

East Coast Convention of Narcotics Anonymous, Inc.
Advisory Board Meeting Minutes
July 6, 2020

I. OPEN MEETING

Meeting opened with moment of silence and serenity prayer by Elizabeth @ 7pm. The meeting was held via Zoom and was properly noticed.

II. ROLL CALL/RESIGNATIONS

| Position | Name | State | Term End Date | Notes |
|----------------|---------------|-------|---------------|---------|
| President | Victor H. | PA | 10/2020 | Present |
| Vice-President | Elizabeth E. | CT | 06/2021 | Present |
| Secretary | Lisa S. | GA | 10/2020 | Present |
| CFO | John A. | PA | 06/2021 | Absent |
| CFO Alt | Debbie B. | NJ | 07/2021 | Present |
| Webmaster | Kim A. | VA | 10/2020 | Present |
| Director | John F. | OH | 07/2020 | Present |
| Director | Jimmy G. | GA | 08/2020 | Absent |
| Director | Nancy U. | PA | 04/2021 | Present |
| Director | Jacqueline T. | CT | 07/2021 | Present |
| Director | Diane H. | FL | 07/2021 | Present |
| Director | John C. | FL | 07/2021 | Present |
| Director | Tom K. | FL | 09/2021 | Absent |
| Director | Paul S. | PA | 07/2021 | Present |
| Director | Rob U. | PA | 12/2021 | Present |
| Director | Duwan | PA | 12/2021 | Present |
| Director | Joann R | FL | 03/20202 | Present |
| ECCNA 24 | Mike R. | MD | Host Chair | Absent |
| ECCNA 24 | Deanne F. | MD | V-Chair | Absent |

III. OPEN FORUM – Nancy let everyone know her surgery went well and she is recovering well at home.

IV. MINUTES – Minutes from June meeting approved

V. REPORTS –

| | |
|---------------------------------------|-----------------------|
| | 14,482.8 |
| Net Income | 7 |
| | <hr/> 24,908.4 |
| Total Equity | 6 |
| | <hr/> 24,908.4 |
| TOTAL LIABILITIES & EQUITY | <hr/> 6 <hr/> |

The Host Committee income for the month of June was \$1,347.03 and a \$2,601.20 loss, due to registration refunds, which shows a net loss of \$1,273.17.

There was a \$17.00 Service Charge to the Advisory Board Account, A request for explanation was made to the bank with no reply, a second request was made. Previously a \$15 Service Charge was made for Quickbooks access that has been refunded and resolved, that issues with the bank was reported last month.

The \$453.76 for a Square Dispute has been resolved by the Host Committee with the help Of Debbie Bragg. Thanks to all. I will let them address that issue.

The current balance in the Host Account is \$3,064.75, this balance is higher than normal due to outstanding refund checks that have not cleared. The current balance for the Advisory Board Account is \$21,843.71 for a gross amount of \$24,908.46.

I am still under probation on my new job this month and I am working Monday nights. I have not been able to change my schedule to personally attend the meetings. I will be able to attend the next Advisory Board meeting. Please feel free to contact me to answer any questions or address any concern.

Alt CFO Report (Debbie B) – Debbie reported the dispute with the square fee being refunded was handled and the fee was credited back to the member. All was handled at no charge to us.

Webservant Report (Kim A) –

- Last month I Created guidelines
- There is still a newsletter sign up option on website
- I Fielded emails
- added registration links back to the website (links are in the top menu and the side menu as well as a link from the main body of the homepage

Host Chair Report (Mike R) – Hi guys,I'm not going to make the meeting. I'll be on vacation in Virginia. I can say that our host meeting has not met since the last Board meeting. I think our July meeting might be cancelled as well, while we wait for Maryland to allow us to have fund raisers. We did have a speaker jam on Zoom on June 27. We sold all of our merchandise and 6 registration deposits all which will receive the 10% discount.

We made refunds of 25 full packages or deposits. One I'm trying to complete which is 2 packages for the people who contested through their credit card and we have a new refund request from someone who did not reply to the message about requesting the refund. So one more refund

Perhaps Deanne will be at the meeting with a report about the zoom speaker jam

Thanks for everything.

Mike

VI. NOMINATIONS/ELECTIONS - None

VII. OLD BUSINESS –

- Basic texts in jails/prison electronically – Short follow up to emails between myself and PR manager (Jane) at WSO concerning Electronic literature for jails and institutions. Bottom line is if any institution is willing to download E literature they are allowed to. Jane would like to be notified when they do so. Why ? I don't know.(see emails to be forwarded by secretary). This is the future and the future is now with many institutions going paperless. Please any questions contact me or WSO. Contact info John [216-702-8528](tel:216-702-8528) or Johnfuji@yahoo.com Jane Nickels jane@na.org. The release of the Basic Texts to jails and prisons electronically is still in litigation.
- Debbie reported she has started on the operating policy. She was waiting on information from the secretary to add to the procedures.

VII. NEW BUSINESS -

- Contract from college is still pending for 2021. Waiting on dates. Can talk \$50 deposits right now until the date and the cost are available.
- Discussed whether we needed to meet every month while the convention was on hold. Board needs to continue to oversee the host committee and work behind on the scenes on other matters when we can.
- Non profit status as mentioned at last meeting. Joanne said she would help if someone else was going to work on it.

VIII. NEXT MEETING

- Our next meeting is on August 3 @ 7pm.

IX. MEETING CLOSED