

**ECCNA 20**  
**Minutes- July 2, 2016**

1. Meeting was opened with a moment of silence and the Serenity Prayer
2. 12 Traditions were read by Jason.
3. Roll call-

<i>Position</i>	<i>Name</i>	<i>Email</i>	<i>Phone #</i>	
Chair	Victor H.	Samantha797@verizon.net	412-551-2605	Absent
Vice Chair	Den H.	Haggerty9@comcast.net	724-561-8851	P
Treasurer	Jim A.	Jalex56@verizon.net	412-889-4053	P
Vice Treasurer	Paul S.	Pauls87@verizon.net	724-683-5966	P
Secretary	Stephanie H.	s.hornick@comcast.net	412-216-0737	P
Vice Secretary	Jen E.	j.eshleman@yahoo.com	412-215-5122	Resigned
Arts/Graphics	Dan L.	laffey@verizon.net	412-952-1103	P
Auction	Peggy K.	Peggy.kirich@gmail.com	412-977-9153	Absent
Conv. Info	Renee F.	Cricket.renee@gmail.com	412-855-6543	P
Entertainment/Fundraising	Rachelle Z.	rachellezeiler@yahoo.com	412-377-7996	Absent
Hospitality	Joel H.	Jhirsch5712@comcast.net	412-758-3423	P
Marathon	Laurie L.	becalmsmoke@gmail.com	724-622-9762	Absent
Merchandise	Jc C.	jim@atozqualityelectric.com	412-969-8433	Absent
Program	Steve D.	Stevedevlin61@comcast.net	412-400-2527	P
Tickets/Registration	Shari B.	Shari324@msn.com	412-913-6004	P
Serenity Keepers	Tom C.	Caughy74@yahoo.com	412-225-3078	P
Regional Liaison	George M.	gmoffatjr@verizon.net	412-951-8988	P

4. Quorum was set- 11 members
  5. Secretary's report- Given by Stephanie- Minutes accepted
  6. Open Forum-
  7. Vice Chair's report- Given by Dennis
- Chair distribution at RMU:  
 Ferris Room-200      Bloomfield- 125      Westinghouse- 125  
 Glenwood- 125      Smithfield, Birmingham, Liberty, Sewickley- 75  
 Meals ordered for Friday, Saturday and Sunday= 100  
 Rooms paid to date: 31 singles and 23 doubles (77 people)

8. Subcommittee reports:

- a. **Arts & Graphics** – Written report submitted. Dan showed all signage that has been created, and also made a media info packet for Convention Information and Newcomer Donation Box.
- b. **Auction** – Written report submitted by Peggy. She has 30 lots ready to go. Steve gave Dennis a Start to Live Jacket for the auction (donated by someone at the Friendly Group.)
- c. **Convention Information**- Verbal report by Renee.
- d. **Entertainment & Fundraising** – Verbal report submitted by Jason. They have been discussing decorations for the onsite activities, and welcome any suggestions. One of the comedians has backed out, so we will have 3 instead of 4.
- e. **Hospitality** – Written report submitted by Joel. He has created a schedule on a board, still needs the late night times filled.
- f. **Marathon** – No report.
- g. **Merchandise** – No report.
- h. **Program** – Verbal report by Steve.

- i. **Tickets and Registration** –Written report submitted by Shari. 550 packets will be put together on July 3<sup>rd</sup>. A spreadsheet of room assignments has been submitted to Becky Diana at RMU. Invoices were submitted for magnets (\$277.58) and lanyards (\$328.21.) P.O Box key was turned in June 30<sup>th</sup> and \$6 was returned to treasurer. Two comedy tickets were sold. Early registration for next year’s convention will be available on Sunday.
- j. **Serenity Keepers** – Written report submitted by Tom. Committee has begun to assign time slots for various duties at the convention. Need to purchase a few items for cigarette butt disposal.

9.. Regional Liaison- No report

10. Treasurer’s Report

Beginning Balance	6441.16
Expenses	
Arts and Graphics (banner)	-57.95
Program (readings)	-42.80
Serenity Keepers (shirts)	-136.00
Registration (package items)	-293.47

Ending Balance 5910.14

11. Old Business-

As of today, Jim has purchased 100 sets of disposable sheets/pillowcases. He has 60 pillows, and 46 towels. The blankets are being purchased from several different Walmarts this week.

Jim will also pick up the Red Bull for Hospitality and Cat Litter/Sand for Serenity Keepers.

12. New Business-

- a. Clean time countdown was discussed- The majority of the committee liked the idea of including a countdown before the main meeting. Tom C is willing to lead the countdown. The committee thought that maybe Peggy or Rachelle would like to join him?
- b. Recognition of homegroups that donated time/money/items to convention- The majority of the committee felt that it should remain anonymous, but it would be nice for Victor to state that we appreciated the donations made by homegroups in the Tri State Area.
- c. We need to find out from Becky Diana if we can get a key to store registration and hospitality room items on the first floor.
- d. We need to find out if drinks are permitted in the meeting rooms.
- e. Dan will get a copy of the statement that needs to be read before each meeting that includes the clarity statement, information about registration, smoking, etc.)
- f. Do we need a release form for taping?
- g. Do we need to create our own sign in/sign out sheet for the room keys? Or does RMU have one?

13. Collection was donated to the church. Meeting was closed with the Serenity Prayer.

**SEE YOU ALL ON FRIDAY!!!!**