

**BOD Minutes
ECCNA, INC (AB)
January 3rd, 2022**

I. OPEN MEETING – Mtg open at 7pm

II. ROLL CALL/RESIGNATIONS/VACANCIES

Position	Name	State	Term End Date	Notes
President	Rob U	PA	10/2022	Present
Vice-President	Mike R	MD	11/2022	Present
Secretary	Jacqueline T	CT	10/2022	Present
CFO	Debbie B.	NJ	10/2022	Present
CFO Alt	Open			
Webmaster	Open			
Director	John F.	OH	07/2022	Absent
Director	Elizabeth E	CT	10/2022	Present
Director	Nancy U.	PA	07/2022	Present
Director	John A.	PA	10/2022	Present
Director	Duwan	PA	12/2022	Present
Director	Mark C	VA	12/2023	Present
Director	Julie B	PA	12/2023	Present
ECCNA 25	Jeff H	VA	Host Chair	Present
ECCNA 25	Greg F	VA	V-Chair	Present

**Need to address absences.*

III. OPEN FORUM – Would like a copy of the flyer for EECNA 25 to be send for MARLCNA

IV. MINUTES – Approved

V.

REPORTS:

PRESIDENT: None

VICE PRESIDENT- None

CFO:

Hi All-

Hope everyone had a good holiday. I, for one, am glad 2021 is over. Looking forward to a better 2022.

Here's to a happy and healthy New Year.

Other than a transfer of \$3,440 from the Host account to the AB account there was no financial activity during December. The current Host account balance is \$1,502.75

Current income / expense report to date for East Coast 25 is shown below:

Ordinary Income/Expense

Income

ECCNA25 - Donation	30.00
ECcNA25 - Fundraising	3,816.00
eccna25 - Host \$\$	96.90
ECCNA25 - Merchandise	1,910.00
ECCNA25 - PreReg @ Wash College	5,083.10
ECCNA25 - Registration	4,086.10
Total Income	15,022.10

Expense

ECCNA25 - Merchandise Cost	260.00
ECCNA25 - Registration Cost	224.19
Total Expense	484.19

Net Income	14,537.91
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Current balance in the AB account is \$56,439.92. A snapshot of our current financial position is shown below:

Current Assets

Checking/Savings

Host 25 - Wells Fargo	1,502.74
PNC - AB new	56,439.92
Total Checking/Savings	57,942.66

Equity

Fund Balance	5,014.84
Reserve for AB Taxes, etc.	7,000.00
Reserve for Basic Text	35,475.41
Unallocated Reserves	5,000.00
Net Income	5,452.41
Total Equity	57,942.66

TOTAL LIABILITIES & EQUITY **57,942.66**

In other news –

- Still nothing new on the IRS issue regarding our request to waiver late fees and interest related to our late filings in the past.
- Mike closed the Host account for last year’s convention, and I am happy to report that the Host account is no longer active online
- Jeff asked me about our ability to accept cashless payments at the Convention. We currently have an active CashApp account, and I am working on establishing a Venmo account. In order to have a business Venmo account one must also have a personal account, which I do. I have been able to establish a separate business profile and I am working through the bank issue. I believe all money received (both personal and business related) will go into 1 “pot”. There are 2 separate profiles so I believe I will be able to distinguish between personal and East Coast transactions. I will be able to get more information and test the system later this week. I am waiting for Venmo to verify the AB account. Based on the above information and any other input from the Board, I’d like to discuss the potential use of Venmo and CashApp as an option at the Convention.
- I have completed and submitted our application for Virginia Sales and Use Tax Exemption. It was a simple process and did not cost any money. I should know by the end of March if we are approved. If approved, the exemption will apply to all purchases with the exception accommodations – nightly room rate charged by the UVA. It will apply to meal charges.

In loving service,

Debbie B.

WEBSITE: None

ECCNA 25 CHAIR:

Good evening, everyone,

Hope everyone had a great holiday.

We have been making some progress here with the 25. Our site liaison, Tee, is back after having a severe illness. We were able to meet with VCU on December 16th and review the details. We have the meeting space mostly worked out with a few minor details to resolve. Meal prices are set. Single and double room prices are set. We are still trying to find a better option with the linen package. VCU wants 40.00 for linens. We are still discussing the parking, we have them down to 12.00 a day, but I think we can do better. We have not been assigned the dorms yet, VCU will tell us soon, the dorm we would like has some mold issues that needs to be resolved. We were told that we would need to have a police officer on duty anywhere we were handling cash. VCU will offer an officer for 68.00 per hour. We can use our own resource at a lower price. We are discussing other options.

Debbie and our treasurer have been trying to get our tax-exempt status. We did get a 15% discount on the meeting space because of our nonprofit status. With future host committees the AB should explain the difference between nonprofit and tax exempt, it may eliminate some confusion.

The executive committee has recommended pricing for the weekend and day registrations, weekend single and double package. We also are asking for a treatment, RCOs, and newcomer discount registration. All pricing and recommendations are attached to this report.

VCU has been on their holiday break since December 18th returning this week. We will be following up this week to try to negotiate parking, linens, and security.

We are asking the Advisory Board to set all pricing for registration, and weekend packages, we would like to get advice about security and maybe a Cashless convention?

We had our last host committee meeting on December 18. We elected chairpersons for the 3 subcommittees that were vacate. Bob G is our new arts and graphics chair. Bob has a lot of convention experience. Deb W is our new hospitably chairperson, she was vice chair and stepped up into the chair position. Brian M is our new fundraising chair, Brian is a great addition to our host committee, but he has a big job and needs more support. Auction is open and we will be electing that chair position in our January host meeting. Chris T is willing to be nominated for this position. Chris was our Auction chair in 2014 and did a great job.

We have our artwork approved for the registration flier. I will attach that as well. Once the registration prices are approved, we will complete the flier and be able to print them for our regional convention this month.

Program still needs more speaker submissions We set up a drop box but haven't gotten many submissions. If any of you guys know any good speakers, please send them in.

Our next host meeting will be January 29th 1-3 pm at Hatcher Church

ILS

Jeff H

ECCNA 25 VICE CHAIR:

OLD BUSINESS:

NEW BUSINESS: ECCNA 25: Debbie motion for proposed full reg day reg and treatment weekend discount Elizabeth 2nd **PASSED**

Elizabeth motion to set the price double room @225.00 and 250.00 @ single room Nancy second motion **PASSED**

Debbie motion to keep the linen and Thursday reg to stay at 40.00 and 50.00 **PASSED**

Jeff motion to table to discuss of cashless convention.

CLOSE @ 8:35pm

IX. NEXT MEETING –February 7th, 2022