

**East Coast Convention of Narcotics Anonymous
Advisory Board Minutes
January 4, 2016**

The meeting was opened at 7:10 p.m. by Dave A. The meeting was held via Conference Pro and was properly noticed. Minutes were recorded by Tom.

Roll Call/Resignations/Vacancies:

Position	Name	Term End Date		Liaison to:	
President	OPEN				V
Vice-President	Kevin D	06/2017	P	College	
Secretary	Tom K	08/2017	P		Y
CFO	Jeff P	07/2016	P	Treasurer	Y
CFO Alt	OPEN	-----	----		
Webmaster	Kim A.	11/2016	P		A
Director	Dave A.	10/2017	P	Program	Y
Director	Enid O.	08/2016	P		Y
Director	Jimmy G.	07/2016	P	Merchandise	Y
Director	Merle S.	02/2016	A	Missed last 3 meetings	
Director	Mitch G	12/2016	P		Y
Director	Colleen C	03/2017	P		Y
Director	Deanne F	10/2015	A		
Director	Dutch H	06/2017	P	Hospitality	Y
ECCNA 20	Victor H.		P		A
ECCNA 20	Den H.		A		

Others present:

A = Absent; V= Vacant; P=Present; R=Resigned; L= Late

Quorum met==11

Open Forum: None

Minutes:

December minutes – Motion was made and seconded and passed to approve

Reports.

AB Vice President Report- Kevin D.

Excited about doing business with the new host committee. Merchandise etc.

CFO Report – Jeff P:

AB Account - \$6305.02

Host Account - \$959.45

Pay pal A/C - \$244.19

Total - \$7508.66

The above balance includes \$800 for 16 preregistration deposits. The balance due to NAWA has been paid and all books have been shipped with the exception of those to the New England Region, which will be going out today. Our CPA firm has been sent all the information necessary to file our

tax return. That info was sent today. If he's unable to file the return by the due date (Feb 15), he'll get an extension.

There is going to be a banking issue when it comes to having the next convention in Pittsburgh. This is the same problem we had the last time for ECCNA 16 when our banking was at Chase. Even though our accounts are now at Bank of America, there are none of those in Pittsburgh. The host committee will be bringing info on a bank convenient for them and we'll need to open a host account in that bank. They are looking for one with minimal transfer charges since money will have to go in and out to our AB account at another bank.

ILS, Jeff

Questions. Do you have an itemized list of where and how many books went out. Jeff stated that they were sent to all the places that ECCNA had on the list. Tri-State and New England had a few clichés but have been reconciled and handled by NAWs. See Naws report with regional mailing lists. All regions received 3 cases as well as the FL. Region receiving 3 cases they did not get the year before. Dave would like a more itemized and thorough report on where the books went. Kim suggests placing it on the website. All in favor of putting it on the website. Did all the books stay on the East Coast? That's the only place we sent them.

Website – Kim A.:

Everything is up to date and I've transferred everything from the old website to the new website.

Kim A

Mailing List-

Host Chair- Victor H

Nominations / Elections:

President – No nominations. Position is still open.

OLD BUSINESS:

Distribution of Basic Texts----- Discussed during CFO report.

New contract---See Addendum "A"

NEW BUSINESS:

Contract--**Motion 01-01-16** made to accept contract. Motion carries. See Roll call vote-9 for/ 2 abstain.

Registrations Costs---**Motion 01-02-16**--Single-\$195.00 Double-\$175.00-- No opposition.

Meals---**Motion 01-03-16/Seconded**—B--\$10.00 L--\$13.00 D--\$15.00—No opposition.

Website--**Motion 01-04-16/Seconded**--To put pricing on website—No opposition.

Paypal costs --**Motion 01-05-16/Seconded**—To include in the costs—No opposition.

Bank account—**Motion 01-06-16/Seconded**--To Have Host Admin get with CFO—No opposition.

T Shirts---**Motion 01-07-16/Seconded**—To approve Host Committee recommendation—No opposition.

(Ang-Promos) 1-Gross 144- **Motion 01-08-16/Seconded**—**To approve selling pricing for Ts @**

\$10.00 up to X-Large-\$15.00 2XL-up/No opposition.

Timelines---Not now.

Paypal Pricing costs

We'll also need a setup like last year for those who preregistered at ECCNA 19 for ECCNA 20, paying a \$50 deposit. Their payoffs will be:

Single - \$129.60

Double - \$111.05

Single - \$201.15

Double - \$180.55

Day Reg - \$26.06

Breakfast - \$10.61

Lunch - \$13.70

Dinner - \$15.77

Guidelines **Table to next meeting.**

Kevin signing contract, Jeff sending initial check, \$1,000.00.

Motion 01-09-16 That the mailing list chair, or those responsible for interacting with and paying NAWS, submit a Final Summary of Distribution; to include actual total quantity purchased, any splits with respect to translation, where (region/facility) the books were sent (excluding personal names/addresses), and actual quantity sent to each. This to include any returns, reshipments and excess shipping cost that may result. To also show that cost of quantity purchased and sent (including shipping) equals amounts set aside by Board for Book Purchase. Intent: To record for future reference and archives, how proceeds from the prior convention were spent. **Motion to table**

Liaisons. Some picked, See roll call. Table the rest

Regional list person: Motion to table

Meeting adjourned at 9:00 pm

Next meeting is February 1st at 7pm.