

Agenda
ECCNA, INC (AB)
September 8th, 2025

I. OPEN MEETING @ 7:01 p.m.

II. ROLL CALL/RESIGNATIONS/VACANCIES

| Position | Name | State | Term End Date | Notes |
|----------------|------------|-------|---------------|---------|
| President | Greg F | VA | 09/2025 | Present |
| Vice-President | Debbi B | NJ | 09/2025 | Present |
| Secretary | Eliesha J | CT | 09/2025 | Present |
| CFO | Tom K | FL | 11/2025 | Absent |
| CFO Alt | Tuffy H | FL | 11/2025 | Absent |
| Webmaster | Julie B | PA | 11/2025 | Absent |
| Director | Nancy U. | PA | 09/2025 | Present |
| Director | Duwan | PA | 12/2025 | Present |
| Director | Guy B | MI | 09/2026 | Present |
| Director | Michelle D | NJ | 01/2027 | Absent |
| Director | Noel F | NJ | 07/2027 | Present |
| ECCNA 28 | Bob F | FL | Host Chair | Present |
| ECCNA 29 | Rosemary | GA | Host Chair | Present |
| ECCNA 29 | Lisa | GA | Vice Chair | Present |

**Need to address absences.*

III. OPEN FORUM - Heidi and Collin visitors

Debbie - Asked if the guy from Staten Island can observe, he doesn't want to join the board but with them having a hope to submit a bid next year would like to attend, the board all agreed it is open.

Debbie - Email went out last month that officer elections take place the first meeting after the physical year and the physical year ends 9/30 so all officers will remain until October's meeting.

IV. MINUTES – CHANGES/APPROVAL - Debbie said we need to remove everything from Rosemary's reports except the actual chair report and the duplicate balance sheet from the CFO's report. Minutes Tabled to next month.

V. REPORTS:

- PRESIDENT - Read the report and accepted.
- VICE PRESIDENT - Read the report and accepted. Will email to secretary.
- CFO - Absent, no report.
- ALTERNATE CFO - Read the report and accepted.
- WEBSITE - Absent, no report.
- ECCNA 28 CHAIR - Read the report and accepted.
- ECCNA 29 CHAIR - Read report and accepted. Some changes needed to be made to the budget presented before we can approve the budget. She will remove all preconvention line items and just include seed money line items.
- NOMINATIONS/ELECTIONS:
 - Policy Chair
 - Qualifications
 - Minimum of three (3) years clean time
 - Two (2) years service experience at the ASC or RSC level
 - Familiarity with East Coast Bylaws and current Policy guidelines
 - Working knowledge of the 12 Steps and 12 Traditions of NA
 - Responsibilities
 - Reads qualifications during elections
 - Responds to policy related questions during AB meetings as needed
 - Update policy as needed
 - Ensure the current policy is stored on the Google Drive
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 - Director - Heidi D FL Welcome!! Colin H FL Welcome!!

VI. OLD BUSINESS:

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VII. NEW BUSINESS:

- Bob made a motion to allow ECCNA 28 to order 2 cases of basic texts and be sent to the east coast member regions with the remainder going to the host region. Seconded by Noel. Passed

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IX. NEXT MEETING – October 6th

VIII. CLOSED @ 8:36 p.m.

Hello East Coast Family,

I just wanted to report that I sat in on the Policy Adhoc meeting and we discussed several things. We will be discussing them during this meeting.

I have so been in touch with others via texts and emails. I am grateful to have been able to serve this board and hope that this Convention continues to reach many by our commitment to carrying the message. That is all.

Thanks again,

Greg F

Sent from my iPhone

In an attempt to add Directors, I have reached out to a few East Coasters to discuss potential interest in joining the board. I have also reached out to my contacts in both Virginia and North Carolina to continue discussions regarding in interest in bidding for the 2027 convention

Ad Hoc Policy Committee

Lisa has joined our committee and was able to provide her legal expertise regarding the proposed Policy we submitted for review last month. Upon review, some of what we proposed is changes or additions to the By Laws and not "policy". That being said, the committee has pulled out "by laws" items and prepared a motion requesting changes to the by laws. We also went through all minutes since the last bylaw update (Sept 2019) and found 4 motions affecting bylaws that passed but were never incorporated into the Bylaw document.

I am also attaching the motion. Please send that out with the minutes. I will piggyback off your email and ask everyone to review and contact me with any questions.

Thanks!

Debbie

September 8, 2025

Motion submitted by the Policy Ad Hoc Committee:

MOTION TO AMEND THE BYLAWS OF ECCNA, INC. WITH THE CHANGES BELOW:

Remove Article 6.06 c) which states the following:

- c) Procedure: The vote necessary to remove any Director on any of the foregoing causes shall be 2/3 of the other Directors present at a duly held meeting at which a quorum is present or in the alternative such removal may be accomplished by the unanimous written consent of the other Directors without a meeting.

Intent – To removed unnecessary procedure.

Change Article 6.06 d) to read as follows:

- d) An action challenging the validity of any removal of a Director must be commenced within ~~six (6) months~~thirty (30) days after removal. After the ~~six (6) month~~thirty (30) day period, the removal is conclusively presumed valid, in the absence of fraud.

Intent: To shorten the length of time required to finalize the removal of a director.

Change Article 6.14 a) and b) to read as follows:

- a) **Committees of the AB:** The AB, by resolution adopted by a majority of the Directors then in office, may create one or more committees, each consisting of two (2) or more Directors and no other persons who are not Directors, to serve at the pleasure of the AB. Appointments to the committees of the AB shall be at the discretion of the ~~Chair~~President, unless otherwise decided by the AB when the committee is formed. The AB may appoint one or more Directors as alternate members of such committee, who may replace an absent member at any meeting.
- b) **Meeting and Action of Committees:** Meetings and actions of committees of the AB shall be governed by, held, and taken in accordance with the provisions of the Bylaws concerning meetings and other AB actions, except that the time for regular meetings of such committees and the calling of special meetings of such committees may be determined either by AB resolution or, if there is none, by the discretion of the ~~Chair~~President, unless otherwise decided by the AB when the committee is formed. Minutes of each meeting of any committee of the AB shall be kept and shall be filed with corporate records. The AB may adopt rules for the government of any committee, provided that they are consistent with these Bylaws, or in the absence of the rules adopted by the AB, Robert's Rules of Order shall be applied.

Change Article 7.02 a) to read as follows:

- a) **President:** Minimum of five (5) years clean time, two (2) years service experience on a convention committee, minimum of two (2) years' service as a Director on the East Coast Advisory Board and a working knowledge of the 12 Steps and 12 Traditions of NA.

Change Article 7.02 b) to read as follows:

- b) **Vice President:** Minimum of four (4) years clean time, one (1) year service experience on a convention committee, minimum of two (2) years' service as a Director on the East Coast Advisory Board and a working knowledge of the 12 Steps and 12 Traditions of NA.

Change Article 7.02 d) to read as follows:

- d) **Chief Financial Officer (CFO):** Minimum of five (5) years clean time, three (3) years of service experience at the ASC or the RSC level; must have a computer, ~~one (1) year service experience at the ASC or RSC level~~, accounting and bookkeeping skills, experience using spreadsheets, familiarity with money transferring apps/software (i.e. Venmo, PayPal, Cash App, Zelle) and a working knowledge of the 12 Steps and 12 Traditions of NA.

Change Article 7.02 f) to read as follows:

- f) **Webmaster:** Minimum of five (5) years clean time, one (1) year service experience at the ASC or RSC level, must have a computer, ability to navigate technology/computer literature, website skills, and a working knowledge of the 12 Steps and 12 Traditions of NA

Change Article 7.07 a) to read as follows:

- a) **President:** Subject to such supervisory powers as the AB may give to the President of the AB, if any, and subject on the control of the AB, the President shall be the general manager of the corporation and shall supervise, direct and control the corporation's activities, affairs, and Officers as well as ensuring all tax related filings are completed each year. The President shall have all the powers and duties as the AB or Bylaws may prescribe, to include presiding over all AB meetings, cosigner on AB bank account, signer for all contracts between Corporation and

any facilities, vendors, etc. upon approval by the AB, primary liaison with the Host Committee and preparing monthly reports for both the AB and Host Committee meetings.

Change Article 7.07 b) to read as follows:

- a) **Vice-President:** The Vice President needs to become familiar with all the duties of the President. If the President is absent or disabled, the Vice-President, if any, in order of their rank as fixed by the AB, or, if not ranked, a Vice-President designated by the AB shall perform all the duties of the President. When so acting, a Vice-President shall have such other powers and perform such other duties as the AB or the Bylaws may prescribe.
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Change Article 7.07 c) to read as follows:

b) **Secretary:**

- i) **Book of Minutes:** The Secretary shall keep or cause to be kept, at the Corporation's principal office or such other place as the AB may direct, a book of minutes of all meetings, proceedings, and actions of the AB and of committees of the AB. The minutes of meetings shall include the time and place that the meeting was held, whether the meeting was annual, regular, or special and if special, how authorized, the notice given and the names of those present at AB and committee meetings. The Secretary shall keep or cause to be kept, at the principal office in Florida, a copy of the Articles of Incorporation and Bylaws, as amended to date. The Secretary also ensures that the approved minutes including all officer reports are uploaded to the corporation website (eccna.org) within two (2) weeks of approval.
- ii) **Notices Seals and Other Duties:** The Secretary shall give, or cause to be given, notice of all meetings of the AB and of committees of the AB required by these Bylaws to be given. The Secretary shall keep the corporate seal in safe custody and shall have such other powers and perform such other duties as the AB or Bylaws may prescribe.
- iii) **Agenda.** The Secretary shall prepare and send out the agenda for the AB meeting prior to the meeting.
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Add the following to Article 7.07:

- g) **General Directors:** General directors shall attend the monthly board meeting and lend their experience as well as attend the convention each year and help where asked and needed.

Change Article 9.04 to read as follows:

| The AB shall cause an annual report to be sent to the Directors ~~and WSO~~ within 120 days after the end on the corporation's fiscal year. That report shall contain the following information, in appropriate detail, for the fiscal year:

Change Article 14.02 to read as follows:

| Appointments to the trustee position shall be at the discretion of the Directors. Trustees will serve at the discretion of the ~~Chair~~ President.

August 2025

CFO Alt Report

New Bank

- All of the cash assets are now held at one bank, Wells Fargo, and of course Paypal.

Literature Distribution List of member RSCs

- We seem to have 23 member RSCs and I sent out text messages and email messages to half of them asking for current contact information and I have no email address or phone number for the other half.
- I see Bob F. has sent a distribution list and I will examine that for more information on current contact information.

Final Numbers

- After taking over the records last month, the money in all the bank accounts and Paypal did not balance with what we thought we had.
(Accounting error in our favor, collect \$200 and pass Go)
I told the Host treasurer to make a ledger adjustment so our records match.
- Available funds to buy Literature are recorded on my balance sheet

Tuffy Hampton
CFO Alt

⊕ Account Summary

⚙️ Customize | 📱 📺



ECCNA, INC Accounts ▾ [Set as default](#)

⊖ Cash Accounts

\$69,101.84
Total available balance

Enjoy 21 months

of our lowest intro APR with the
Reflect® Card



\$ Advisory Board

...1475

\$16,510.78

Available balance



Get started with deposits, alerts, transfers, and more.

[Set up your account →](#)



\$ HOST Committee

...1434

\$1,500.00

Available balance



Get started with deposits, alerts, transfers, and more.

[Set up your account →](#)

✓ Skip fees with a personal loan



Literature Account

...1483

\$51,091.06

Available balance



Get started with deposits, alerts, transfers, and more.

Set up your account →

Find a credit card

Choose from cash back, travel rewards and more

Ready to IRA?

An IRA gives you an extra way to save

Stock Fractions

Start investing with just \$10

My Wells Fargo Deals ?

[More Deals \(9+\)](#)



ENTERTAINMENT

50% cash back
Expires 09/20/25

+ Activate



Pay at Pump Only

3% cash back
Expires 10/07/25

+ Activate



10% cash back
Expires 09/29/25

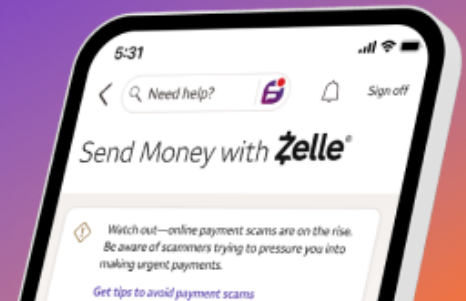
+ Activate

on the spot



Scan code to get it in the app now.

★★★★★ 4.9 | 12.5M ratings



Security Tools

Visit the Security Center



Manage your mobile number



Planning & Tools

View your FICO® Credit Score



Service offers

Homeownership tools for you





Activity Summary (8/1/2025 - 8/31/2025)

| | USD |
|-----------------------------|--------|
| Beginning Available Balance | 22.00 |
| Payments received | 515.00 |
| Payments sent | 0.00 |
| Withdrawals and Debits | 0.00 |
| Deposits and Credits | 0.00 |
| Fees | -18.02 |
| Ending Available Balance | 518.98 |

ECCNA, INC Balance Sheet as of August 31, 2025

| ASSETS | | LIABILITIES & EQUITY | |
|---------------------|--------------------|---------------------------------------|--------------------|
| Advisory Board | \$16,510.78 | Accounts Payable | \$413.50 |
| Host Committee | \$1,500.00 | ECCNA 28 Cash for Literature | \$51,091.06 |
| Literature | \$51,091.06 | Equity | \$18,116.26 |
| Paypal | \$518.98 | | |
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| | | | |
| | | | |
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| | | | |
| TOTAL ASSETS | \$69,620.82 | TOTAL LIABILITIES & EQUITY | \$69,620.82 |

ECCNA – 28 Chairperson's Report

9-8-2025

Greetings, everyone! We continue to be grateful for the opportunity to be involved in ECCNA, to help our local NA community, and contribute to the spiritual growth of Narcotics Anonymous as a whole.

Since our last report, we have received communication from our CFO that our final number to purchase literature is \$51,115.20. We have been working with our local and state Corrections / H&I committees to get a list of facilities that need NA literature. We have announced it at the RSC, contacted the local H&I Chairs, and received some good responses. I have a spreadsheet with the distribution list. I will have Colin H. with the Florida Region attending the board meeting to help explain the process and answer any questions.

Colin is also interested in joining the board, and I believe he will be a valuable asset to our team.

I had some questions regarding policy and distribution processes. We have had some requests from treatment centers. My hope is that, if they are open to all and don't charge for their services, we can provide them with some literature. These are ones in our local areas only.

Looking forward to getting this process started.

Thanks for allowing me to serve,
Bob F. - ECCNA-28 Chair

| East Coast Convention 2025 Literature Request | | | |
|---|-----------------|---------------------------------------|----------------------------|
| | | Grand Total (DOC, Regions, FL H&I) | \$48,845.05 |
| | | | |
| | | | |
| Florida DOC Prisons | | | |
| | | | |
| | | | |
| Item | (Either Package | <u>Cost Per Package</u> | <u>Total Cost Per Line</u> |
| Starter Packages | 63 | \$185.35 | \$11,677.05 |
| Established Packages | 4 | \$218.40 | \$873.60 |
| Large/Growing Packages | 18 | \$346.40 | \$6,235.20 |
| Alternate Starter Package (10 Basic Texts instead of 5) | 10 | \$278.40 | \$2,784.00 |
| Extra Basic Texts for Polk | 100 | \$13.60 | \$1,360.00 |
| Extra Basic Texts for Lowell | 50 | \$13.60 | \$680.00 |
| | | | |
| | | | |
| | | <u>Total DOC Cost</u> | \$23,609.85 |
| | | | |
| <u>ECC Regions</u> | | | |
| Florida | 78 | \$13.60 | \$1,060.80 |
| South Florida | 78 | \$13.60 | \$1,060.80 |
| Carolina | 52 | \$13.60 | \$707.20 |
| Georgia | 52 | \$13.60 | \$707.20 |
| Bluegrass Appalachian | 52 | \$13.60 | \$707.20 |
| North Carolina | 52 | \$13.60 | \$707.20 |
| Alabama Northwest Florida | 78 | \$13.60 | \$1,060.80 |
| ABCD | 52 | \$13.60 | \$707.20 |
| Central Atlantic | 52 | \$13.60 | \$707.20 |
| Chesapeake and Potomac | 52 | \$13.60 | \$707.20 |
| Connecticut | 52 | \$13.60 | \$707.20 |

| | | | |
|---|----|--------------------------------|-------------|
| Eastern New York | 52 | \$13.60 | \$707.20 |
| Freestate | 52 | \$13.60 | \$707.20 |
| Greater New York | 52 | \$13.60 | \$707.20 |
| Greater Philadelphia | 52 | \$13.60 | \$707.20 |
| Mid Atlantic | 52 | \$13.60 | \$707.20 |
| New England | 52 | \$13.60 | \$707.20 |
| New Jersey | 52 | \$13.60 | \$707.20 |
| Northern New England | 52 | \$13.60 | \$707.20 |
| Northern New Jersey | 52 | \$13.60 | \$707.20 |
| Northern New York | 52 | \$13.60 | \$707.20 |
| Western New York | 52 | \$13.60 | \$707.20 |
| | | | |
| | | Total Region Cost | \$16,619.20 |
| | | | |
| <u>Individual H&I Requests</u> | | | |
| Space Coast PR Chair | 52 | \$13.60 | \$707.20 |
| Funcoast H&I | 78 | \$13.60 | \$1,060.80 |
| Greater Orlando Panel Leader | 52 | \$13.60 | \$707.20 |
| River Coast H&I | 26 | \$13.60 | \$353.60 |
| Forest Area H&I | 26 | \$13.60 | \$353.60 |
| Uncoast H&I | 78 | \$13.60 | \$1,060.80 |
| Nature Coast H&I | 26 | \$13.60 | \$353.60 |
| Heartland H&I for Polk County Jail | 26 | \$13.60 | \$353.60 |
| Orlando H&I | 78 | \$13.60 | \$1,060.80 |
| Serenity Coast (First Coast) | 78 | \$13.60 | \$1,060.80 |
| Coquina Coast | 78 | \$13.60 | \$1,060.80 |
| Gateway in Jax (Package 5) | 1 | \$483.20 | \$483.20 |
| | | | |
| | | Total Individual Requests Cost | \$8,616.00 |

ECCNA 29 September Chair Report

Hey everyone!

Everything is coming along nicely.

We had a large group from our committee attend a preliminary walk through at the college on August 23rd. We were able to get a tour of dorm rooms, the main meeting spaces, dining hall and theater. We are really excited about the facility and really feel like we will have PLENTY of space.

I have attached the first contract from the college. This is just for review as it is not ready. Lisa and I have reviewed the contract together and below is a list of proposed changes and questions that we have sent over to the college:

1. What is the cost for linens and pillows?
2. What is the Thursday arrival time and what is the cost for Thursday night?
3. Is there a space we can use Thursday night for a meeting that will hold at least 50 people?
4. What does "AL" mean in "Al traditional double"
5. Can you confirm that the total beds are: 216 traditional double beds, 114 suite beds, 20 apartment style beds.
6. Do you have any single rooms available?
7. Are there any additional dorms that could be opened up should we sell out of the 350 beds?
8. You have listed 3:00-8:00 for registration on Friday. Are these times just estimates and will we be free to make our own schedule?
9. Why are the breakfast times different? Could these please be made the same each day?
10. All dinners should be from 5:00-6:30 please.
11. Do we have all spaces until 12 noon on Sunday, including room for merchandise?
12. Just a reminder we will have possibly several hundred on campus for "day registrations" that will not be staying overnight.

I am waiting to hear back from our college contact on these questions now.

Each of our subcommittee chairs continue to be on top of everything and are working within their subcommittees to get everything going.

Our preregistration numbers for August were 10.

Treasurer's report from August is attached here along with our proposed host committee budget for approval.

Our first in person fundraiser is September 27th and we are expecting a lot of support from the surrounding area.

Our raffle fundraisers are ready to go, and we will be kicking those off this month as well.

I have attached our host committee minutes from August here.

In loving service,
Rosemary H
ECCNA 29 Chair.