

**East Coast Convention of Narcotics Anonymous
Advisory Board Minutes
March 5, 2018**

The meeting was opened at 7:00 p.m. by Kim A. The meeting was held via Conference Pro and was properly noticed. Minutes were recorded by Tom.

Roll Call/Resignations/Vacancies:

| Position | Name | Term End Date | | | Liaison to: |
|----------------|-----------|---------------|---|----|------------------|
| President | Kim A. | 6/ 2018 | P | VA | College |
| Vice-President | Victor | 8?2018 | P | PA | Hospitality |
| Secretary | Tom K | 09/2019 | P | FL | |
| CFO | Jeff P. | 10/2018 | P | FL | Treasurer |
| CFO Alt | Paul S | 6/2019 | P | PA | Registration |
| Webmaster | Kevin | 6/2019 | P | FL | Arts & Graphics |
| Director | Evelyn A | 02/2019 | A | NJ | Convention Info |
| Director | Enid O. | 08/2018 | A | VA | Auction |
| Director | Michael R | 05/2018 | P | GA | |
| Director | Al D | 3/2018 | P | CT | Merchandise |
| Director | Roberta T | 10/2018 | A | CT | |
| Director | John A | 6/2019 | P | PA | Serenity Keepers |
| Director | Dave A | 12/2019 | P | NJ | Program |
| ECCNA 21 | Elizabeth | 9/2019 | A | CT | Entertainment |
| ECCNA 22 | Lisa S. | Chair | P | GA | Host 22 |
| ECCNA 22 | Jimmy G | V-Chair | P | GA | Host 22--8/18 |

Others present:

A = Absent; V= Vacant; P=Present; R=Resigned; L= Late

Quorum met = YES-- 12

Open Forum: None

Minutes:

Motion was made and seconded to approve February minutes/ **No Opposition**

Reports.

President Report- Kim A. No report

Vice President Report- Victor - No report

CFO Report – Jeff P:

AB Account - Checking

Beginning Balance - \$ 15,309.30

Deposits 1,623.97 Feb5 – March 4 Square receipts: Full Package
3@195=\$585;
Reg Payoff (10% discount) 1=\$125.50; Reg Payoff (Mug)
1=\$145; Reg Deposits 6 @50=\$300; 5-mo plan 1=\$39;
Thursday night room 8@35=\$280; Merchandise - \$120
Payment 1of 3 of balance due 1=\$31; less sq fee (\$1.53)

Expenses (136.20) 2/21 Ck #1046 Jeff P: Corp Annual Filing Fee (61.25);
Zoom (October – February) 74.95
(29.95) 3/05 Bank Charge

Ending Balance - \$ 16,767.12

Paypal Account

Beginning Balance - \$ 145.00
Funds Received \$ 160.80 02/08 Reg payoff (10%) \$125.50; Thursday room \$35
Donation \$.30

Transfers: \$
Ending Balance \$ 305.80

Host Account – Checking

Beginning Balance \$ 3,686.77
Deposits 125.50 2/06 Pre-Reg (10% discount) paid in full
941.00 2/12 Merch (\$150; Fundraising (Ft Myers T's and raffle)

Expenses (40.54) 2/12 Ck #1504 Frank J – Conv Info mailings
(290.51) 2/12 Ck #1506 Frank S – Reg flyers

Ending Balance \$ 4,422.22

Total Cash in Banks \$ 21,495.14

Currently, we have 23 full-package registrations paid in full, 50 registration deposits, and two on payment plans. If all deposits and payment plans pay in full, that would be 75 staying on campus. At this point last year we had 43, and the year before that, 34. We also have one day registration and eight Thursday night rooms.

ILS, Jeff

Website – Kevin ---Added fundraiser to website.

Host Chair-22— Lisa S

The host committee had a very long productive meeting in February. Have to say it does take a little more time with the full committee but it is amazing the amount of commitment and support the committee members are giving to the East Coast Convention.

As you know we chose our vendors for on-site and asked the board to go ahead and approve those. I had promised to let the vendors know something by the end of February and didn't consider I needed to wait until the next board meeting. Will do my best to wait until the board meeting to ask for approval in the future. I appreciate everyone who took the time to review the contracts and move forward with the approval.

We have finalized the artwork for our specialty mug and for the convention. BIG THANKS to Kevin for helping get the artwork converted to the program the vendors needed. We have started working on getting bids for the registration packet items, and will be working on the merchandise bids over this next month as well.

The registration chair is working on a booklet to go into the registration packet that has helpful information as well as maps to get to and from the different places on campus. It will definitely be a good resource while at the convention. We currently have 74 registrations. We hope to see that number start increasing over the next month. Please continue to talk to your network about coming and supporting the East Coast Convention.

Over this next month we will be working on finalizing the speaker submissions and the program. We also have two fundraisers this month and another one in April. I will be attending the state convention as well this month to help promote the convention.

Lastly, the one thing we do not have ready is the new figures for the contract. In order to get accurate pricing, we need to decide which rooms we will be using for what, times, chairs, tables, etc. I hope to have an estimate at the next board meeting.

Please let me know if you have any questions or concerns. Go East Coast!!

In Loving Service,
Lisa S.
East Coast 22 Host Chair

Host Vice Chair —22 Jimmy
Liaison reports

College----None

Arts & Graphics---

Auction---- Enid: Brian seems to be doing a great job.

Convention Information---

Entertainment---

Hospitality---

Merchandise----

Programming---

Registration--- Paul S

Greetings!

As of today we have 76 registrations for the weekend and 1 day pass as follows:

Pre Pre Registrants 47

Pre registrants 27

Pay Plans 2

Day pass 1

Serenity Keepers----

Treasurer----

Nominations / Elections:

OLD BUSINESS:

1) Contract from College -

NEW BUSINESS:

1) Meeting attendance – Can anyone attend... Yes, ECCNA AB is an Open Meeting.

Meeting closed at 7:33

Next Meeting: April. 2, 2018