

**Agenda**  
**ECCNA, INC (AB)**  
**May 5th, 2025**

I. OPEN MEETING @

II. ROLL CALL/RESIGNATIONS/VACANCIES

Position	Name	State	Term End Date	Notes
President	Greg F	VA	09/2025	Present
Vice-President	Debbi B	NJ	09/2025	Absent
Secretary	Eliesha J	CT	09/2025	Absent
CFO	Tom K	FL	11/2025	Present
CFO Alt	Tuffy H	FL	11/2025	Absent
Webmaster	Julie B	PA	11/2025	Absent
Director	Nancy U.	PA	09/2025	Present
Director	Duwan	PA	12/2025	Present
Director	Nick R	PA	09/2025	Present
Director	Guy B	MI	09/2025	Absent
Director	Michelle D	NJ	01/2026	Present
ECCNA 27	Debbie	NJ	Host Chair	Absent
ECCNA 28	Bob F	FL	Host Chair	Present
ECCNA 28	Elizabeth E	FL	V-Chair	Absent

*\*Need to address absences.*

III. OPEN FORUM

Tom confirmed we met quorum w/ 6 attendees.

IV. MINUTES – CHANGES/APPROVAL - Accepted and approved

V. REPORTS:

- PRESIDENT - Read and accepted

- VICE PRESIDENT - No report
- CFO - Tom shared screen and went over the report. No questions, report accepted.
- ALTERNATE CFO - No report
- WEBSITE - No report
- ECCNA 27 CHAIR - No report.
  - Tom shared that Debbie has plenty of money left for books.
- ECCNA 28 CHAIR - Bob read his report. Tom suggested we go right into new business to address the questions and needed confirmation from the board from Bob's report. No old business and any other reports so going right into it.
- NOMINATIONS/ELECTIONS:
  - Director -

## VI. OLD BUSINESS:

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## VII. NEW BUSINESS:

- Tom - cash for golf carts, we aren't really supposed to give out cash but Bob can pay for them and Tom (CFO) will reimburse Bob directly.
- Tom - for the drawers, cash drawer to start Thursday, Friday, switch out... each drawers can have \$100 cash for change...
- Tom - Swipe... the banks give you that for free, Bob to call the bank and request for one, that is how it has been done in the past. If not then we will purchase one they are inexpensive.

- Tom - We need to find out as far as the extra rooms we are buying... we know there will be extra people coming but no number.. May 19th is the cut off for any more registrations for rooms. “After the 15 day grace period prior to the convention there will be an admin fee of \$10 (approx) for any room changes” -Bob
- Tom - We should have a meeting before May 19th over zoom to discuss the extra information that Bob will need.
- Tom - Rooms and meals will be discussed again before the 19th on the zoom meeting.
- **Tom - Registrations... are we okay with 500? Yes - Unanimous.**
- **Tom made a motion to set it up with PNC Friday of the convention to add Tuffy and Debbie and the Host Committee - Seconded by Bob - Passed**
- Bob - Thursday the 15th @ 7 for a zoom meeting to go over the final things needing approval. Everyone agreed.

IX. NEXT MEETING – June 2nd

VIII. CLOSED @ 8:54 p.m.

Hello ECCNA family,

I don't have a lot to report other than several people will not be available tonight. Eliesha is setting the meeting up to record. I will do my best to navigate through our agenda.

I have been watching the room and meals sales which have been steadily purchased. I spoke to Bob and he seems to be in good shape with things. I'm getting excited about this convention and can't wait to see everyone! I also want to Congratulate Elizabeth E. on XXX years! I am sorry that I wasn't able to be there. Looks like it was a great time! That is all for now.

Greg F.

Sent from my iPhone

	AB	HOST	PayPay	Books	
PNC Total	\$0.00	\$0.00	\$0.00	\$0.00	AB and Books
\$0.00	Total All Accounts			\$0.00	\$0.00

AB					\$0.00	HOST					\$0.00
DATE	DESCRIPTION	DEBIT	CREDIT	Balance		DATE	DESCRIPTION	DEBIT	CREDIT	Balance	
October	Starting Balance					October	Starting Balance				
		\$0.00	\$0.00	\$0.00				\$0.00	\$0.00	\$0.00	

PayPal					\$0.00	Books					\$0.00
DATE	DESCRIPTION	DEBIT	CREDIT	Balance		DATE	DESCRIPTION	DEBIT	CREDIT	Balance	
October	Starting Balance					October	Starting Balance				
		\$0.00	\$0.00	\$0.00				\$0.00	\$0.00	\$0.00	

I am experimenting with report layouts. This is the first one.

The VP and I have been collaborating on uniformity of our identity for our online services. PNC Bank, PayPal and Square.

Maybe the website login eventually. Some accounts have personal email addresses and personal phone numbers for 2 Factor Authentication (2FA)

We have set up a Google Drive, Gmail address and have a Google Voice phone number.

However, the phone number doesn't satisfy the banks requirements.

We are still working on that so, still using individual personal phone numbers for the 2FA when needed.

Attached are print outs from PNC and PayPal

Tuffy Hampton, Alt CFO

JFTuffy@gmail.com

404-434-1000

# ECCNA – 28 Chairperson's Report

5-5-2025

All is well. We are moving full steam ahead. forward. Our current focus is –

1. Meeting twice a month for May, then weekly in June.
2. To continue to promote registration UNTIL MAY 19TH and our last fundraising event.

## Treasurer report

Incoming	Outgoing	reason
\$ 1,532.30		balance
\$ 340.00		Bob transfer tshirt money
	\$ 796.00	night lights
\$ 1,692.00		transfer in from Tom main account
\$ 100.00		Debbie transfer cash app account
	\$ 40.00	rent for orange street
\$ 220.00		T shirt sales
	\$ 60.00	rent for prior month and May th
\$ 3,884.30	\$ 896.00	SUBTOTALS
\$ 2,988.30		TOTAL BALANCE

**Registration Report** – Sebastian (hotel) and FEC Tower (private bath) are both SOLD OUT. We have Cedar Hall (shared bath) 16 rooms remaining.

**Fundraising Report** – May 17<sup>th</sup> will be our last fundraiser in Crescent Beach from 1-5 with a beach party.

**Merchandise Report** – We have 5 shirts left, total! \$90 to turn in. All merchandise is ordered and all is expected by June 1.

**Programming Report** – We have confirmed with our main speakers and most workshop speakers.

**Site Liaison** – We are renting 4 golf carts for committee use only. We have a shuttle service to move attendees on Friday and Saturday. We have reviewed all signs and banners and will be able to hang most banners!! Our new banners are being ordered.

## OLD BUSINESS –

- SENT DEPOSIT FOR FOOD/BEVERAGE - \$10,989 to the caterer (Aramark)

## NEW BUSINESS

- WILL CONTACT CFO TEAM FOR MONIES AS NEEDED (LINENS, BANNERS, ETC)
- WE WANT TO HAVE A QR CODE FOR OUR PROGRAM TO BE AVAILABLE ONLINE.
- WILL NEED TO SEND 75% DEPOSIT TO COLLEGE 30 DAYS OUT PER CONTRACT.
- WE HAVE FOUND ONLY ONE SQUARE SWIPE IN THE BOXES. NEED THE 2<sup>ND</sup>.
- WE WOULD LIKE TO HAVE ZELLE, CASHAPP, AND/OR VENMO TO ACCEPT FUNDS.
- WE WOULD LIKE SOME SUGGESTIONS ON HOW MANY ADDITIONAL ITEMS WE SHOULD BUY – ROOMS? MEALS? REGISTRATIONS?

We are moving forward, and all appears to be falling into place.

Thanks for allowing me to serve,

Bob F. - ECCNA-28 Chair