

Minutes
ECCNA, INC (AB)
December 5th, 2022

I. OPEN MEETING @ 7:01 p.m.

II. ROLL CALL/RESIGNATIONS/VACANCIES

Position	Name	State	Term End Date	Notes
President	Mike R	MD	10/2023	Present
Vice-President	Jeff H	VA	10/2023	Present
Secretary	Eliesha J	CT	10/2023	Present
CFO	Debbie B	NJ	10/2023	Present
CFO Alt	Mark C	VA	10/2023	Absent
Webmaster	Julie B	PA	12/2023	Present
Director	Barbara W	WV	10/2024	Present
Director	Nancy U.	PA	07/2023	Present
Director	Elizabeth E.	CT	10/2023	Present
Director	Tom K	FL	07/2023	Present
Director	Duwan	PA	12/2022	Present
Director	John A	PA	10/2022	Absent
Director	Pat C	PA	10/2024	Absent
Director	Greg	VA	09/2024	Present
ECCNA 26	Steve D	PA	Host Chair	Present
ECCNA 26	Nick	PA	V-Chair	Present

**Need to address absences.*

III. OPEN FORUM

IV. MINUTES – CHANGES/APPROVAL - **Approved**

V. REPORTS:

- PRESIDENT

- VICE PRESIDENT -

Hello family,

Over this past month I attended the ad hoc committee zoom meeting to review our purpose. We met several times and feel like we agreed to put forth a recommendation to the board. Please see Tom's report.

ECCNA 25 has been busy distributing books. We have 5-6 members helping to call local jails and fill out a survey. We contacted 18 facilities that confirmed they wanted books. Some of the jails are small municipal jails and other are large regional jails. Depending on their need we may send between 14- 56 books each. These 18 facilities will receive approximately 378 books.

We have a contact with VADOC who is helping use distribute books in the VA state system. We have order 14 books for 19 state facilities.

On December 2nd the order to WSO was for 630 books at 10.69 each. The total for this order should be \$6,734.70. We have spent approximately \$30,000 of our proceeds. We will be contacting more facilities this month; I think we are collecting order for the month and make orders monthly.

ILS

Jeff H

- CFO - Report is attached to email

- ALTERNATE CFO -

Good evening,

Have checked 3 times for an up date on our Tax Exempt application for Pennsylvania with no answer yet. Attaching an update they gave us, which states that we can file for reimbursement of any thing we have spent that was taxed once we receive our Tax exemption

I will try to connect tonight for the meeting, but I must pick my wife up at 700 pm at Train station and hoping can connect with my phone

In Loving Service,

Mark C

- WEBMASTER -

Actions Completed:

- Host committee and AB minutes for October have been uploaded
- Speaker/ Chair nomination form has been added to website

Actions to be Completed:

- Upload AB minutes as they are approved
- Upload Host Committee Minutes as they are approved by the host committee

In loving service,

Julie

- ECCNA 26 CHAIR -

Happy Holidays AB members,

The ECCNA Host Committee met on November 19, 2022. All the host committees continue to meet once a month and continue to be on target.

ECCNA registration flyer has been completed, approved and is in the process of being distributed to all East Coast regions. The committee is also considering mailing out registration flyer to past attendees who reside out of the East Coast regions, so we need to know how we can attain the information? We are also in the process of attaining the addresses for the three-quarter way houses in the Tri-State Region in order to invite them to convention at a special rate (\$10 dollars). The three-quarter way house letter is in the process of being drafted and will be reviewed in the next meeting. The committee is requesting that early (April 1st) registrants receive a coffee mug.

We have been in touch with Julie Makuta from La Roche University to discuss how meals will be counted. Julie informed us that we are responsible for keeping track of meals. The committee recommended purchasing tickets that represent the different meals. The Ticket and Registration Committee along with Treasure will track each meal.

Donations for the auction have slowed down, so if the AB members could help getting the word out in your areas we would appreciate it. The Auction Committee is in the process of cataloging items received thus far and plans to bring it to our next Host Committee meeting.

The Program Committee began to set up the programming meeting grid. Roughly 22 workshops will be held and ninety-minutes will be provided for meals, meal times will be plugged into the programming grid. Breaks and miscellaneous items will be accounted for and will be potential elements of the program. Workshop topics will also be plugged in the grid. The program Committed is in the process of attaining MP3s or tapes of potential main speakers. .

The Hospitality committee voted to keep the original location of the hospitality room at La Roche University. The hospitality room will be open 24 hours and the committee will work with the Serenity Keepers Committee to ensure that all hours are covered by a committee member during the convention. The Hospitality Committee will work with the Serenity Keepers committee to ensure that all hours are covered by a committee member. The committee also discussed sending a flyer to all regions to ask for home groups involvement in serving and donating time in the hospitality room.

The committee will develop a form for members to sign up to serve in the 24-hour hospitality room, the sign up form will be brought next meeting. The home groups serving in the hospitality room can bring food/snacks/sweets, etc. A possible Venmo account could be set up for monetary donations in lieu of food. The Programming and Hospitality committees are working together to determine the best room to set up for the marathon meeting.

Tickets/Registration committee is still waiting to obtain 3 bids for package items. .

We currently have 1500.00 in our account.

Saved to serve you,
Steve

VI. NOMINATIONS/ELECTIONS:

- PRESIDENT
- VICE PRESIDENT
- SECRETARY
- CFO
- CFO ALT
- WEBMASTER

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

Motion to changes made to Bylaws from Adhoc committee to go into effect July 2023 - **PASSED**

Motion to add a signer to the host checking accountant. Her name is Shari Binkney. She is the Asst Treasurer. - **PASSED**

Motion to take \$7,000 out of the tax reserve and put them on a line budget for literate disbursement fund intent to have money available. Adhoc committee to decide what the reserve will be called- **PASSED**

IX. NEXT MEETING – January 2nd @7pm

IX. CLOSE