

**East Coast Convention of Narcotics Anonymous  
Advisory Board Minutes  
November 2, 2015**

The meeting was opened at 7:05 p.m. by Jeff P. The meeting was held via Conference Pro and was properly noticed. Minutes were recorded by Tom.

Roll Call/Resignations/Vacancies:

Position	Name	Term End Date		Liaison to:	
President	OPEN				
Vice-President	Kevin D	06/2017	P		
Secretary	Tom K	08/2017	P		
CFO	Jeff P	07/2016	P		
CFO Alt	OPEN	-----	----		
Webmaster	Kim A.	11/2016	P		
Director	Victor H	10/2015	P		
Director	Enid O.	08/2016	P		
Director	Jimmy G.	07/2016	P		
Director	Merle S.	02/2016	A	Unable to make due to work	
Director	Mitch G	12/2016	A		
Director	Colleen C	03/2017	P		
Director	Deanne F	10/2015	P		
Director	Dutch H	06/2017	A		
ECCNA 19	Dave A		P		

Others present:

A = Absent; V= Vacant; P=Present; R=Resigned; L= Late

Quorum met

**Minutes:**

October minutes – Motion was made and seconded and passed to approve October minutes with the change of the month to be properly recorded.

**Reports**

**AB Vice President Report- Kevin D.:**

Contacted both Merle and Dutch. Merle is unable to make the calls because of her job. She was able to send the information on to NAWS and Jeff. Dutch plans on making this meeting.

Victor and Steve have kept me up to date with their progress and are almost at a point of having a final proposal.

**CFO Report – Jeff P.:**

AB Account - \$37712.89

Host Account - \$959.45

Pay-pal Account - \$244.19

Total: \$38916.53

I've received the AB checkbook and laptop from Will. Debbie still has the host account checkbook. Once there is a treasurer for ECCNA 20, I'll ask her to send that checkbook directly to them.

In preparing for our meeting tonight and reviewing the information for whatever book order we'll be placing, I noticed an error on the quotation we received from NAWs. They were basing a case of softcover books as 24 per case. There are actually 28 books in a case. Therefore, when discussing this tonight, we'll have to consider a case as 24 books in order for any of the numbers to send to facilities to work within the amount we have to spend.

ILS, Jeff P

**Website – Kim A.:**

This past month I began redesigning the website. I converted to WordPress which is a very, very user friendly platform. I think the person who takes over after me will enjoy working on the site much more. They will not need any special Website Programs and can actually work on the site from any computer. Quickee updates can even be done via a smart phone! The old database remains intact and with this body's approval I will continue to back up all the old info on it to the new WordPress database and then phase it out. For now all the old info can still be accessed via <http://eastcoastconventionofnarcoticsanonymous.org>. The new site can be accessed via <http://eccna.org>. I have the new site and the old site on my server to ensure I will not lose anything in the switch over. Tonight I will submit a motion (if that's necessary) to continue the migration of all the ECCNA files to my server and to discontinue the Go Daddy Account. This month I will transfer the registration of ECCNA's two domain names. The domains will be registered exactly the same way they are now. Same registrant info and same username and passwords. I will finish setting up both domains and forward all new passwords and usernames for access to the domain name registration, the hosting, and the word press administration panel to the AB Chair. Please check out the new site design and let me know your thoughts. When we are ready to begin accepting payments for ECCNA 20, I can integrate a shopping cart on this site. We will then be practicing "best web practices" by not confusing our website visitors with two separate and distinctly different websites. Website visitors find it very confusing when they are browsing a website and click on a link and end up on a completely different website. We can avoid that if we choose.

I included the picture I emailed to you of the Robert Morris University Campus. Can anyone tell me in which direction will be the hotel/dorm?



Thanks for allowing me to serve,  
Kim A  
ECCNA Director and Web servant

**Mailing List- Merle S.:** No Report, Not present.

**Nominations / Elections:**

President – No nominations. Position is still open.

**Open Forum:** None

**OLD BUSINESS:**

Distribution of Basic Texts. We do 7:1 ratio for Spanish texts. \$38,916.00 for books. We are sending the FL Region 6 cases of books that they did not get last year. A case is established as 24 books per, not 28. \$10.61 is the cost per book. Dave and Jeff discussing particular institutions and amounts per, this is riveting. Motion: Made by CFO 2<sup>nd</sup> by Dave to as per list sent to us by the 19<sup>th</sup> ECCNA committee we will sent 126 cases of basic texts No opposition Motion carried

**NEW BUSINESS:**

Status of ECCNA 20 – Victor H. The convention is hosted by the Tri State Region of NA. Particulars being discussed. 1684.36 raised in Dinosaur dinner fundraiser. How long for proposal to be sent to us, 30 days we hope, When, 2<sup>nd</sup> week in July 8-10<sup>th</sup>, Can we use a different way to use BOA or do we need to open new account. Jeff to work with host treasurer. Discussing budget from ECCNA 16, don't think we will make as much fundraising monies as before with the shorter notice. Host elections scheduled for November 7<sup>th</sup>.

Website, General consensus on layout, we like waiting for concrete info on ECCNA 20.

Password and sign in info, 2<sup>nd</sup> person on the AB==Kevin/Vice Pres

Motion to change order of business to reelect Dave for AB. No objections/ Unanimous. 12/2017

Please consider an ECCNA fundraiser in each of our areas due to being behind in our fundraising efforts. Petition areas or regions. Discussion, questions, answers, phone numbers, more questions.

**Meeting adjourned at 8:05 pm**

Next meeting is December 7th at 7pm.