



25<sup>th</sup> East Coast Convention of Narcotics Anonymous  
Committee Meeting Minutes  
New Dominion, Peninsula & Piedmont Areas  
Held at Zenrinity Farm  
October 23, 2021 @ 1pm  
Quorum: 10

*Jeff H opened the meeting with the Serenity Prayer*

ECCNA purpose read by Morris B

Twelve Traditions read by Jenn S

Executive Committee				
Chair	Jeff H	Present	804-512-6222	fcbcjeff56@gmail.com
Vice Chair	Greg F	Present	804-895-4850	ghfuller718@gmail.com
Secretary	Tina S	Present	804-439-7777	tinajosmith79@gmail.com
Treasurer	Arnold S	Present	804-868-6108	arnoldsiderg@yahoo.com
Site Liaison	Tee T	Absent	434-242-1970	teetucker@hotmail.com

Subcommittee Chairs				
Arts & Graphics	Jenn S	Present	804-219-9558	jennifersuttler@gmail.com
Auction	Brad J	Absent	804-387-3057	jbrad34567@gmail.com
Convention Info	Ed C	Present	804-338-9477	ehc123@verizon.net
Enter & Fundraise	David L	Present	804-554-6563	david@orleanscotreeservice.com
Hospitality	Nancy E	Absent	804-647-3382	nleonardlpc@comcast.net
Marathon	Dan W	Absent	516-403-3756	dlw1890@gmail.com
Merchandise	Butch N	Absent	804-357-1684	jlnorris1968@verizon.net
Program	Morris B	Present	804-997-6706	morocca67@gmail.com
Registration	Craig R	Present	540-272-0113	craigr96@hotmail.com
Serenity Keepers	Lee S	Absent	804-665-3841	Leeshepherd30@gmail.com

**Motion:** to approve September 25<sup>th</sup> Minutes

**Mover:** Morris B

**Second:** Jenn S

*September minutes approved*

## Executive Committee Reports

### Chair:

Hello family,

Over the past month I have been in contact with many of the subcommittee chairpersons. I worked with Registration to have the pre-convention flyers printed and helped get some distributed. I attended 2 Arts & Graphics zoom meetings to help with the theme and the shirt design, I've been in touch with fundraising and helped sell raffle tickets. I've been in touch with Marathon and Merchandise also.

I attended the Advisory Board meeting on September 13<sup>th</sup>. We have a new president and vice president. Our CFO is still trying to work out some final details with the host checking account, being two different banks with the main account and host account, transferring funds is more difficult. The board had no concerns with the host committee.

The executive committee met once on zoom, and we canceled our second one because we didn't have anything new to discuss.

Tee has been ill and has been out of touch. He had kept me posted on his condition but wasn't able to do any planning of the program. He was to create a program template so we could move forward with the contract with VCU. We must decide how many meetings are needed for each day. He and I did discuss this topic last Tuesday and he was ok with me working on it for him. I met with the program today and started this process. Tee hopes to be back at the November host meeting.

I want to thank the Living Clean Group and Larry R with their efforts hosting the Brunswick Stew fundraiser.

Our next host meeting will be November 20<sup>th</sup> at Hatcher Church 1-3pm  
In Loving Service,  
Jeff H

### Vice Chair:

Hello family,

I checked the PO Box, and we had no mail. FYI - the address is:

ECCNA 25

PO Box 6032

Petersburg, VA 23805

I attended the Advisory Board meeting along with Jeff. We also discussed the need for figuring out which rooms we needed for the convention. Jeff got with Tee and made a list of rooms and when needed. We both attended the Program committee meeting and verified with Morris his needs for workshops and speakers. That's all I have to report at this time.

In Loving Service,  
Greg F

### Secretary:

All is well! I need for everyone to start sending their monthly reports to [25theccna@gmail.com](mailto:25theccna@gmail.com)

In Loving Service,  
Tina S

**Treasurer:**

Hello all, sorry I couldn't make this meeting hopefully I will be able to make the event tonight. This is the last week of my Saturday job and it starts at 3pm today in Thornburg va but I have to be there early I also asked about donating a registration to the Halloween party at true recovery for a prize . Please vote on that. We have \$1940 in the account. Debbie put in a dollar and took a dollar out so she has full access now but still has not given us the \$ 260 from the shirt sales from the convention. I don't know why. I will email her now.

In Loving Service,  
Arnold S

**Site Liaison:**

Absent. No report.

In Loving Service,  
Tee T

**Area Representatives**

**New Dominion:**

No representative

**Peninsula:**

Unable to attend due to family emergency. I have the t-shirts, tickets, and money. Going to try to get up with someone to get it to y'all. I have stuff for auction as well

In Loving Service, Dave H

**Piedmont:**

Absent

**Subcommittee Reports**

**Arts & Graphics:**

We voted on some changes as a whole, including all of host and 6 members in attendance including myself to preconvention design. (See above) Jeff H, Chelsea R, Dale C, Greg F, Mary R, Joe ?(don't know last initial) Changes will be made and a new copy presented to fundraising to get t-shirt printed

*\*pdfs of artwork attached with minutes*

In Loving Service,  
Jenn S

**Auction:**

Hey family,  
I am Vice Chair and here in the chairs place as he is at his son's baseball game.

We met this morning at 10. We are busy inventorying the donations. We plan to be talking to the webmaster for the webpage to see if we can provide a list of the auction items so all can get an idea before the Auction occurs.

In loving service,  
Brad J

**Convention Information:**

Convention Info met at 11.00 am on 10/23/21. We elected John M as vice chair and Seamus C as secretary.

We are compiling a list of contact info for local and regional Virginia jails. We have all the contact info for the D.O.C. facilities in Virginia.

The pre-convention flyer was posted to NA.org, RVANA.org and nine recovery oriented social media pages. We also created and posted what was referred to as an interest post for social media on multiple recovery Facebook pages. The committee is looking for creative input for more interest postings possibly with video.

We are grateful to Kermit O and Elizabeth E for their assistance in compiling a list of the Regions and Areas on the east coast.

We also discussed creating a press package and our interactions with the local media.

Our next committee meeting is scheduled for Nov. 18<sup>th</sup> at 7pm on Zoom. I will post the link on the ECCNA 25 Facebook page and email it to all ECCNA participants on the contact list.

In Loving Service,  
Ed C

**Entertainment & Fundraising:**

Money Raised So Far \$180 (turned into Arnold Aug 2021) Raffle Tickets:

\$1670 Raised

- \$120 cost for tickets
- \$ 60 Registration fee
- \$ 280 hotel room

\$1210

More expected from ticket sales from before and during the Brunswick stew  
14 preconvention shirts and various NA gear will be sold at the stew Living Clean is collecting donation money from Brunswick Stew

Next fundraiser will be raffle for ECCNA tickets/room starting in Nov/Dec.

Entertainment: Start to look at comedians in recovery for the convention.

Waiting on convention shirts to be made. Will have updated totals at next meeting  
In Loving Service,  
David L

**Hospitality:**

**Absent. No written report.**

In Loving Service,  
Nancy L

**Marathon:**

Good afternoon, everyone.

Sorry for the late report, and I hope everyone is having a great time at the stew. I am here in Ocean City canvassing OGACNA with flyers for next year's East Coast Convention. There was no attendance for last month's subcommittee meeting, and nothing to report on. I am in communication with the Host committee Chair in regard to the possible space available for the marathon meeting, and being that I am here at OGACNA I am observing how their Marathon meeting chair has been operating.

In Loving Service,  
Dan W

**Merchandise:**

Good afternoon, everyone. Merchandise subcommittee met Tuesday 10-12-21 with three in attendance. Sorry that I'm not present but I had prior plans. Linda C. will fill in for me. We had a group conscious on the themes and the outcome was "A Life Worth Living".

The pre-convention tee shirts were split up between the three areas.

Peninsula area and Piedmont area each were given 2-small, 3-med, 6-large, 6-XL, 6-2XL, 4-3XL, and 2-4XL for a total of 27 tee shirts for each area. The Fund-Raising subcommittee was given 2-small, 3-med, 10-large, 7-XL, 25-2XL, 10-3 XL, and 1-4XL for a total 58 tee shirts.

We will get three quotes for the fund-raising shirts and will get them to the executive committee ASAP for approval and submit an order for the shirts so we can start selling them. Our next subcommittee meeting will be held at River City Diner on 11-09-21 at 6:00 pm 11430 W Huguenot Rd, Midlothian, VA 23113. We will be meeting there on the 2<sup>nd</sup> Tuesday of each month through the duration of the convention process.

Thanks for allowing me the opportunity to be of service  
In Loving Service,  
Butch N

**Program:**

Oral report, no written report.

In Loving Service,  
Morris B

**Registration:**

The Registration Subcommittee met at Arriana's on October 2, 2021. Jake E. and Russ N. were in attendance. We discussed the ECCNA 25 registration roster, confirmation letters, pre-registration flyers, and the pre-registration / registration timeline.

Craig R. has compiled a spreadsheet for tracking registrations for ECCNA 25. The Google sheet includes all deferred registrations from ECCNA 24, early-bird cash deposits, and deposits made through Square as of **October 22, 2021**, and will be updated on a monthly basis prior to the Host Committee Meeting. The breakdown of registrations is as follows:

	Count	Net Total
Deferred Registrations/Deposits:	12	\$1,342
ECCNA 25 Deposits:	120	\$6,064.97
TOTAL	132	\$7,406.97

We are grateful for the assistance of the Arts and Graphics Chair (Jenn S) and Scott? in preparing the ECCNA 25 registration flyer. We made 1,000 copies of the flyer and have distributed approximately 300 to Lee S. and Jeff H. for distribution and have additional copies here today for anyone who may be able to distribute them to other Areas/Regions.

Moving forward, we will be confirming the contents of the registration packet and creating a draft of the confirmation letter and plan on emailing them to everyone once the AB has approved final costs, with an ultimate goal of having all pre-registrants paid in full by April/May.

#### Needs

- None

#### Expenditures

- \$224.19 for 1,000 registration flyers

#### Receipts

- None

In Loving Service,  
Craig R

#### Serenity Keepers:

Absent \*report not read

In Loving Service,  
Lee S

### OLD BUSINESS

#### Approval of Theme for Arts & Graphics:

Three theme ideas were submitted

1. Carry the Message
2. No Matter What
3. A Life Worth Living

**Motion:** to change "Carry the Message" to "Carrying the Message"

Mover: Greg F

2<sup>nd</sup>: Morris B

Outcome: Passed

### **Closed ballot vote on theme:**

The committee voted for "Carrying the Message"

### **Pre-Convention Artwork for T-shirts:**

The artwork was presented. *\*Pdfs of artwork attached with minutes*

- Merchandise committee suggested moving the chimney down, so it is not attached to the diamond symbol.
- Ed C- Merchandise to research prices? (Yes)
- Jeff H- the executive committee can meet to figure out the quantity and vendor for the T-shirts.

### **NEW BUSINESS**

#### **Nar-Anon:**

-Jeff H-Nar-Anon has expressed interest in participating and having a workshop at the convention. There may be a small spot that they can rent, would need to negotiate in the contract.

-Ed C-for clarification, us negotiating a price for the space they want to use, we can cooperate but not finance.

#### **Motion 10-1-21**

**Motion:** to invite Nar-Anon to have a space at the ECCNA 25, that they will finance.

**Intent:** to cooperate and educate others.

**Mover:** David L

**2<sup>nd</sup>:** Jenn S

**Outcome:** *passed*

-Jeff- Should we reduce the price on the fundraising t-shirts that we have on hand? Committee agreed not to do that just yet.

-Discussion on Hospitality Chair, has only sent in 1 report and missed 4 meetings. Tabled till next month.

-True Recovery (RCO) has reached out to one of our Executive members, they are asking if we can donate a registration as a gift for one of their upcoming events. Straw poll was taken, not approved by the committee.

#### **Open Forum:**

- Chelsea-VCU is having an event for recovery, the week before the convention. Can reach out on getting a table.

*Jeff closed the meeting with the Serenity Prayer*

*Next Scheduled Business Meeting: Saturday November 20<sup>th</sup> @ Hatcher Memorial Church @ 1pm*