

Minutes
ECCNA, INC (AB)
January 2nd, 2023

I. OPEN MEETING @ 7:01 p.m.

II. ROLL CALL/RESIGNATIONS/VACANCIES

Position	Name	State	Term End Date	Notes
President	Mike R	MD	10/2023	Present
Vice-President	Jeff H	VA	10/2023	Present
Secretary	Eliesha J	CT	10/2023	Present
CFO	Debbie B	NJ	10/2023	Present
CFO Alt	Mark C	VA	10/2023	Present
Webmaster	Julie B	PA	12/2023	Present
Director	Barbara W	WV	10/2024	Present
Director	Nancy U.	PA	07/2023	Present
Director	Elizabeth E.	CT	10/2023	Present
Director	Tom K	FL	07/2023	Present
Director	Duwan	PA	12/2023	Present
Director	Greg	VA	09/2024	Present
ECCNA 26	Steve D	PA	Host Chair	Present
ECCNA 26	Nick	PA	V-Chair	Present

**Need to address absences.*

III. OPEN FORUM

IV. MINUTES – CHANGES/APPROVAL

V. REPORTS:

- PRESIDENT
- VICE PRESIDENT -
Gave a verbal report.

● CFO -

Hi AllBelow is the most current income/expense summary for ECCNA26:

Jun 12, '22 - Jan 2, 23

Ordinary Income/Expense

Income

ECCNA26-Donation

ECCNA26-Hospitality 120.00

ECCNA26-Donation - Other 164.00

Total ECCNA26-Donation	284.00
ECCNA26-Merchandise Preconv	1,220.28
ECCNA26-Registration Deposit	397.33
ECCNA26-Virginia PreReg	3,732.30
ECCNA26 - Fundraising	4,973.00

Total Income 10,606.91

Expense

ECCna26-Admin Cost	442.29
ECCNA26-Campus Cost	500.00
ECCNA26-Convention Info	53.60
ECCNA26-Fundraising	891.55
ECCNA26-Merch Preconvention	2,617.20
ECCNA26-Registration	144.29

Total Expense 4,648.93

Net Income 5,957.98

A snapshot of our current financial position is shown below.

Jan 2, 23

ASSETS

Checking/Savings

PNC - AB new 38,269.04

PNC - Host new 3,474.08

TOTAL ASSETS 41,743.12

LIABILITIES & EQUITY

Literature Disbursement Reserve 4,113.25

Reserve for Basic Text 27,161.89

Seed Money for East Coast 27 4,510.00

Fund Balance 3,041.87 \$5,957.98

Net Income 2,916.11

TOTAL LIABILITIES & EQUITY 41,743.12

** In reviewing our balance sheet, I found that I had overstated the funds in the Lit Disbursement Reserve by \$3,041.87 which

was throwing off the net income for East Coast 26. This adjustment is as the Fund Balance equity account.

ECCNA 25 Book Distribution:

I just paid for the books sent to the prisons today. This payment is NOT reflected in the balance sheet shown above

FUNDS AVAILABLE FOR BASIC TEXTS 50,968.27

Less Mailing Expenses Oct 2022 (201.58)

Book distribution to 23 Regions (23,607.89)

Book Distribution to 33 jains (6,788.86)

BALANCE LEFT TO SPEND 20,369.94

Comments:

- No registrations received through Paypal during December 2022

- Mark will report on the status of our PA sales tax exemption

ILS,

Debbie

● ALTERNATE CFO -

Advisory Board Report

Alt-CFO

January 2nd, 2023

Good evening,

Still checking on our Tax-Exempt application for Pennsylvania with no definitive answer yet. Only Answer is still that they are still experiencing delays due to a system conversion. Their automated email response still says 3-5 weeks to review. Our application was received approximately 10 weeks ago. I Have tried calling the only contact I have with PA Department of Revenue with no success. For the ECCNA 26 committee, please save all receipts so we can file for Reimbursement, once we get approval

In Loving Service,

Mark C

CFO Alternate

● WEBSITE -

Actions Completed:

- Host committee and AB minutes for November have been uploaded
- Speaker/ Chair nomination form has been added to the website

Actions to be Completed:

- Upload AB minutes as they are approved
- Upload Host Committee Minutes as they are approved by the host committee

In loving service,

Julie

● ECCNA 26 CHAIR -

Program Committee- List of topics for workshops are being compiled by the committee. Each committee member will take responsibility for 3 workshop meetings. The main speaker meetings will be the responsibility of the entire committee. Began the process of developing responsibilities for Chair people and Speakers Speaker participants will be collected through website and email for main shares. We are asking that all main speakers submit audio media of shares.

Hospitality(absent) Vice Chair gave report for the Hospitality Chair. Marathon meeting will be open throughout the weekend of the convention. We discussed the hospitality monetary donations and how we will access that money? Any money donated to Hospitality Room will be sent via Venmo then moved to AB account.

Treasurer Report: \$1720.00 in account. Treasurer asked for a budget be given to him for all sub-committees. We will seek budgets from previous convention(\$) for sub-committees to use to develop their budgets.

Arts & Graphics: Prices on mugs and different items were reviewed and discussed. Arts and Graphics Chair passed out prices for 7 various sized mugs were presented by the chairperson. Mugs given for pre-registration (April 1, 2023.) The mugs must be ordered in units of 72 or more. Committee voted on all mugs. The 17 oz mug was agreed upon.

Fundraising: New Years' Eve Party/Fundraiser and was quite successful. Collection basket was passed and we collected 800.00. Over 200 tickets were sold for the event. The facilities cost for facility was \$50.00. Tickets sales are going well for the fundraiser being held in Greensburg, Pa on January 21, 2021.

Working on BIDS. Meal tickets were purchased. Facility person will collect the meal tickets. Vice Treasurer was reimbursed for the purchase of the meal tickets. Tickets and Registration Committee voted on using the lanyard and program card at the convention

Serenity Keepers-No Report. Chair instructed the Serenity Keeper Chair to start thinking about the design for the t-shirt for the Serenity Keepers.

Merchandise-695.00 merchandise sold YTD. Merchandise requested larger sizes of T-shirts

Programming-Met December 8, 2022. Each sub-committee will be responsible for 3 workshops a person. In search of speakers on-line. Elected Mike Y. as co-chair. Next meeting January 12, 2023. Next meeting the sub-committee will discuss assigning a chairperson for each meeting and recommending speakers. Group to give history. Activities Chair suggested the Greensburg fundraiser people be added to chairing or reading at the convention. Report accepted.

Site Liaison-Tour of La Roche University on December 15, 2022. 150 rooms and 300 beds. Planning on needing help setting up chairs for meetings and hospitality room. We will need to discuss a additional walkthroughs at the university before the convention.

Regional Liaison-Sent registration forms out to East Coast regions Letter for the treatment facilities. Will need to edit the letter to condense it.

Auction- Discussed Chinese Auction for special items at the convention. Reported on space for auction at the University. Chair found space at RU acceptable

Old business. No old business

New Business-discussed having a Comedian. Activities will take it back to their committee to discuss.

Received a bid for taping. The person's BID included receiving 80% of profit for all CD sales and payment for a second taping person. The BID also asked for 100 dollars on top of the 80% profit for sales of the CD. The BID also included Room and Board for the weekend. This committee recommends that we obtain more BIDS, due to cost

TSRSO will supply walkie talkies for our convention.

Comments or questions - Jeff was asked to get permission to sell Merchandise at th Ocean City Convention

VI. NOMINATIONS/ELECTIONS:

PRESIDENT

VICE PRESIDENT

SECRETARY

CFO

CFO ALT

WEBMASTER

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

- Flagler County Jail is in need of a case of books. Tom made a motion for Elizabeth E to reach out to the contact we have and make arrangements for this delivery. Mentioned to send 10 Spanish and 18 English versions of the Basic Text.
- Debbie made a motion for a button to be added to the website for anyone in need of books.

IX. NEXT MEETING – February 6th @7pm

IX. CLOSE