

**East Coast Convention of Narcotics Anonymous
Host Committee
March 30, 2019**

The meeting was opened at 10:02 am by Tom K. – Minutes recorded by Ginger

Roll Call/Resignations/Vacancies:

| Position | Name | | | |
|-----------------|------------|---|--|--------------------|
| Chair | Tom K | P | | |
| Vice-Chair | Gen W | A | | |
| Secretary | Andrea R | A | | Represented |
| Treasurer | Bob C | P | | |
| College Liaison | Dale H | P | | |
| Arts & Graphics | Patty K | P | | |
| Auction | Steve H. | A | | Represented |
| Convention Info | Annette B. | A | | |
| Entertainment | Ashley H | P | | |
| Hospitality | Jay C | A | | |
| Marathon | James M. | P | | |
| Merchandise | Shelly L | P | | |
| Programming | Barry G | P | | |
| Registration | Kevin D. | A | | Represented |
| SerenityKeepers | Dan F. | P | | |

A = Absent; V= Vacant; P=Present; R=Resigned; L= Late

Quorum met = YES

Open Forum:

Barry – provide packages for newcomers who cannot afford a day pass (sent in \$25) and would the committee be willing to lower the day pass/newcomer package – exclusively people who need the help to reign in more newcomers

Specified: *Day pass covers the whole weekend*

Minutes: February’s minutes were accepted

Reports

Chair Report- All is well This coming Saturday is the Tie Dye Event.

Vice-Chair Report- No Report

Treasurer-

3/3/2019 thru 3/30/2019

Opening Balance \$3,892.44

INCOME

| | | |
|----------|----------|-------------------|
| 3/2/2019 | \$165.00 | Sold 11 T-Shirts |
| 3/2/2019 | \$200.00 | 2 Fishing Tickets |

SUB TOTAL \$365.00

TOTAL \$4,257.44

EXPENSES

| | | | |
|-----------|-------|------------|-------------------------------|
| 3/2/2019 | #1007 | \$459.00 | Heavenly D'zines for T-Shirts |
| 3/15/2019 | | \$2,000.00 | Transferred to AB account |

SUB TOTAL \$2,459.00

TOTAL \$1,798.44

NEW BALANCE \$1,798.44

Sub-Committee Reports

College---- *See email*

Have AB sign and revise contract

Have the registration chair talk to Mr. Garcia about keys consultation (whom receives which keys, etc. – specified for after Thursday) Logistics should be worked out end of April – May

What days will we be having the final walk through and who can make it?

Arts & Graphics—

Plenty of t-shirts left. Order placed for banner and mouse pad specialty items. Next Tuesday t-shirts are being picked up for the tie-dye fundraiser. 6 raffle items for that event.

Definitely wash and size shirts before bringing them in Cotton, Lycra, and Silk

Auction—

“Hey guys sorry I won't be at the meeting Saturday I went out. But everything's going good we got a little more stuff and everything's going good we got a little more stuff and hopefully we'll get a lot more. I L S. Steve H.”

Convention Information---

We need to be in contact with Annette for facility information/donations for facilities looking to register – mention to get it on the NA Way convention calendar and see if its past the date due

Entertainment--- *See email*

May 4th - Figuring out of the glow party will be at the Clubhouse or Grace Church (Grand and Edison)

Hospitality--- No Report

Marathon --- No report

Merchandise---- Formality, *See email*

Key chains – *Approved for advisory Board*

HOPE design (back), NA (front) voted on, being used for Book fundraising for ECCNA. Being sold for \$2.00 a piece (donator picking the colors)

Mugs – Standard convention mug (2 fingered cups)

To be revisited next month for colored options and local vs. shipping

Wristbands –*See email*

* Approved for Advisory Board*

To be sold at \$2.00 a piece or 3 for \$5.00, purchased at approximately 50 cents.

T-Shirts – to be revisited post consultant with Heavenly Designs

needs to be decided upon by next month

ETC. - Alternative merchandise to be sold on Sunday must be pre-approved by the AB

Programming---

Meeting up on April 1th for layout, to be re-looked at next month and price to be printed at

Registration---

Status: 3/29/19

| | Rooms | Rooms Paid in Full | Potential Registered |
|----------------------------|--------------|---------------------------|-----------------------------|
| Pre-Reg Valdosta | 62* | 12 | 62 |
| Pre-Reg Square | 24 | 5 | 24 |
| Pre-Reg Cash | 1 | 1 | 1 |
| Paid in Full Square | 8 | 8 | 8 |
| Day Registrations | | | 12 |
| | | | |
| Totals | 95 | 26 | 107 |
| | | | |
| Thursday Nights | 4 | 4 | |

Tasks:

1. Design a registration flyer – Completed by A&G
2. Registration flyer distributed to all Regions/NA.org on the East Coast –Completed – following up
3. Do a direct mailing to NA members listed on attendance rosters – Scheduled April
4. Assembling the registration packet 3 bids – ordered 500
 - a. Proposal #1 is to avoid grandiosity & expense - toys/plastic bags
 - i. Just magnet and pen tucked in enclosure - ordered
 - b. Proposal #2 durable enclosure type badge holder that does not flip/spin (neck wallets) - ordered
 - c. Proposal #3 large print, easy to read schedule – pending Programming
5. Registration hours – Proposed: Fri 2-10p; Sat 8a-10p; Sun 8-10a (ttl 24hrs) 2hrshifts
6. Registration committee – Jeff P (vice chair), April D, Matt S – pending G
7. Registration logistics
 - a. Cash register – Tom’s house
 - b. Square –
 - i. iPad to be tested
 - ii. Patty has swipes
 - iii. Login needed
 - c. Logs – Jeff P
8. Newsletter

- a. Activity –Next schedule for April
- 9. Keys – process – check in check out – deposit –
 - a. pending Hotel Liaison information regarding process
 - b. Thursday guests will be registered fully on Friday

* Valdosta registration down by one (1). ECCNA 22 Prereg: two (2) converted into 100 toward full reg – PIF

Questions : What is college process for the dorm keys?

Yours,
Kevin D

Serenity Keepers—

Approved for Serenity keeper t-shirts, under Budget

Nominations / Elections:

All positions filled

OLD BUSINESS:

NONE

NEW BUSINESS:

1. Approved Bracelets Vendors \$2.00 a piece, 3 for \$5.00
Merchandise – Goes to Board
2. Approved Key tags – \$2.00 a piece - **Merchandise** – Goes to Board
3. Approved T-Shirts - **Serenity Keepers**

Meeting closed at 11:40am

Next Meeting: April 27, 2019