

**East Coast Convention of Narcotics Anonymous
Advisory Board Minutes
October 2, 2017**

The meeting was opened at 7:00 p.m. by Kim A. The meeting was held via Conference Pro and was properly noticed. Minutes were recorded by Tom.

Roll Call/Resignations/Vacancies:

Position	Name	Term End Date		Located	Liaison to:
President	Kim A.	6/ 2018	P	VA	College
Vice-President	Victor	8?2018	P	PA	Hospitality
Secretary	Tom K	09/2019	P	FL	
CFO	Jeff P.	10/2018	P	FL	Treasurer
CFO Alt	Paul S	6/2019	A	PA	Registration
Webmaster	Kevin	6/2019	P	FL	Arts & Graphics
Director	Evelyn A	02/2019	P	NJ	Convention Info
Director	Enid O.	08/2018	P	VA	Auction
Director	Jason L	07/2019	A	PA	Programming
Director	Michael R	05/2018	P	GA	
Director	Al D	3/2018	P	CT	Merchandise
Director	Roberta T	10/2018	A	CT	
Director	John A	6/2019	P	PA	Serenity Keepers
ECCNA 21	Elizabeth	9/2019	A	CT	Entertainment
ECCNA 22	Lisa S.	Chair	P	GA	Host 22
ECCNA 22	Jimmy G	V-Chair	P	GA	Host 22--8/18

Others present:

A = Absent; V= Vacant; P=Present; R=Resigned; L= Late

Quorum met = YES--10

Open Forum: Change the order of business to hold nominations/ elections

Jeff P. no opposition.

Evelynn wants to add AB members home state.

Minutes:

Motion was made and seconded and passed to approve September minutes -- **No Opposition**

Reports.

President Report- Kim A. .

WOW! What a month! I'm glad everyone survived it pretty much. Kevin, I'm sorry about your Ficus and may Gerald Stevens, who I miss immensely, rest in peace. Paul S let me know he can't make it tonight, has no report and This month I had several email communications, which, I'm sure, if they are pertinent, will be mentioned in everyone else's reports. I did email Jason and he confirmed he is willing to be the liaison to the programming Chair. Jeff thank you for getting the info together for Evelyn which she had asked for so she could put together a bid from NJ. Victor

and I got together on a Zoom call and he got more familiar with the workings of the program. He will facilitate the New Business portion of our meeting tonight. I put together an updated contact list which includes the phone numbers of those Board Members who were ok with having theirs added.

Thanks for your service and for allowing me to bumble along in mine!

Vice President Report- NONE

CFO Report – Jeff P:

Beginning Balance - \$ 27,851.75

Deposits 119.44 8/14: Reg Dep 2=\$100; ECC22 Merch \$20 less sq fee .56

Expenses (23008.29) Ck #1042 – GNYRSO – Basic Texts and shipping

Ending Balance - \$ 4,962.90

Paypal Account

Beginning Balance - \$ 2,648.59

Funds Received \$

Transfers: \$

Ending Balance \$ 2,648.59

Host Account – Checking

Beginning Balance \$ 1,176.64

Deposits

Expenses

Ending Balance \$ 1,176.64

Total Cash in Banks \$ 8,788.13

Additional Notes:

Host checking account – I’ve contacted Bank of America to change signatures on the host account from the ECCNA 21 signers to ECCNA 22 signers. This is still in process and should be completed in the next few weeks. We’ll also be getting new checks for the account and those will be shipped directly to the host committee treasurer. ILS, Jeff

Website – Kevin

Corrected minutes online per Lisa AKA "Sparky". I am fairly deaf due to a cold or virus.
Thanks.

Host Chair-22—Lisa S

Dear Family,

We have had a busy month finally! As most of you know we have prepared a pre-convention flyer to be used to generate registrations with deposit only. PLEASE send this out to all your contacts and we would also like it to be added to the website. The more pre-registrations we can get now the better we know how to prepare. We have started talking with the college about the contract and the site liaison for the Host is making plans to go visit and tour as well as start working on the numbers. We should have contract at some point this month. We are ready to order preconvention t-shirts. The proposed order and 3 quotes from vendors is attached. Our choice is Tim from Snellville. Several committee members have worked with him before and GRCNA uses him each year. We would like to get approval on this today so we can place our order asap. Our goal is to have shirts to take with us to the October 28th event in Virginia. We realize this is a large order but we plan to sell at all our fundraisers as well as travel with the shirts to sell. We need to set the price for the pre-convention shirts. We have discussed \$10, \$12 and \$15. Will the AB set the price? Also, we would like to set one price for all the shirts instead of pricing by size. In addition, we would like approval to reduce the price of the East Coast 21 shirts to \$5.00. We have 31 shirts left. We have sold 6 sweatshirts, 64 t-shirts and 90 mugs total that were leftover. We have several fundraisers in the planning phase. Once the flyers are ready I will send to all AB and ask that they also be put on the website. See below:

Nov 11 – Soldiers in Recovery Speaker Jam (held on Veteran's day) – Will be held in conjunction with a group in Warner Robins. Group is providing food. We will have raffle and provide speakers as well as sell t-shirts and registration.

December 9 – East Coast Holiday Market and Cookout – Will be held on site at the region meeting in December in Forsyth. We will cookout for lunch and set up a holiday market of items to buy as Christmas gifts. All items will be NA related and most will be made and donated by NA members. We may buy a few things as well. We will also sell baked goods.

January – Stepping into the New Year – More to be revealed on this.

We are still in need of a Merchandise Chair! Christy has been kind enough to oversee the needs so far but as we get busy we need the help. All other subcommittees have a chair and most have a vice chair as well. We are collecting auction items and asking for groups, areas and regions to have a fundraiser. I am considering doing a challenge to all AB and Host members. It would be like a scavenger hunt and you would check off each item as you completed it. For example, donate 3 items to the auction, send in two names for speaker consideration, etc. Thoughts? FYI, the region meeting in September was cancelled due to the hurricane (yes, even in middle Georgia). We were able to hold the meeting by Zoom thanks to Jeff and Kim! Not all were able to log on but enough to get business done. Most likely we will need to meet by Zoom again in December due to fundraiser being held same day as our usual meeting. Please let me know if there is anything I missed or if I am giving too much information. Being the committee chair is new to me and I have a tendency to overdo things! Our next meeting is October 21 @ 1pm in Macon, GA. Please let me know if you have any questions or suggestions for the Host Committee. GO EAST COAST!!!!

In Loving Service,

Lisa S. AKA "Sparky"

East Coast 22 Host Chair

Host Vice Chair—22 Jimmy I will be assisting the people who are having fundraisers.

Liaison reports

- College----None
- Hospitality----None
- Treasurer----Been in touch
- Registration----None
- Arts & Graphics----None
- Convention Info----None
- Auction----I've been in touch with the auction chair and have stuff for Brian as well as assisting him on some things. Lots of discussion.
- Programming----None
- Merchandise----None
- Serenity Keepers----None
- Entertainment----None

Nominations / Elections:

Name	Jeff P – No Opposition Donald Smith – Not Present Mitchell S Goldsmith – Not Approved – see below where nominations were re-opened
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OLD BUSINESS:

1) Financial letter for review. Letter sent for minutes, sent with books

2) NEW BUSINESS:

1. Jersey has requested information for their bid. Jeff provided it via email.
2. Motion to purchase pre convention Tees --Total of 216 T-shirts (72 of each color) 2nd by Tom. Host committee recommends Tim,-No opposition.

(NOTE: The quote numbers below are off. We changed the sizes after the order. We will call and get new quote once the order is approved.)

QUOTES - 3 VENDORS:

Tim Reiling Snellville GA

TOTAL: \$1142.00 (with tax 6%)

210 dark color short sleeve T's printed 1 color 2 sides, white ink:
\$1067 (tax not included) = \$5.08 per shirt.

Sherry (a friend of my co-worker, her shop is in Gainesville)

TOTAL: \$1154.00 (with tax 7%)

Short Sleeve T's printed 1 color 2 sides, white ink:

180 – s-xl \$4.85ea. \$873.00

15 – 2xl \$6.35ea. \$95.25

15 – 3xl \$7.35ea. \$110.25

Total of 1078.50 (tax not included) = \$5.13 per shirt

Kenny Fadeley Old Guard Graphics Athens GA

TOTAL: \$1239.13 (with tax 7% & 2% discount)

Short Sleeve T's printed 1 color 2 sides, white ink:

180 –s-xl \$5.27 ea=\$948.60

15– 2xl \$7.77 ea.=\$116.55

15 – 3xl \$7.77ea.=\$116.55

Total of \$1181.70 (tax not included) = \$5.63 per shirt

No Opposition - All shirts will sell for \$10.00

3. Motion to reduce prices on existing old merchandise to \$5.00 per--- No opposition

4. Motion to re-address nominations—Mitch

Asked if he was involved in production and or distribution of illicit literature. He responded yes.

Asked what his motive was to rejoin the board. He responded that he would like to try to convince us to print our own literature.

Meeting closed at 8:35

Next Meeting: Nov. 6, 2017