

**East Coast Convention of Narcotics Anonymous, Inc.**  
**Advisory Board Meeting Minutes**  
**March 2, 2020**

**I. OPEN MEETING**

Meeting opened with moment of silence and serenity prayer by Victor H. @ 7pm. The meeting was held via Zoom and was properly noticed.

**II. ROLL CALL/RESIGNATIONS**

Position	Name	State	Term End Date	Notes
President	Victor H.	PA	07/2020	Present
Vice-President	Elizabeth E.	CT	06/2021	Present
Secretary	Lisa S.	GA	06/2020	Present
CFO	John A.	PA	06/2021	Present
CFO Alt	Debbie B.	NJ	07/2021	Absent/Excused
Webmaster	Kim A.	VA	07/2020	Present
Director	Dave A.	NJ	12/2019	Present
Director	Michael R.	GA	07/2020	Present
Director	John F.	OH	07/2020	Present
Director	Jimmy G.	GA	08/2020	Absent/Excused
Director	Nancy J.	PA	04/2021	Present
Director	Jacqueline T.	CT	07/2021	Present
Director	Diane H.	FL	07/2021	Present
Director	John C.	FL	07/2021	Absent/Excused
Director	Tom K.	FL	09/2021	Present
Director	Paul S.	PA	07/2021	Present
Director	Rob U.	PA	12/2021	Present
Director	Duwan	PA	12/2021	Present
ECCNA 24	Mike R.	MD	Host Chair	Present
ECCNA 24	Deanne F.	MD	V-Chair	Absent

**III. OPEN FORUM** – None

**IV. MINUTES** – Minutes from February meeting approved

**V. REPORTS** –

**President Report (Vic H)**

Not much to report. Will talk about new nominee and absences during nominations/elections.

**Vice-President Report (Elizabeth E)** – No report

**CFO Report (John A)** -

**February 2020 CFO Report**

		<b>Feb 1 - 28, 20</b>
		<hr/>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
ECCNA24- Thursday Night		90.00
ECCNA24 - Full Registration		3,416 .08
Fundraising Income		330.0 0
		<hr/>
		3,836
<b>Total Income</b>		<hr/>
		.08
		<hr/>
		3,836
<b>Gross Profit</b>		.08
<b>Expense</b>		
I - Merchandisin g		
Merchand ise	T- Shi rts	59.00
<b>Total I -     Merchandisin     g</b>		<hr/>
		59.00
		<hr/>
<b>Total Expense</b>		59.00
		<hr/>
		3,777
		<hr/>
		.08
		<hr/>
<b>Net Ordinary Income</b>		3,777
		<hr/>
<b>Net Income</b>		<b>.08</b>
		<hr/> <hr/>

**Balance Sheet for Fiscal Year**

		<b>Feb 28, 20</b>
		<hr/>
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
PNC - AB new		19,707.2
PNC - Host new		3
		<hr/>
		1,009.54
<b>Total Checking/Savings</b>		<hr/>
		20,716.7
		<hr/>
		7
		<hr/>
		20,716.7
<b>Total Current Assets</b>		<hr/>
		7
		<hr/>
		20,716.7
		<hr/> <hr/>
		7
		<hr/> <hr/>
<b>TOTAL ASSETS</b>		<hr/> <hr/>
		7
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		

	<b>Other Current Liabilities</b>	
	<b>Acc Exp - Books to Prisons</b>	-
		31,103.5
		<u>0</u>
		-
	<b>Total Other Current Liabilities</b>	31,103.5
		<u>0</u>
		-
	<b>Total Current Liabilities</b>	31,103.5
		<u>0</u>
		-
	<b>Total Liabilities</b>	31,103.5
	<b>Equity</b>	0
	<b>y</b>	
		36,029.0
	<b>Fund Balance</b>	9
	<b>Reserve for AB Taxes, etc.</b>	500.00
	<b>Unallocated Reserves</b>	5,000.00
		10,291.1
	<b>Net Income</b>	8
		<u>51,820.2</u>
	<b>Total Equity</b>	7
		<u><b>20,716.7</b></u>
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>7</b></u>

Total income for the month of January was \$3836.08. A check for \$59.00 was written from the Host Account for T-Shirts for a net income of \$3777.08. A Transfer of \$1000 was made from the Host Account to the Advisory Board Account. The current balance in the Host Account is \$1009.54.

The Host Committee has been good at reporting deposits and details as they happen, this is greatly appreciated. I sent a copy of our Funds at Convention for the Host Committee for review and future discussion. We will schedule a call to discuss in the future.

Discussed how much should be left in host checking account and whether we should change policy. John is going to check with bank to see what the minimum has to be.

**Webservant Report (Kim A) -**

Handled all matters

**Host Chair Report (Mike R) -**

All things are going well and as planned for East Coast Convention 24. Most recently, our registration chair has sent out all the invoices for paying off the deposits. Probably I was contacted by 6 people who wanted to get the payoff info. I would recommend for the future that invoicing should be done around the time that the final price is set. Also this invoicing has generated refund requests from people who paid \$50 but would like their money back. Registration committee has also chosen all registration package materials and this is within the budget, so we are all set in this matter. Also registration will be having the schedule printed by Jimmy's Mom's company. Also the unofficial early registration gift recipient number is just over 130. We think we will buy one gross of the early registration gift: a mug. Discussion has shown that we want a larger mug, one color, the crab trap logo, one for each person who paid for a deposit or in full towards a full package

before Feb 29, one or two for auction, and extra swag to go to next year, but definitely not to our merchandise store.

Entertainment and Fundraising. Over 100 people came to the Comedy Hypnosis act on Feb 28. I don't have numbers but there are a few more fundraising events in the future. Also someone donated (anonymously) 2 full packages for us to raffle. Once the date of the drawing is set, we will have 400 raffle tickets set at \$5 towards someone to win and attend for free. Upcoming events are go carts again, Wonderfly. Also Regen and Deanne are talking about having a Bingo event in April. We will see what wonderful things we can plan, and I will keep you apprised.

Programming committee just is looking for chair people. All other matters are resolved.

Hospitality & Marathon meetings will be having their first meetings this month.

Merchandise reported that they have sold 54 shirts from our 100 that we bought. \$730 in income, so we have made our money back. They have been given the go ahead to buy the black shirts. I do not know if they were purchased.

CI has made sure we are in the Freestate newsletter, the NA way, and on na.org

Auction reports everything is going well.

Arts and Graphics chairperson position is now open.

Deanne reports that Tri County Area of Southern Maryland is donating \$1200 to us from their retreat and will be bringing that to the convention in June.

I guess the big question right now, is how many people will register for the full package and will we go over our housing allotment. I think East Coast has a good reputation, that Maryland has a good site and folks haven't forgotten what a great convention we threw in 2013. We are centrally located so our momentum will bring more people than ever. Looking forward to seeing you all in June!

## **VI. NOMINATIONS/ELECTIONS -**

- Michael addressed absences. Asked the board to consider allowing him to serve. No opposition
- Jimmy G – Tabled addressing absences due to current illness.
- Joanne R – Passed - Term start will be March 2020 and end on March 2022.

## **VII. OLD BUSINESS - None**

## **VII. NEW BUSINESS -**

- Tabled discussion of how much to leave in host checking account until next month. John will look into it and confirm amount needed with bank. This is not policy but would be in our guidelines.
- Discussed adding when to send invoices to those with deposits to the guidelines
- Procedure for voting was questioned. Need to think about counts and how to handle. Lisa to research policy and send to everyone.
- John reported WSO still working on getting BTs on Ipads in prison. He would like invite WSO member to address at next board meeting. All agreed.

#### **VIII. NEXT MEETING**

- Our next meeting is on April 6 @ 7pm.

#### **IX. MEETING CLOSED**

<b>Name</b>	Joann Raiola
<b>Address</b>	883 Flanders S
<b>City</b>	Delray Beach
<b>State</b>	FL
<b>Phone</b>	9175670530
<b>Email</b>	<a href="mailto:cyberjoann2001@yahoo.com">cyberjoann2001@yahoo.com</a>
<b>Clean Date</b>	04/13/1990
<b>Area</b>	Mid Coast
<b>Prior current area and regional level experience</b>	Filled all group level positions, H&I Chair, Pi Chair, Treasurer for Staten Island, Area, Secretary for Greater New York Region, Served on Helpline for Greater New York Region, RCM for Staten Island Area more than one time, RCM for Western Queens Area, RCM for Mid Coast Area, Area Chair for Staten Island Area. Currently serving as Assistant Treasurer for the Region.
<b>Prior or current convention or BOD experience</b>	Programming for 3 years for Greater New York Region, Registration for 2 years Greater New York Region