

Agenda
ECCNA, INC (AB)
October 6th, 2025

I. OPEN MEETING @ 7:00 p.m.

II. ROLL CALL/RESIGNATIONS/VACANCIES

Position	Name	State	Term End Date	Notes
President	Greg F	VA	09/2025	Absent
Vice-President	Debbi B	NJ	09/2025	Present
Secretary	Eliesha J	CT	09/2025	Present
CFO	Tom K	FL	11/2025	Absent
CFO Alt	Tuffy H	FL	11/2025	Absent
Webmaster	Julie B	PA	11/2025	Absent
Director	Nancy U.	PA	09/2025	Absent
Director	Duwan	PA	12/2025	Present
Director	Guy B	MI	09/2026	Present
Director	Michelle D	NJ	01/2027	Absent
Director	Noel F	NJ	07/2027	Present
Director	Heidi D	FL	09/2027	Present
Director	Collin H	FL	09/2027	Present
ECCNA 28	Bob F	FL	Host Chair	Present
ECCNA 29	Rosemary	GA	Host Chair	Present
ECCNA 29	Lisa	GA	Vice Chair	Present

**Need to address absences.*

III. OPEN FORUM - Lisa asked about elections as there wasn't any mention in the agenda.

IV. MINUTES – CHANGES/APPROVAL - Lisa made a motion to approve minutes, seconded by Rosemary - Passed

V. REPORTS:

- PRESIDENT - No written report. Thanks to the board for allowing him to serve and his term is finished after tonight's meeting.
- VICE PRESIDENT - Nothing to report except the new motion she sent to the board to be discussed during new business.

- CFO - Tuffy was absent, Debbie read his report. No questions. Accepted
- ALTERNATE CFO - Vacant
- WEBSITE - Absent - No report
- ECCNA 28 CHAIR - Read his report, no questions. Accepted
- ECCNA 29 CHAIR - Read her report, Debbie asked questions about a running total, Lisa was able to show her what she was looking for in the treasurers report.
- NOMINATIONS/ELECTIONS:
 - Policy Chair
 - Qualifications
 - Minimum of three (3) years clean time
 - Two (2) years service experience at the ASC or RSC level
 - Familiarity with East Coast Bylaws and current Policy guidelines
 - Working knowledge of the 12 Steps and 12 Traditions of NA
 - Responsibilities
 - Reads qualifications during elections
 - Responds to policy related questions during AB meetings as needed
 - Update policy as needed
 - Ensure the current policy is stored on the Google Drive
 - Director -
 - Officers -
 - President - Tuffy nominates **Debbie** - Voted in Unanimous
 - Vice President - Vacant
 - Secretary - Debbie nominated **Heidi** - Voted in Unanimous
 - CFO - Debbie nominated **Tuffy** - Voted in Unanimous
 - Alt CFO - Tuffy nominated **Colin** - Voted in Unanimous
 - Webmaster - Vacant
 - Policy Chair - Vacant

VI. OLD BUSINESS:

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VII. NEW BUSINESS:

- Rosemary made a motion to approve the proposed budget from the host committee seconded by Lisa. Passed - Unanimous
- The Policy ADHOC made a motion to amend the Bylaws, amends to be attached to the minutes, seconded by Collin. Passed - Unanimous

IX. NEXT MEETING – November 3rd

VIII. CLOSED @ 8:18 p.m.

September 8, 2025

Motion submitted by the Policy Ad Hoc Committee:

MOTION TO AMEND THE BYLAWS OF ECCNA, INC. WITH THE CHANGES BELOW:

Remove Article 6.06 c) which states the following:

- c) Procedure: The vote necessary to remove any Director on any of the foregoing causes shall be 2/3 of the other Directors present at a duly held meeting at which a quorum is present or in the alternative such removal may be accomplished by the unanimous written consent of the other Directors without a meeting.

Intent – To removed unnecessary procedure.

Change Article 6.06 d) to read as follows:

- d) An action challenging the validity of any removal of a Director must be commenced within ~~six (6) months~~thirty (30) days after removal. After the ~~six (6) month~~thirty (30) day period, the removal is conclusively presumed valid, in the absence of fraud.

Intent: To shorten the length of time required to finalize the removal of a director.

Change Article 6.14 a) and b) to read as follows:

- a) **Committees of the AB:** The AB, by resolution adopted by a majority of the Directors then in office, may create one or more committees, each consisting of two (2) or more Directors and no other persons who are not Directors, to serve at the pleasure of the AB. Appointments to the committees of the AB shall be at the discretion of the ~~Chair~~President, unless otherwise decided by the AB when the committee is formed. The AB may appoint one or more Directors as alternate members of such committee, who may replace an absent member at any meeting.
- b) **Meeting and Action of Committees:** Meetings and actions of committees of the AB shall be governed by, held, and taken in accordance with the provisions of the Bylaws concerning meetings and other AB actions, except that the time for regular meetings of such committees and the calling of special meetings of such committees may be determined either by AB resolution or, if there is none, by the discretion of the ~~Chair~~President, unless otherwise decided by the AB when the committee is formed. Minutes of each meeting of any committee of the AB shall be kept and shall be filed with corporate records. The AB may adopt rules for the government of any committee, provided that they are consistent with these Bylaws, or in the absence of the rules adopted by the AB, Robert's Rules of Order shall be applied.

Change Article 7.02 a) to read as follows:

- a) **President:** Minimum of five (5) years clean time, two (2) years service experience on a convention committee, minimum of two (2) years' service as a Director on the East Coast Advisory Board and a working knowledge of the 12 Steps and 12 Traditions of NA.

Change Article 7.02 b) to read as follows:

- b) **Vice President:** Minimum of four (4) years clean time, one (1) year service experience on a convention committee, minimum of two (2) years' service as a Director on the East Coast Advisory Board and a working knowledge of the 12 Steps and 12 Traditions of NA.

Change Article 7.02 d) to read as follows:

- d) **Chief Financial Officer (CFO):** Minimum of five (5) years clean time, three (3) years of service experience at the ASC or the RSC level; must have a computer, ~~one (1) year service experience at the ASC or RSC level~~, accounting and bookkeeping skills, experience using spreadsheets, familiarity with money transferring apps/software (i.e. Venmo, PayPal, Cash App, Zelle) and a working knowledge of the 12 Steps and 12 Traditions of NA.

Change Article 7.02 f) to read as follows:

- f) **Webmaster:** Minimum of five (5) years clean time, one (1) year service experience at the ASC or RSC level, must have a computer, ability to navigate technology/computer literature, website skills, and a working knowledge of the 12 Steps and 12 Traditions of NA

Change Article 7.07 a) to read as follows:

- a) **President:** Subject to such supervisory powers as the AB may give to the President of the AB, if any, and subject on the control of the AB, the President shall be the general manager of the corporation and shall supervise, direct and control the corporation's activities, affairs, and Officers as well as ensuring all tax related filings are completed each year. The President shall have all the powers and duties as the AB or Bylaws may prescribe, to include presiding over all AB meetings, cosigner on AB bank account, signer for all contracts between Corporation and

any facilities, vendors, etc. upon approval by the AB, primary liaison with the Host Committee and preparing monthly reports for both the AB and Host Committee meetings.

Change Article 7.07 b) to read as follows:

- a) **Vice-President:** The Vice President needs to become familiar with all the duties of the President. If the President is absent or disabled, the Vice-President, if any, in order of their rank as fixed by the AB, or, if not ranked, a Vice-President designated by the AB shall perform all the duties of the President. When so acting, a Vice-President shall have such other powers and perform such other duties as the AB or the Bylaws may prescribe.
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Change Article 7.07 c) to read as follows:

b) **Secretary:**

- i) **Book of Minutes:** The Secretary shall keep or cause to be kept, at the Corporation's principal office or such other place as the AB may direct, a book of minutes of all meetings, proceedings, and actions of the AB and of committees of the AB. The minutes of meetings shall include the time and place that the meeting was held, whether the meeting was annual, regular, or special and if special, how authorized, the notice given and the names of those present at AB and committee meetings. The Secretary shall keep or cause to be kept, at the principal office in Florida, a copy of the Articles of Incorporation and Bylaws, as amended to date. The Secretary also ensures that the approved minutes including all officer reports are uploaded to the corporation website (eccna.org) within two (2) weeks of approval.
- ii) **Notices Seals and Other Duties:** The Secretary shall give, or cause to be given, notice of all meetings of the AB and of committees of the AB required by these Bylaws to be given. The Secretary shall keep the corporate seal in safe custody and shall have such other powers and perform such other duties as the AB or Bylaws may prescribe.
- iii) **Agenda.** The Secretary shall prepare and send out the agenda for the AB meeting prior to the meeting.
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Add the following to Article 7.07:

- g) **General Directors:** General directors shall attend the monthly board meeting and lend their experience as well as attend the convention each year and help where asked and needed.

Change Article 9.04 to read as follows:

| The AB shall cause an annual report to be sent to the Directors ~~and WSO~~ within 120 days after the end on the corporation's fiscal year. That report shall contain the following information, in appropriate detail, for the fiscal year:

Change Article 14.02 to read as follows:

| Appointments to the trustee position shall be at the discretion of the Directors. Trustees will serve at the discretion of the ~~Chair~~ President.

September 2025

CFO Alt Report

I am out of town, in a different time zone. I will make an attempt to attend the board meeting. I may succeed or I may fail that task.

Attached is my report.

Bank Reports

- Balance Sheet, Summary reports and Detail reports from financial institutions attached.
- Wells Fargo (3 accounts), Paypal and Square.

Tuffy Hampton
CFO Alt

ECCNA, INC Balance Sheet as of September 30, 2025

ASSETS		LIABILITIES & EQUITY	
Advisory Board	\$16,510.78	Accounts Payable	\$413.50
Host Committee	\$956.18	ECCNA 28 Cash for Literature	\$51,091.06
Literature	\$51,091.06	Equity	\$18,740.71
Paypal	\$718.15		
Square	\$969.10		
TOTAL ASSETS	\$70,245.27	TOTAL LIABILITIES & EQUITY	\$70,245.27

WELLS FARGO

As of 09/30/2025

Are you affected by the Government Shutdown? [Get help now.](#)



Account Summary

ECCNA, INC Accounts ▾ [Set as default](#)

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Cash Accounts

\$68,558.02
Total available balance

\$ Advisory Board ...1475	\$16,510.78 Available balance
\$ HOST Committee ...1434	\$956.18 Available balance
\$ Literature Account ...1483	\$51,091.06 Available balance

ECCNA – 28 Chairperson's Report

10-6-2025

Greetings, everyone! We continue to be grateful to be a part of this process.

I now have the recorders in hand. They were held to ensure we got all the speaker recordings uploaded. We will send those to Rosemary and her team soon. As it turns out, we missed recording one of the workshops. To improve this process, it might be a good idea to create a service position responsible for the recordings. We should consider how best to handle this, as it is a newer task to manage at ECCNA conventions.

The Host Committee has met twice and has compiled a list of facilities to receive literature. We are close to having a completed list. At this point, we have all 23 East Coast regions, 125 jails and prisons, as well as 47 other institutions. It's been quite an interesting and exciting process.

Our next action is to obtain pricing from the Florida Regional Service Office (FRSO) to determine our final discount and shipping costs. The aim is to place a single order to maximize our discount. Once we finalize the list, we will authorize the Florida Region to begin the distribution process. We will send an invoice to Tuffy for the final amount. Additionally, a document will be provided that will list the destinations of all literature shipments. We are collaborating with the FRSO and Colin H. to ensure that this process is managed efficiently. Once this process is completed, we will share our experience to help improve future conventions.

Attached is our letter to be distributed with the literature. We would like a flyer from the ECCNA-29 committee to be included, as well.

Thanks for allowing me to serve,
Bob F. - ECCNA-28 Chair

ECCNA, Inc.

PLEASE READ ALOUD AT YOUR NEXT REGIONAL MEETING

October 2, 2025

Dear Fellow Members,

The East Coast Convention of Narcotics Anonymous 28 (ECCNA 28) was a huge success! The convention was hosted by the Coquina Coast and Serenity Coast Areas and held at Flagler College in St. Augustine, Florida. The theme for this year's convention was "Light of the Spirit" and was brought to life by the Host Committee and volunteers.

In addition to carrying a message of recovery, ECCNA 28 generated over \$51,000 to purchase NA literature for jails and institutions. Most of this literature will be distributed in facilities in the two host areas and throughout the jails and prisons in the Florida Region. Basic Texts will also be distributed to each of the remaining 23 regions that make up the East Coast.

We are grateful to be able to fulfill our primary purpose: to put on an affordable convention, celebrate recovery, and distribute NA literature into jails, prisons, and other institutions. For more information about ECCNA, please visit our website at www.eccna.org. You can find out what regions make up the East Coast, and keep up with details about our upcoming convention.

ECCNA, Inc. is proud to announce that the Northeast Georgia Area won the bid to host ECCNA 29!! The convention will be held at Young Harris College in Young Harris, GA, from June 19 to 21, 2026. Registration information is available on the website.

One of our goals as an Advisory Board is to have a representative of each region on the East Coast on our board. Please consider nominating a member of your region to serve on the Advisory Board. The requirements, bylaws, and the nomination form are also available on our website.

Should you have any questions, please feel free to contact us.

In Loving Service,

East Coast Convention Advisory Board

ECCNA 29 October Chair Report

Hey everyone!

September was a busy month for our committee.

We hosted our first in person fundraiser and it was a success. We raised \$1440 at our cornhole tournament and everyone had a great time. We were able to raise a lot of awareness for ECCNA, as well.

Our next fundraiser is November 22. Our theme is "F" Giving-Fellowship, food, friends and fun. There will be a speaker on Fellowship, Friends and fun and we will serve homemade soups and sandwiches. Our plan is to hold all of our fundraisers in different locations, so this one is in Chattanooga, TN.

I have attached the contract from the college. We would love for this to be signed and a price to be set by our next Board meeting. I am going to schedule a meeting with Debbie/Greg to go over the contract this month and talk about registration costs.

Each of our subcommittee chairs continue to be on top of everything and are working within their subcommittees to get everything going.

Our preregistration numbers for September were 6 .

Treasurer's report from September is attached here along with our proposed host committee budget for approval. We would like to make a motion to approve this today.

Thank you so much!

In loving service,
Rosemary H
ECCNA 29 Chair.

Item:**Budget ECCNA 29****AB Expenses**

Licenses and Permits

Zoom

Accounting

Bank Charges & Miscellaneous

Total - AB Expenses**\$ -****Host Admin**

Meeting Space

300.00

Event Insurance

500.00

PO Box

-

Misc

200.00

Golf Carts

1,000.00

Printing

200.00

PayPal and Square Fees

-

Bank Charge

-

Total - Host Admin**\$ 2,200.00****Convention Info**

Lit (PI)

75.00

Schedules

25.00

Mailings

150.00

Misc

50.00**Total - Convention Info****\$ 300.00****Arts & Graphics**

Signs

400.00

Banner

200.00

Misc

100.00**Total - Arts & Graphics****\$ 700.00****Entertainment & Fundraising**

<u>Item:</u>	<u>Budget ECCNA 29</u>
DJ's, dances and events at convention	1,200.00
Fliers	200.00
Misc	<u>150.00</u>
Total - Entertainment & Fundraising	\$ 1,550.00
<u>Serenity Keepers</u>	
T-Shirts	300.00
Misc.	<u>50.00</u>
Total - Serenity Keepers	\$ 350.00
<u>Hospitality</u>	
Supplies	500.00
Food/Coffee	<u>600.00</u>
Total - Hospitality	\$ 1,100.00
<u>Registration</u>	
Mailings	200.00
Envelopes	20.00
Pre Registration Mugs	-
Registration Fliers	600.00
Registration Packages (based on 800 reg)	1,800.00
Misc.	<u>50.00</u>
Total - Registration	\$ 2,670.00
<u>Merchandise</u>	
Convention Merchandise	3,140.00
Misc.	50.00
Total - Merchandise	\$ 3,190.00
<u>Auction</u>	
Misc.	<u>200.00</u>

<u>Item:</u>	<u>Budget ECCNA 29</u>
Total - Auction	\$ 200.00
<u>Program</u>	
Programs	200.00
Misc.	<u>100.00</u>
Total - Program	\$ 300.00
Grand Total	<u><u>\$ 12,560.00</u></u>