

Agenda
ECCNA, INC (AB)
December 4th, 2023

I. OPEN MEETING @ 7:08 p.m.

II. ROLL CALL/RESIGNATIONS/VACANCIES

Position	Name	State	Term End Date	Notes
President	Jeff H	VA	09/2024	Present
Vice-President	Greg F	VA	09/2024	Present
Secretary	Eliesha J	CT	09/2024	Present
CFO	Mark C	VA	09/2024	Present
CFO Alt	Tom K	FL	11/2024	Present
Webmaster	Julie B	PA	09/2024	Present
Director	Nancy U.	PA	09/2025	Present
Director	Elizabeth E.	CT	10/2025	Present
Director	Duwan	PA	12/2025	Present
Director	Nick R	PA	09/2025	Present
Director	Andrew N	PA	04/2025	Absent
ECCNA 26	Steve D	PA	Host Chair	Absent
ECCNA 26	Nick	PA	V-Chair	Present
ECCNA 27	Debbie	NJ	Host Chair	Present
ECCNA 27	John “Raggs”	PA	V-Chair	Absent

**Need to address absences.*

III. OPEN FORUM

IV. MINUTES – CHANGES/APPROVAL - Accepted

V. REPORTS:

- PRESIDENT - No written report
- VICE PRESIDENT - No written report
- CFO - Report read, a reimbursement was owed to Greg when he had spent \$110 out of his money for shipping, he wanted to confirm with us that he will pay himself back with a check. Everyone agreed and said as long as a receipt is available and he includes in the report he doesn't need approval if this happens again in the future. All set to pay himself back.
- ALTERNATE CFO - Report read and accepted
- WEBSITE - Report read and accepted
- ECCNA 26 CHAIR - Nick R read Steve's report. The order that was sent to the WNYRSCNA Region was returned to the WSO. Nick R is emailing the current regional chair, he found her email on the website. Once they have the correct address they will reship the order.
- ECCNA 27 CHAIR - Report read and accepted
 - Motion made to charge only \$10 for members in treatment centers and no charge if they don't have it. Accepted & Passed
 - Host committee can make the AB recommended change and any others changes necessary to the Invitation Letter as the financial portion has been agreed to already by the AB.
 - Payment for college, security deposit of \$1,250 is due by December 31st at the time the contract is signed, first 50% of the total due by June 1st, 2nd 50% of total due by June 20th, the day before the convention.
- NOMINATIONS/ELECTIONS:
 - Director - Dewan was nominated by Tom K, seconded by Elizabeth E accepted

VI. OLD BUSINESS:

- Tom and Mark will meet and go over things
- Emails are still an issue, Debbie, Mark, and Tom to meet and make sure that email is sent to the appropriate people.
- Debbie with having a cfo and alt cfo we should consider getting quickbooks online, Jeff requested that Debbie, Mark, and Tom discuss

it when they meet and put in new business for next month with cost and benefits to share to board.

- Greg asked if Mark knows procedure to move money out of paypal. Jeff said the three of them will work all that out, Tom said he didn't know he had to do it.

VII. NEW BUSINESS:

- ECCNA 27-2024 Convention Invitation letter by Debbie needs to be voted on, was included in the email this agenda was sent with.
 - Dealt with at the time her report was given.
- Vote to change to Quickbooks online since there is a cfo and alt cfo and the convention chair.
 - Debbie made a motion to purchase one Quicken account for now and see if we can do what needs to be done with only one account to share between cfo and cfo alt. Accepted and Passed

IX. NEXT MEETING – January 8th

VIII. CLOSED @ 8:10 p.m.