

**East Coast Convention
Host Committee Meeting
Meeting Notes 2/10/2018**

- 1) Moment of silence followed by Serenity Prayer
- 2) 12 Traditions read by Frank
- 3) Roll Call-Quorum met
- 4) Open Forum: Nothing was discussed.
- 5) Chair Report-Attached.
 - 1) Discussed a timed shuttle
 - 2) The campus IS bicycle friendly
 - 3) Drexel Park is next door
- 6) Vice Chair Report: Jimmy likes the new facility better. It will be easier to load/unload. There is parking outside of the dorm. Everyone who registers gets a parking pass.
- 7) Treasurer Report-Attached.
- 8) Site Liaison Report-Attached.
- 9) Subcommittee Chair Reports:
 - Arts and Graphics
 - A. Discussed yard signs to direct at the college, cost is around \$5 per sign.
 - B. Reminded everyone that the books go only to the jails and prisons, not H & I, however sometimes H & I facilitates the delivery.
 - C. The college said no signs due to concerns over them being left behind, forgotten, and that they get wet and gross. Lisa to ask about using orange cones with NA Symbol painted on.
 - D. Discussed signs and easels for the convention/meeting rooms
 - E. We will discuss all of this in May.
 - F. We need special artwork for the mug, as well as the convention t-shirts, mugs, etc...We will decide this in New Business.
 - Auction-Report attached.
 - A. Reminder to please reach out for auction items/donations.
 - B. We will begin sorting stuff in April while in Warner Robins. Can store items in Lisa's mom's garage.
 - Convention Info-Report attached.
 - Entertainment and Fundraising-Report attached.
 - A. Discussed April Fundraiser put on by ECCNA and hosted by Jefferson Group. Italian dinner, tickets sold, and a q&a panel discussion. Will start flyer and get date nailed down with facility.
 - B. Committee approved March Fundraiser flyer.
 - Hospitality- Report attached.
 - A. 2 or 3 committee members own coffee makers that could be used.
 - B. We have to be self supporting, so we need to be sure to pay for supplies/ coffee.
 - Merchandise Report:
 - A. Continue to sell shirts at \$15 until convention.
 - B. Reminder that nobody can sign contracts except the board.
 - C. Venders are not paid, they donate/give back a percentage.
 - Programming-Report attached.

- A. We will have the rooms from Friday at 1PM-Sunday at 1PM.
- B. Rooms are side by side with a solid wall between them.
- C. We need to present 3 bids to board for approval.
- D. Lisa to check on who makes the final taping decision.
- Serenity Keeper: Hello Family I have been trying to come up with a T-shirt design. Brain have a shirt with a design that would like to use but I need help with the colors, something different but simple. I have one person on my committee will use their golf cart along with the one that Steven have. I will get a quote by Tuesday and send it to who even I need to. I'm trying to get people to registered so that I will know how many T-shirts we need for our committee. Loving service Fred H
 - A. Need 2 golf carts
 - B. Need radios
 - C. T-shirts are typically free for Serenity Keepers
 - D. Steven has 10 buckets for butts at the convention.

Break

10) Nominations and Elections-No Nominations

- Alternate Treasurer
- Arts and Graphics Vice Chair
- Convention Information Vice Chair
- Merchandise Vice Chair

11) Old Business

- March Fundraiser flyer approved/Medina to print
- GRCNA fundraiser at Region: we are going to help. We will work breakfast: coffee and breakfast items. If you are helping with this, arrive at 8:30. We will do fruit cups, biscuits , etc... Also, water and drinks. GRCNA will pay for the food items. The people who raised their hands to volunteer for this are: Rosemary, Fred, Lisa, Frank, Frank, Steven, Jimmy, Christy, and Mike.
- We will do a bake sale, along with a registration, t-shirts, raffle, etc....
- Lisa to have contract details, layout, etc...by Region.
- There are 600 rooms.
- The rooms are all suite style, with 2 rooms connected by a bathroom.
- Singles in each room unless you request a roommate. You can also choose your suite mate.
- There will be a hospitality room in the dorms serving only coffee and water.
- We have to be out of main center by midnight.

12) New Business

- 4 proposals from vendors: Phoenix Recovery-they were in Conn.;Recovery Links, Parable Designs, and In Loving Gratitude. They donate 25% and 1 item.
- Frank made a motion to approve Parable Designs (Mr. Bill) and In Loving Gratitude. This passed and Lisa will take to the Board for approval.
- Taping Vendor:
 - A. Tape Man-This is the one the subcommittee prefers. They give 30% back, 6\$/CD, \$30/6pack. Every speaker gets a copy of their workshop. Gives to newcomers.
 - B. World Wide Recording-\$7/CD, \$40/6pack.
 - C. Hear the Hope Recording-Main Speaker gets 6pack. Newcomer gets CD during countdown. Same cost as Tape Man, gives back 30%.
 - D. Motion to select Tape Man passed. Lisa to take to board for approval.

- April 7th fundraiser information will be ready at Region.
- Lisa to contact taper and put in touch with Mike.
- Convention Logo:
 - A. Specialty Coffee Mug: Lotus Flower, Sherry to price.
 - B. Convention Artwork: The Peach, in peach color and black writing, with green leaf. Plain NA symbol on front of t-shirt. Christy to get pricing.
 - C. Frank to get "hands passing book" made with bars behind it. May use this for something...

13) Announcements:

- 3/17 @ 5:30-Steven and Tasha celebrating 2 years and Jimmy celebrating 28 years at New Horizon Group.

14) Next Meeting at Region on 3/10 @ 12:00 PM.

15) Meeting Closed.

East Coast Convention 22
Host Chair Report
February 10, 2018

Hello East Coast family. Hope you all are well and ready to get into the busy time of our season. Since the last meeting I have sent an email to each subcommittee going over items in the policy and helpful hints. I hope you got the emails and will let me know if you have any questions.

We have had a glitch come up with the college since our last meeting. There was a issue with double booking at the Student Union Center. We sent the contract in right away but that did not prevent the problem. The coordinator offered us another building and Jimmy and I drove down there on Saturday and looked at the University Center. This building is going to be much better suited for us and has its own very large parking lot as well as a park right across the street. I am working on all the final plans and will be sending that out to everyone soon so you will have the room names and other needed information.

We will plan another walkthrough in May since we are changing locations. Unfortunately, it will have to be on May 12th which is Mother's Day weekend. It will be important for either you or your vice-chair to attend if at all possible. The new building is about .6 mi from the dorm and the dining hall. We will need to do a map to get from one to the other. We can do a smoking route and a non-smoking route! I will be asking our local committee members to help with this. We will also be providing some shuttle services with golf carts.

The registration price for Thursday night arrivals was set at the last board meeting for \$35 per person. We have several people flying in that like to arrive early. Also, I know some of the committee members will plan to come down early as well. The registration is available on the website as a standalone purchase now. If you have already registered and would like to come on Thursday night and you can go online and purchase just the Thursday night.

I hope everyone has been working on getting registration and selling raffle tickets. We really need to get busy on fundraising as much as we can as well as starting the planning for the actual convention. I have a proposed list of items that we need to discuss at the next meeting for each subcommittee. I will send this out to each subcommittee next week.

Please let me know if you have any questions or you need any assistance. Hope you can make the fundraiser being hosted by the Piedmont area today. Thanks to the Macon Miracles group for hosting our meeting again.

In Loving Service,

Lisa S.
East Coast 22 Host Chair

East Coast Convention 22
Treasurers Report
2/2018

Hi Family,

Since our last meeting, I have not received any expenses against budgets. I am asking that each chair keep all receipts for reimbursements, and feel free to call, email or text me if monies are needed for your committees.

The 6th month renewal was due on The PO Box, and was paid for another 6 months to carry us through the convention. I am checking the PO Box weekly, and have received a mail in registration, that was forwarded to Sherry and a speaker CD that I am turning over to Michael.

Deposits:

1/23/2017

Donation	\$55.00
Registration	\$195.00
Fundraising	\$418.00

2/6/2018

Registration	<u>\$125.50</u>
Total Deposits:	\$793.50

Expenses:

Check 1502 Jesse F	\$63.80 (food at last meeting)
Check 1503 USPS	<u>\$58.00</u> (6 month rental)
Total Expenses	\$121.80

I don't receive a bank statement, but the CFO sends in a report for the board meeting, and that is sent to me. I have attached Jeff's report from the board, reflecting our total balances for both accounts, totaling \$19,141.97.

ILS,

Christy B.

Date: 2-10-18

East Coast Convention Liaison

Good morning,

I have no report. Lisa has the information regarding the changes at Valdosta State University.

I am not feeling well. I believe it is the flu. I will not be in attendance today for the meeting. I will see you all March 10, 2018.

In loving Service,

Romer J.

February 2016 – ECCNA 22 – Auction Committee Report

This month has gone by rather quick however I have received our first Set of donations from someone who had said they wanted to online. I have Been asking others as well and receiving simple things. We have about two and a half tubs full of t-shirts right now however we are low on size XL. We have a huge donation of the mugs that Lisa has in storage and we will later figure how to pack them together in sets possibly so not to damage before/during or after the auction in Valdosta in June. I am reaching out to others as usual and hopefully we will be able to get more things to auction such as jean jackets, more older shirts and hand made crafts. Today we will be able to go over to a small fundraiser for us if we choose by Piedmont Area Activity Committee. We can try to sell merchandise or auction items or raffle tickets if we feel is worth our time. Last, please ask others if you can to donate if possible as this is a one time deal and we do want to raise money for ECCNA 22. Selfless Service. I believe it is already a success and ty for allowing me to be a part. Any Suggestions are welcome and appreciated as well . Thanks

ILS

Brian G (478) 957-5988 pogobean@gmail.com
Mike S (478) 297-9647 mbsapp@gmail.com

2/10/2018

REPORT FOR CONVENTION INFORMATION

Regions have been mailed updated Registration flyer and East Coast Convention Information sheets. I have been emailing to Areas (whenever possible) Registration flyer and East Coast Convention Information sheets but some do not have email addresses. I am sending requests for contact person for Region (such as Secretary) with request to forward flyers. Since there are over 200 Areas I have some still to contact but will complete this by the end of month.

From HOST COMMITTEE email : (A review of the policy shows that Convention Info is to make contact with the local hospitals and institutions in the host area about 120 days out from the convention. We will need to send flyers and information to each facility. I would suggest contacting the South Georgia Area PR Chair and seeing if they can help you with this.

Also, can you make contact with the NA Way Magazine and get the convention listed in there? I think you can do this online.), I will need help from South Georgia Area members more and more as convention gets closer to make sure contacting local hospitals and institutions in Valdosta area. I also will need help getting information about local attractions and menus from suggested restaurants.

Sincerely,

Frank Jones
PH- (478) 960-2347
EMAIL- jonefc@cox.net

10 February 2018

I was unaware that Verizon has a system on their phones that if you put in too many wrong passwords it will deactivate you phone and send it back to a factory reset....cool if it is in the wrong hands of someone you don't know but awful when it is a 9 year old trying to get access to the phone to play a game...so I lost all of my contacts...and a lot of my emails...however I have retrieved most of them and have made contact. Now on to today I am not able to attend the meeting today however I wanted to provide you with an update of the current activities... I have received two different bids for DJ's and two for two different comedians. I am not aware of the time that we need to be out of the university, so I am not sure how long to tell the DJ or comedians their acts should last...the plan is to have all of the contracts signed by the end of March. I will provide the committee with the bids to vote on them before the next meeting. I have one more bid that I am waiting for.

Lastly, in finally being able to check my emails I found that I never received a flyer for the March fundraiser that I spoke with Frank about last month so I tried my hand at it... it is attached...if the committee accepts it please pass them out.

ILS,

Medina H.



Marching to the Steps of Recovery

Speaker Jam

ECCNA fundraiser

Saturday- 10 March 2018

1499 S. Main Street- Moultrie, GA.

1pm-8pm

Food, Fun, Fellowship and Recovery

Auctions, Raffles, Prizes

Date: February 10, 2018

Good morning,

I have talked with Ashley regarding the coffee pot rentals and he has it covered for the convention. We have estimates for the popcorn vendor. I have a list of volunteers now and we will have a more extensive list by April. We have checkers, dominoes, and so forth for hospitality. What we will need to discuss in more detail is how much coffee and other supplies will be needed for the convention. We gave an estimate a few reports back.

I am excited and looking forward to the convention. Lane will be at the March fundraiser and I will be in Moultrie at that fundraiser March 10th with Medina. We would like to sell hot dogs with chili and slaw plus subs, chips, and drinks. We will have registration on site as well. I have sold only two tickets. I will sell them by March's meeting and send the money by Romer.

I will not be able to attend the meeting 2-10-18 because I have to work and find out 2-9-18. I am available for questions during the meeting time.

In loving service,

Johnnie H.

PROGRAM MTG

1-20-18

PRESENT: MICHAEL R, NATASHA S,
JENNIE S, VERNON R (DID NOT STAY)

AT THIS TIME WE ONLY HAD 2
CONTRACTS FOR TAPING. IN TRYING TO
HAVE A SELECTION FOR THE FEB MEETING
WE WENT OVER THE 2 CONTRACTS AND
SELECTED TAPEMAN AUDIO REPRODUCTION LLC.

WE ALSO CAME UP WITH A TENTATIVE
MEETING SCHEDULE DEPENDING ON
WHAT THE SCHOOLS MEAL SCHEDULE WOULD
BE AND APPROVAL BY THE HOST COMMITTEE.
IF ALL IS APPROVED WE CAN FOCUS
SOLELY ON SPEAKERS AND TOPICS FOR THE
NEXT TWO MONTHS. HOPEFULLY HAVE
MAIN SPEAKERS BY MARCH MEETING.

NEED TO KNOW IF WE ARE HAVING 1 OR 2
DANCES AND WHAT OTHER ENTERTAINMENT

LOVING SERVICE

MICHAEL R