

**East Coast Convention of Narcotics Anonymous
Advisory Board Minutes
July 2, 2018**

The meeting was opened at 7:03 p.m. by Kim A. The meeting was held via Conference Pro and was properly noticed. Minutes were recorded by Tom.

Roll Call/Resignations/Vacancies:

Position	Name	Term End Date			Liaison to:
President	Victor	08/2018	P	PA	
Vice-President	Elizabeth	09/2019	P	CT	
Secretary	Tom K	09/2019	P	FL	
CFO	Jeff P	10/2018	P	FL	
CFO Alt	Paul S.	06/2019	A	PA	
Director	John A	06/2019	P	PA	
Webmaster	Kim	06/2018	P	VA	
Director	Dave A	12/2019	P	NJ	
Director	Michael R	05/2018	P	GA	
Director	Al D	3/2018	P	CT	End of term
Director	Roberta T	10/2018	A	CT	Take off
Director	Kevin D	06/2019	P	FL	
Director	Jimmy G.	08/2018	P	GA	
ECCNA 22	Lisa S.	Chair	P	GA	Host 22
ECCNA 23	Tom K.	Chair	P	FL	Host 23
ECCNA 23	Gen W	V-Chair	P	FL	Host 23

Others present:

A = Absent; V= Vacant; P=Present; R=Resigned; L= Late

Quorum met = YES-- 10

Open Forum: Change the order of business to address nominations. No opposition.

Victor nominated for another term, Expires 7/2020

Michael nominated for another term, Expires 7/2020

Kim nominated for another term, Expires 7/2020

Name	John F.
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Clean Date	8/12/97
City	Cleveland
State	Ohio
Area	WAGS
Prior current area and regional level experience	ASC serving Cleveland and west and south suburbs (WAGS) Chair 3x ASR 2x PI chair 3x Phone line chair 3x Multiple H/I commitments
Prior or current convention or BOD experience	PI/Phone line chair 2x. Ohio convention .Programming 1999, Chair OCNA XXIII Registration/Convention info and hotel and hospitality committee

Minutes:

Motion was made and seconded to approve May minutes/ No Opposition

Reports.

President Report- Vic. Not a whole lot to report. Thanks to all.

Vice President Report- Elizabeth No report

CFO Report – Jeff P:

Our current cash balances after deducting for the final college bill is \$36,829.91. Setting aside \$5,000 seed money for ECCNA 23 and \$3,250 in deposits paid for ECCNA 23 (65 preregistrations) that leaves us with \$28,579.91 for Basic Texts. There are still some additional expenses that need to be paid (programs, etc.) plus setting aside funds for accounting fees for filing our tax return, so that number is not finalized. At this point, I'd

estimate a little over \$27,000 for books. I'll give a detailed report of all convention activities at our August AB meeting.

Pre-Registration for ECCNA 23 has been set up on square and is available via our website. We've already received 2 deposits in addition to what was collected at the convention.

Paul and John are coordinating with the ECCNA 23 Host Treasurer to find a bank that is accessible in Pittsburgh and Fort Myers. Our current banking at Bank of America won't work. When the bank gets determined, I'll need to make necessary changes on our corporate documents with the State of Florida so that Paul will be able to open whatever new bank accounts are necessary.

The zoom account we have is under my name and credit card. I have been reimbursed thru July. A decision needs to be made as to what to do with this zoom account.

We will also need to find someone to compile the regional mailing list for the Basic Texts resulting from ECCNA 22 that will get shipped to the Regions.

In Service,

Jeff

Website – Kim

- Updated the website with ECCNA 23 info... Thanked Valdosta and Congratulated Fort Myers.
- Added the flyer (looking for logo and theme ideas) for HC
- Added Google Calendar and linked to eccna23@gmail.com
- There is another Registration link to square in a few places
- Added an ECCNA23 page which has the flyer, space for information and a slideshow.
- Updated the header image on the site.... Check it out!

I have a Zoom account and am willing to share it with ECCNA again this year. I already have a recurring meeting set up. I can continue to send out the emails to remind people or if someone else wants to do it, here's the info:

I just wanted to also take a moment to thank everyone for allowing me to serve as the ECCNA 22 AB President last year. It was a fantastic commitment and I truly grew a lot in it. I thank you all for your support and for sharing your experience with me. I hope if I ever get the opportunity again, I will be able to do a better job of it. I'm sorry I couldn't make the convention... What an extreme bummer this fractured ankle is! I'm so glad to know that this convention runs so well because of the awesome people who all pull together to share their time, expertise, experience and passion to help the for the still suffering addict behind the walls.

Again, THANK YOU ALL!!! --- Can't wait for Fort Myers!!!!

Love and hugs,
Kim

Host Chair-22—Lisa S

What a great convention we had last weekend! All the hard work, sweat and tears paid off. The convention was a huge success overall. I can't say that I have ever worked with such a dedicated convention planning committee. I have worked on several conventions of the years and this by far was the best committee that anyone could ask for. Everyone was on site and taking care of business.

While we didn't have many walk-in registrations, merchandise totally sold out. All of our vendors also made a donation as well. We had nothing but compliments about the program and the speakers as well. The University Center was a great place for us to meet. The staff was wonderful in meeting all of our accommodations.

The only real downside to the weekend was the dining hall experience was lacking in a major way. After contacting the coordinator he did get us some more options but to me it was still not very good. Also we had major issues with the dorm rooms being stocked with linens. I think in the future we may want to look at doing registration and the rooms in a different way. It was very hard for the registration chair to manage everything. I have some suggestions I would like to share when it comes time.

The only other concern I have is the continuing stress between the board and the host committee when working on site together. Even after we had a meeting to go over the guidelines and what to expect we still had some issues. I think this can easily be addressed with some policy changes for the host committee

We packed everything up that we could have gone ahead and gave it to the new host committee chair. Found out today that the auction numbers didn't make it to Tom but I will take care of getting those and delivering them at some point before they are needed. We have our final meeting in August. There are too many conflicts for the month of July. I've asked all the host committee chairs to give a final thorough report in order to help out the next committee. I will be working on getting all invoices and receipts turned in by the host asap so we can get our final numbers complete asap.

I do need some direction on what is needed as far as the basic text distribution to the prisons in Georgia. Main thing is I need clarity on whether we can just choose prisons for the books to go. We have too many jails to count!

Let me know if any more information is needed I'm excited about coming on the board as a secretary. I look forward to working with you all back where I began.

In Loving Service,
Lisa S.

Host Chair-23—Tom K

Host committee met Saturday at 10; 00 am. There were about 30 in attendance. All positions got filled with the exception of Entertainment and Merchandise. The nomination for Marathon chair came with a motion to waive clean time which will be brought up in new business. As noted by the CFO we have 65 registrations. Our treasurer made a report as if we had any money as follows.

ECCNA 23 TREASURER'S REPORT			
DEPOSITS			
30-Jun-18		\$ 5,000.00	Seed money
30-Jun-18		\$ 3,100.00	62 Pre registers @\$50 each
30-Jun-18		\$ 244.72	sales of T shirts
Total		\$ 8,344.72	

The committee positions are as follows

Position	Name			Notes:
Chair	Tom K	P		
Vice-Chair	Gen W	P		
Secretary	Andrea R	P		
Treasurer	Bob C	P		

College Liaison	Ian W.	P		
Arts & Graphics	Patty K	A		
Auction	Steve H.	P		
Convention Info	Annette B.	P		
Entertainment	Open	V		
Hospitality	Jay C	P		
Marathon	James M.	P		Pending board approval
Merchandise	Open	V		
Programming	Barry G	P		
Registration	Kevin D.	P		
Serenity Keepers	Dan F.	P		

We have a motion to set pre-registration at 50.00 and offer a special limited item as incentive. Table to new business

We also wanted to get our website updated as well as our Gmail account.

All done thanks to Kim and Kevin.

I'm working on a fundraiser in the gulf coast area, maybe a link up to world convention and food. ISS Tom K

Host Vice Chair-23—Gen W No report

Nominations / Elections: Order of business changed in open forum

OLD BUSINESS:

1. Liaisons guidelines...Review in July...Motion to change the host committee guidelines by giving it to Dave for approval for next month. No opposition

NEW BUSINESS:

1. Money handling guidelines -----Refer to CFO and Alt CFO to review guidelines, implement motion made at AB meeting held at convention and come back next month with a recommendation. Send out prior to meeting for review

2. Bank account for host-----Stay with PNC,
3. Discussion on actual geographic boundaries of the East Coast -----Table to next month. Geographical boundary discussion.
4. Institutions list—See ECCNA 22 report. Vic, Tom and John will meet via zoom next Monday at 7:00 for making list. RD list provided.
5. Motion to waive clean time for Marathon Chair, no opposition
6. Motion to set preregistration price at \$50.00 with a limited edition item for pre-registration---- no opposition

Meeting closed at 8:15

Next Meeting: August 6, 2018