to send emails to our email list.

I also added the Host Committee Events Link and Calendar.

Host Chair 20- Victor H –

Dear Warden/Superintendent,

I am writing this correspondence on behalf of The East Coast Convention of Narcotics Anonymous (ECCNA). Every year ECCNA holds a convention to benefit jails/prisons in 22 states along the eastern section of the United States. The benefit to jails/institutions is in the form of our Narcotics Anonymous Basic Text. Our Basic Text was published in 1981 and since then, there are almost two million copies in print. The Basic Text outlines how the program of Narcotics Anonymous works.

Please accept this box of complimentary Basic Texts. We hope that you will make these books available to those individuals in your institution who are suffering from the disease of addiction.

Sincerely,

Host Chair-- 21 Elizabeth --ECCNA 21 Chair Report

I have attached the sub-committees budgets.

Still working on logo should have registration flyers out by the end of the month.

Fundraising is going slow and steady activities planned thru March. We are being supported by the surrounding areas as well as our own. All is well.

Planning walk thru of college with committee. Work out any concerns AB may have with contract get that signed.

Any questions or concerns let me know.

<i>Income Statement</i>	\$1,500.00
Pre registrations – 30	
Full registration – 1	195.00
Sunset Sail – 3	260.00
Watch Us Grow	1551.00
Group	
Tie-Dye	296.00
ECCNA20	35.00

Merchandise	
ECCNA21 T-Shirts	230.00
Halloween	175.00
Income To Date	\$4,242.00

Item:**Proposed ECCNA 21****AB Expenses**

Licenses and Permits	\$	-
PO Box	\$	100.00
Bank Charges & Miscellaneous	\$	50.00

Total - AB Expenses \$ 150.00

Host Admin

Meeting Space	\$	400.00
Communication Devices	\$	100.00
PO Box	\$	100.00
Misc	\$	150.00
Cash Registers (changed to computer)	\$	200.00
Printing	\$	100.00
Bank Charge	\$	200.00

Total - Host Admin \$ 1,250.00

Convention Info

Lit (PI)	\$	50.00
Website	\$	105.00
Mailings	\$	100.00

Total - Convention Info \$ 255.00

Arts & Graphics

Signs	\$	100.00
Banner	\$	300.00
Misc	\$	20.00

Total - Arts & Graphics \$ 420.00

Entertainment & Fundraising

Fundraising Prudent Reserve	\$	1,000.00
DJ's, dances and events at convention	\$	1,000.00
Fliers	\$	200.00

Total - Entertainment & Fundraising \$ 2,200.00

Serenity Keepers

T-Shirts	\$	300.00
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Total - Serenity Keepers \$ 300.00

Hospitality

Supplies	\$	50.00
Food/Coffee	\$	800.00

Total - Hospitality \$ 850.00

ILS Elizabeth

860-961-7841

Nominations / Elections: none

Liaison reports

OLD BUSINESS:

- 1) 1. 1) Book distribution--- Motion will be to send one case (to be 24 English books and 4 Spanish) to each of the prisons on a list given by Tri-State Region and 34 books (29 English and 5 Spanish) to each of the remaining 23 regions on the East Coast. Total is 1,510 books at a total cost of approx.. \$16,000----- unanimous
- 2) Budget --- motion to approve with change of registration packets to \$2,000.00-- unanimous
- 3) Contract --- Motion to approve contract as discussed made by AI seconded by Victor-- unanimous

NEW BUSINESS:

- 1) Send regional letter and financial report to AB members for approval to start the mailing process.

. Meeting closed at 8:35

Next Meeting: December 5, 2016 @ 7:00pm