

East Coast Convention of Narcotics Anonymous, Inc.
Advisory Board Meeting Minutes
December 2, 2019

I. OPEN MEETING

Meeting opened with moment of silence and serenity prayer by Victor H. @ 7pm. The meeting was held via Zoom and was properly noticed.

II. ROLL CALL/RESIGNATIONS

Position	Name	State	Term End Date	Notes
President	Victor H.	PA	07/2020	Present
Vice-President	Elizabeth E.	CT	06/2021	Present
Secretary	Lisa S.	GA	06/2020	Absent
CFO	John A.	PA	06/2021	Present
CFO Alt	Debbie B.	NJ	07/2021	Present
Webmaster	Kim A.	VA	07/2020	Absent
Director	Dave A.	NJ	12/2019	Present
Director	Michael R.	GA	07/2020	Present
Director	John F.	OH	07/2020	Present
Director	Jimmy G.	GA	08/2020	Present
Director	Nancy J.	PA	04/2021	Absent
Director	Gail S.	CT	06/2021	Absent (4 th)
Director	Jacqueline T.	NY	07/2021	Present
Director	Diane H.	FL	07/2021	Absent
Director	John C.	FL	07/2021	Absent
Director	Tom K	FL	09/2021	Absent(2 nd)
Director	Paul S.	PA	07/2021	Absent
Director	Rob U.	PA	12/2021	Present
Director	Duwan	PA	12/2021	Present
ECCNA 24	Mike R.	MD	Host Chair	Absent
ECCNA 24	Deanne F.	MD	V-Chair	Present

III. OPEN FORUM – None

IV. MINUTES – Minutes from November meeting approved. (Rob U. reported he sent Lisa an email regarding a minor change. Lisa was excited someone read the minutes☺)

V. REPORTS:

President Report

Victor reported he received a call from the bank. He expressed much gratitude and kudos to Lisa for her service and all she has done with the minutes, bylaws etc. Great work Lisa! He also stated not much business to present for today since we might not have a quorum to vote on any motions. Victor agreed to submit a written report to Lisa via email.

Vice-President Report

No report

CFO Report

November 2019 CFO Report

	<u>Nov 1 - Dec 1,</u> <u>19</u>
Ordinary Income/Expense	
Income	
ECCNA24 - Newcomer Donations	23.97
ECCNA24 - PreReg Deposit	250.30
Fundraising Income	<u>1,400.00</u>
Total Income	<u>1,674.27</u>
Gross Profit	1,674.27
Expense	
M - AB Expenses	
Accounting	<u>365.00</u>
Total M - AB Expenses	<u>365.00</u>
Total Expense	<u>365.00</u>
Net Ordinary Income	<u>1,309.27</u>
Net Income	<u><u>1,309.27</u></u>

Balance Sheet for Fiscal Year

	<u>Nov 30, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
PNC - AB new	8,715.90
PNC - Host new	<u>2,952.54</u>
Total Checking/Savings	<u>11,668.44</u>
Total Current Assets	<u>11,668.44</u>
TOTAL ASSETS	<u><u>11,668.44</u></u>
LIABILITIES & EQUITY	

Liabilities		
Current Liabilities		
Other Current Liabilities		
Acc Exp - Books to Prisons		<u>-31,103.50</u>
Total Other Current Liabilities		<u>-31,103.50</u>
Total Current Liabilities		<u>-31,103.50</u>
Total Liabilities		-31,103.50
Equity		
Fund Balance		36,029.09
Reserve for AB Taxes, etc.		500.00
Unallocated Reserves		5,000.00
Net Income		<u>1,242.85</u>
Total Equity		<u>42,771.94</u>
TOTAL LIABILITIES & EQUITY		<u><u>11,668.44</u></u>

This net income reflects a loss of \$66.42 from Oct. 2019

A check for \$365.00 was written for to our Accounting Firm for tax return preparation.

There was a deposit of \$23.97 from a donation.

A total of \$250.30 was deposited as a result of 6 registrations.

The Host committee made a \$1400 deposit from a fundraiser to the Host Account.

A deposit of \$2665 was made after receiving the proceeds from The Tri-State Regions Dinosaur dinner that was held on November 29th. This deposit was made on 11/30 but will not be posted to the account until 12/2 and will be shown on next months report.

ECCNA 24 Pricing was reviewed and approved.

The signature card was received by the local PNC bank on November 25th and Victor will be contacted his final signature will be added to the card and the Host Committee can start writing checks.

Host Chair Report –

I'd like to start off by apologizing for my connection last time. Previous to November all of my calls I used both my chromebook and telephone. It seemed to cause some confusion for some people asking who is 410 , etc. Actually this works best for me. Instead I used only my computer with camera and it caused you some confusion, as the audio was not good. Thanks for all the input.

I think we are right on track with East Coast Convention 24. Last meeting was Nov 20. Next host meeting is Dec 18. We will begin alternating between Bay and East of the Bay Areas with the next meeting. The Jan meeting will be in Stevensville.

I guess we have resolved the bank issues. I thought we had all signed the card, but there was one signer who didn't sign. At the last host meeting, I gave the check book to John. I have given John Ag and John Alt each others contact info so they should be ready to work together.

Also we have purchased early convention merchandise of 100 t shirts with the stork logo on it. I saw them at the Bay Area Thanksgiving dinner and I believe we have already sold 30 shirts and are out of size 2XL. We bought the shirts for \$664 for 100 and set the price the same as the bid shirts at \$15.00

We talked about the prices that you approved and our registration flyer is ready to go , pending logo. We decided we want to use the shield logo on the flyer but with the theme in the ribbon. As soon as we have this art, we would like to print the flyer and begin flyer distribution

Subcommittees

Program committee has contacted all speakers and all but 6 have confirmed. All main speakers have confirmed.

Registration

Registration has updated the interim flyer stating the event, dates , location and 3 prices. Ready to work with CI to spread our info

Merchandise

Distributing new merchandise. Will attach photo of purple shirt. There's an orange on with the same design. Also there was a motion to make this same design on a black shirt for reprint at the host meeting.

Arts and Graphics

Brought 3 logos to the meeting. We chose one for the banner. We accepted the other 2 for merchandise but the plan is not completely decided. Both the sketch design and chosen banner design have been referred back to the artists to have them prepared for adobe. Will attach.

Entertainment and Fundraising.

There are many upcoming events in the planning.
Wonderfly Dec 7 from 7 to 9 pm in Catonsville.
spiritual breakfast on Jan 12. for \$15 a person
Comedy Hypnosis Feb 21
Upcoming Go Carts in late April to mid May

Auction, CI, Hospitality, Marathon, and Serenity Keepers are rallying support for when they have their first meetings.

After reviewing the agenda for tonight meeting, I see that we want to talk about Thursday room rate and meal costs. There is 6% Maryland Sales tax that applies unless we get the exemption, which I have stated is being worked on.

Breakfast 8.25, Lunch 11.50 and Dinner 13.50 are the line costs. I recommend that we charge \$12, 15 and 20. Reasoning is that the dining hall may be charging money and selling meals. Its slightly marked up and reasonably priced so hopefully we will sell meal tickets, make a few bucks, and encourage people to buy meals in advance enough notice so that we don't have the same problems as last time: selling out the dining hall.

My input for the Thursday night stay over, is that potentially it costs us \$21 + 11% taxes, maybe as low as 5% taxes. Lets charge \$30. It's the directors that come early anyway. I realize I paid \$50 for Thursday in Ft Myers, but lets just make it \$30. Spend the other \$20 on merchandise.

All in all, I know that a lot of convention service locally is people fighting and arguing and punking each other. None of that is going on here. We all have an attitude of service, and we are working together to throw a beautiful convention. Please do let me know if you want a shirt and whether you want orange or purple. Pending availability I should be able to send the shirt for \$20 ppd. I'm sure Don will bring them to the next host meeting and then I can mail it off if this is something you like

VII. OLD BUSINESS:

- Electronic books in prison system was tabled until next meeting. Victor will get in touch with Jeff to see if he was able to get any information.

VII. NEW BUSINESS –

Dave A- Reported he will not run for another term.

Gail S. has resigned

Motions: Tabled until next month meeting

VIII. NEXT MEETING

- Our next meeting is on January 6 @ 7pm.

IX. MEETING CLOSED @ 7:24PM