

Agenda
ECCNA, INC (AB)
November 6th, 2023

I. OPEN MEETING @ 7 p.m.

II. ROLL CALL/RESIGNATIONS/VACANCIES

Position	Name	State	Term End Date	Notes
President	Jeff H	VA	09/2024	Present
Vice-President	Greg F	VA	09/2024	Present
Secretary	Eliesha J	CT	09/2024	Absent
CFO	Mark C	VA	09/2024	Present
CFO Alt				
Webmaster	Julie B	PA	09/2024	Present
Director	Nancy U.	PA	09/2024	Present
Director	Elizabeth E.	CT	10/2023	Present
Director	Tom K	FL	07/2023	Present
Director	Duwan	PA	12/2023	Present
Director	Nick R		09/2024	Present
Director	Andrew N	PA	04/2024	Absent
ECCNA 27	Debbie	NJ	Host Chair	Present
ECCNA 27	John "Raggs"	PA	V-Chair	Present
ECCNA 26	Steve D	PA	Host Chair	Present

**Need to address absences.*

III. OPEN FORUM

IV. MINUTES – CHANGES/APPROVAL - Approved

V. REPORTS:

- PRESIDENT - Verbal report given
- VICE PRESIDENT - No report
- CFO - Read questions were asked and answered by Mark. Debbie asked if the figures used were from her previous report Mark said he
- ALTERNATE CFO - Position Open
- WEBSITE - Julie gave a verbal report. She gave NAWS an email for ECCNA, created a folder for the web mail to come straight to. She still needs to update the web page to be accurate with dates etc. Report attached with minutes
- ECCNA 26 CHAIR - Steve gave a verbal report not a written report. Steve has been working with NAWS to get a separate email to start ordering books. Invoices still going to Debbie he is waiting on a response from their office before ordering. Julie said because it's the info email everything will go to Debbie. So far he has submitted 6 orders. He will start ordering again once corrected. Julie has started a spreadsheet to help him keep track of it.
- ECCNA 27 CHAIR - Read report.
 - Debbie brought a request from the 27th to help with the theme. Tom recommended that the committee do it, Jeff agreed.
 - Elizabeth had a question about the pricing, why such a difference between suite and dorm rooms. Suites are more elegant and have kitchens and living space. Then longer discussion on the meal pricing.
 - Weekend pkg and room rate, right now before we hit the event we are at \$160 then to add the \$110 for the convention cost. Is that going to work for that area? Tom asked Debbie? Facility fee is \$8,400, at 200 people that's \$42 a head. Single and double rooms some have jack and jill baths and other are using the community hall bathrooms, they are very very nice. Nancy asked what handicap facilities they had, Debbie said very limited. Prereg guests that want a suite as soon as this is agreed upon an email will get sent out and let them know they have the options, the sooner you do this the sooner you get your choice... Tom suite 280 single 250 double 230... Debbie said how about 300 for a suite. Jeff thinks we are going at this backwards we should get a budget approved. Usually come up with this number after we come up with everything else, budget approved, cost etc. Reg chair wanted to get one amount not all different amounts. \$25 for the whole weekend without staying on campus.
Cost that were approved - Suite \$300 Single \$255 Double \$230

linens sold separately for an additional \$18 / person

Motion was made and passed for the above ^^

- Jeff made a motion to accept the proposed budget - Motion was accepted and passed.
- ECCNA 27-2024 Convention Invitation letter by Debbie will be emailed with these minutes and voted on during the December

NOMINATIONS/ELECTIONS:

Alternante CFO - Tom K was nominated and accepted. Voted unanimously.

OLD BUSINESS:

NEW BUSINESS:

Tom and Mark will meet and go over things

Emails still an issue, Debbie, Mark, and Tom to meet and make sure that email is sent to the appropriate people.

Debbie with having a cfo and alt cfo we should consider getting quickbooks online, Jeff requested that Debbie, Mark, and Tom discuss it when they meet and put in new business for next month with cost and benefits to share to board.

Greg asked if Mark knows procedure to move money out of paypal. Jeff said the three of them will work all that out, Tom said he didn't know he had to do it.

NEXT MEETING – December 4th

VIII. CLOSED