

**East Coast Convention of Narcotics Anonymous
Advisory Board Minutes
December 5, 2016**

The meeting was opened at 7:00 p.m. by Kevin D. The meeting was held via Conference Pro and was properly noticed. Minutes were recorded by Jeff.

Roll Call/Resignations/Vacancies:

Position	Name	Term End Date		Liaison to:	
President	Kevin	7/ 2018	P	College	
Vice-President	Kim	06/2017	P	Registration	
Secretary	Tom K	08/2017	P	Convention info	
CFO	Jeff P	08/2017	P	Treasurer	
CFO Alt	OPEN	-----			
Webmaster					
Director	Dave A.	10/2017	P		
Director	Enid O.	08/2018	P	Auction	
Director	Jimmy G.	08/2018	P		
Director	Mitch G	12/2017	P		
Director	Colleen C	03/2017	P	Hospitality	
Director	Michael R	05/2018	P	Programming	
Director	Dutch H	06/2017	P		
Director	Al D	3/2018	P	Entertainment	
Director	Victor H.	8/2018	P	Merchandise	
Director	Roberta T	10/2018	P		
Director	Christine E	10/2018	A		
ECCNA 20	Den H.		A	Host 20	
ECCNA 21	Elizabeth	Chair	P	Host 21	
ECCNA 21	Joey B.	V-Chair	P	Host 21	

Others present:

A = Absent; V= Vacant; P=Present; R=Resigned; L= Late

Quorum met =15

Open Forum: None

Minutes:

- Motion was made and seconded and passed to approve November minutes with changes--Unanimous

Reports.

President Report- Kevin D. No report

Vice President Report- Kim. No report

CFO Report – Jeff P:

AB Account - Checking

Beginning Balance - \$22,343.77
Deposits 1,350.00 From PNC Host Account
Expenses (15,000.00) Check #1025 NA World Services – Initial payment for books
Ending Balance - \$ 8,693.77

Paypal Account

Beginning Balance - \$ 845.50
Funds Received \$ 390.29 Full Registration 2@195 plus .29 donation
Transfers: \$ 0.00
Ending Balance \$ 1,235.79

Host Account – ECCNA 20 at PNC

Beginning Balance \$ 1,418.95
Deposits 0.00
Expenses: 1,350.00 Check #1149 to transfer to AB Account
Ending Balance \$ 68.95

Host Account – ECCNA 21 at BOA

Beginning Balance \$ 1,000.00
Deposits 220.00 11/25 – Fundraising \$190; Donation \$30
Expenses 0.00
Ending Balance \$ 1,220.00

Total Cash in Banks \$ 11,218.51

All books have now been shipped to institutions and regions from NAWS. The total was \$16,328.68 of which I paid \$15,000 in advance as shown in this report. We had cash available for ECCNA 20 Basic Text Distribution (per previous report) of 16158.21 and the quote from NAWS giving us our net prices (after discount and shipping) was \$16010.38. I still need to find out why there was a difference between the actual cost and the quote, and hope to complete that in the next few weeks.

I contacted Kim to place a budget motion on our December agenda for items that were omitted in error in the original budget that we voted on last month.

ILS,

Jeff

Website – Kim A

I updated the AB minutes on the site, but there were no HC minutes this month.

Added tonight's meeting to the website calendar.

Elizabeth sent the logo for this year's convention and I put it up on the site

People can utilize the different payment options on the website now.

Thanks for allowing me to serve, Kim A

Host Chair 20- Victor H -

Letters sent to prisons, will have fundraiser event, deposit funds and write check afterwards to close out host account.

Host Chair-- 21 Elizabeth --ECCNA 21 Chair Report

Registration flyers are almost done. They will be done by January. Artwork has been chosen. Sorry for the delay.

Fundraising is steady. Programing is laying out program getting excited. Received a \$500 donation from a group in VA ECCNA 18 Chair was the contact ;-). Stuff for auction is slowly coming in anybody wanting to donate let me know.

I am having some concerns with being able to sell ECCNA 20 merchandise wondering about lowering the prices just to get rid of it.

ILS Elizabeth 860-961-7841

Nominations / Elections: none

Liaison reports

Auction Committee:

Last week I sent a package to Cate H., Chair of the Auction Committee, and she confirmed receipt on Thursday. I included a list and explained that she should keep a running list of all donations accepted. I continue to request and accept donations and will send additional packages as items are made available. Thanks for letting me continue to be of service, ENID O.

OLD BUSINESS:

1. Send regional letter and financial report to AB members for approval to start the mailing process.
DONE AND APPROVED VIA E-MAIL.

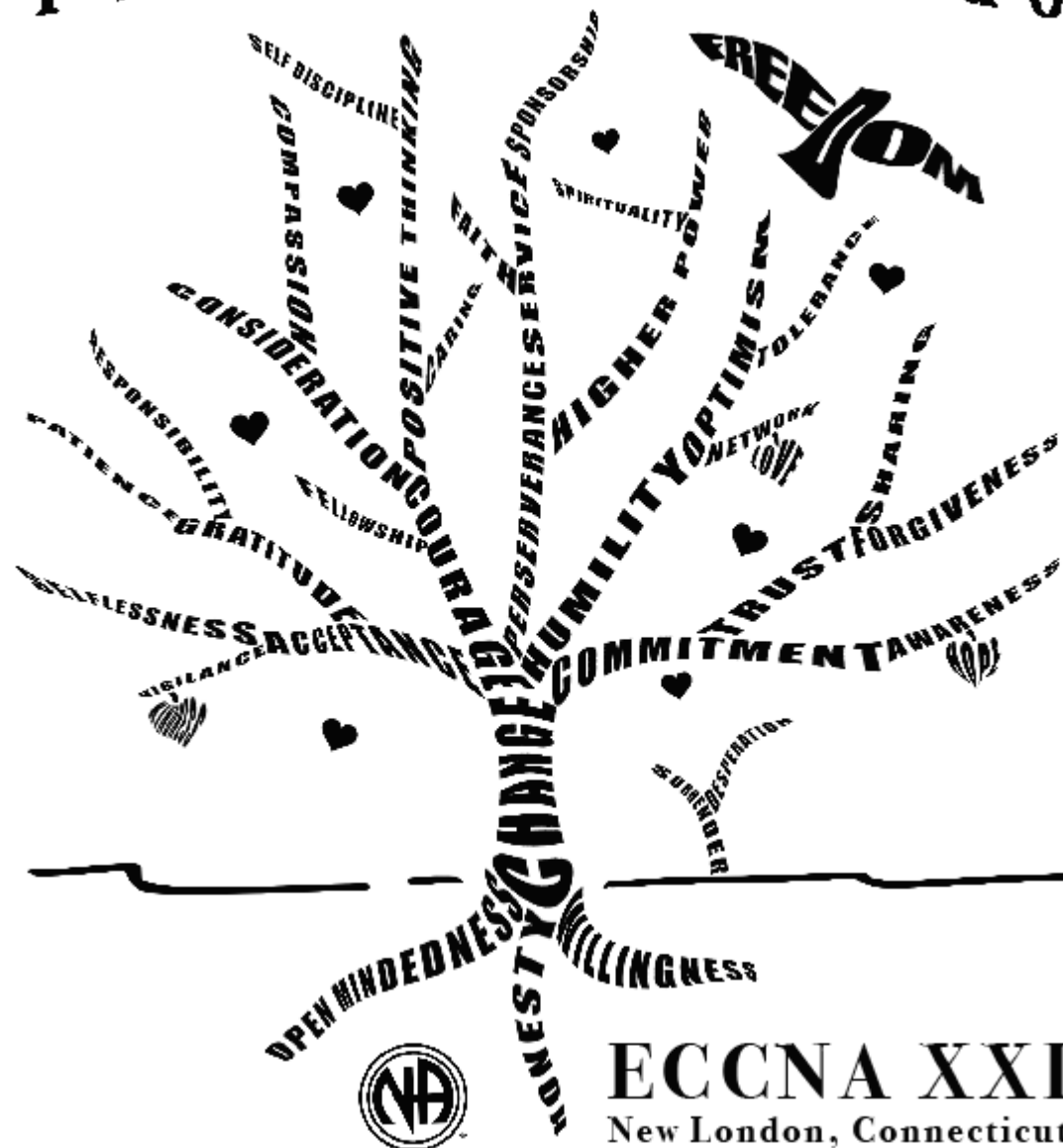
NEW BUSINESS:

1. Review pricing for ECCNA merchandise. Reduce mugs to 2 for 5 and T's for 5 sweatshirts for 15. **No opposition**

2. Motion to amend the budget approved in November to include \$500 for event insurance (under Host Admin) and \$70 for Licenses and Permits (under AB Expenses). Those items were not included in the budget. **No opposition**

Meeting closed at 7:37
Next Meeting: January 2, 2017 @ 7:00pm

Planting the Seeds



ECCNA XXI
New London, Connecticut
June 23-25, 2017