

ECCNA 29 Host Committee Meeting 10.14.25

1. Opening Serenity Prayer –
2. Twelve Traditions –
3. Roll Call – (quorum is half +1 from last mtg) (Treasurer and Secretary Absent, excused)

P: Present	A: Absent	A/E: Absent Excused	
POSITION	NAME	10/14/202	
Chair	Rosemary Hancock	P	
Vice Chair	Lisa Sparks	P	
Treasurer	Shawna Barr	AE	
Alt Treasurer	Jason Whitener	P	
Secretary	Anita Sweet	AE	
Alt Secretary	Johnna Anderson	P	
Site Liaison	David Hicks	AE	
Arts & Graphics Chair	Michael Stone	P	
Arts & Graphics Vice Chair	Don Knapp	P	
Auction Chair	Ben Beaumont	AE	
Auction Vice Chair	VACANT		
Convention Information Chair	Susan Harris	P	
Convention Information Vice Chair	Edith Taylor	P	
Entertainment/Fundraising Chair	Joe Toal	P	
Entertainment/Fundraising Vice Chair	Bobbie Jo D.	P	
Hospitality Chair	Estelle Hilfstein	P	
Hospitality Vice Chair	Frank Jones	AE	
Marathon Chair	Natasha Mullinax	A	
Marathon Vice Chair	VACANT		
Merchandise Chair	John Phelps	P	
Merchandise Vice Chair	Ray Schandera	P	
Program Chair	Tony Owens	P	
Program Vice Chair	Lindsey Page	P	
Registration Chair	Sherry Hopkins	P	
Registration Vice Chair	Bill McWhorter	AE	
Serenity Keeper Chair	Richard Esco	P	
Serenity Keeper Vice Chair	Fred H	P	

4. Previous Meeting Minutes – Accepted.
5. Chair Report - Rosemary — attached
6. Vice Chair Report – Lisa
7. Treasurer Report – Jason - attached
8. Site Liaison Report – no report

9. Subcommittee Chair Reports – *attached and included in the minutes.

Arts/Graphics-Michael/Don
Auction-Ben
Convention Information-Susan
Entertainment/Fundraising-Joe
Hospitality-Estelle
Merchandise Chair-John
Programming-Tony
Registration-Sherry
Serenity Keeper-Richard
Marathon-Natasha

10. Nominations/Elections —

- **Open Positions —**
 - Auction Vice-Chair
 - Marathon Vice-Chair

11. Old Business

- Pre-Convention Tshirts – **Approved**
 - Arts & Graphics simplified the logo for cost-savings
 - Merchandise will have some for sale at the next fundraiser

12. New Business

- a. November 22nd Fundraiser – see memo/agenda included in Vice-chair report.

13. Open Forum –

- a. Discussion -

14. Announcements/Upcoming Events:

- **“F-Giving” fundraiser, 11/22 at 10 am – 4pm**
 - St Peter’s Episcopal Church (fellowship hall) –
 - 848 Ashland Terrace, Chattanooga, TN 37415
 - Please attend if you can.
 - Please announce it & share the Flyer!

15. Next Meeting – **November 11, 2025 7 PM**

16. Closing Serenity Prayer

Host Committee Chair Report

Hey everyone!

Again, I want to thank you all for being so on top of your position! Everyone is working together and being proactive and I am so grateful!

I attended the board meeting last week. I presented our committee budget again and it was approved. I will attach with my report for the minutes, for your reference. I also presented our revised college contract and hope to meet with the board chair and Lisa this month to review prior to the next board meeting so we can have our prices set and open registration.

Thank you to everyone who worked so hard at the fundraiser on 9/27. It was a big success! Shawna will have all the numbers in her report but I am so proud of our first fundraiser and I am looking forward to our next one in Chattanooga.

Big thanks to Lisa, Bobbie Jo and Susan who have worked on getting that fundraiser all set up and the location secured. And thanks to all the subcommittees for doing their parts, too! I hope we can all show up and work together again!

Feel free to grow your subcommittee as you need/want to. If you would like to host an in person or zoom meeting for your individual subcommittees, I am happy to help however I can.

I am available should you need anything at all.

Thank all of you for serving with me. It's truly an honor.

Rosemary H
404-889-2142

Dear Family,

This past month I have worked on the plans for our next fundraiser. I made contact with Susan to secure the location and also met with Rosemary and Bobbie Jo to finalize all the plans. We will discuss this more in new business. Big thanks to Mike and Don for getting the flyer together so quickly! I have also been in touch with the Serenity Keepers about a fundraiser in south Georgia as well as their plans for the convention.

I had a few messages and emails with Merchandise and Arts & Grpahics in regard to the preconvention shirts. We will be discussing this in Old Business. Thanks to John for getting some more bid shirts made for our last fundraiser!

I attended the board meeting this past week and the bylaw changes submitted were approved. We will be updating the bylaws soon. Next project will be to put together an operating policy.

Thanks to everyone who helped with the Bags for Books Fundriaser!

Hugs,

Lisa

NOVEMBER FUNDRAISER

NOVEMBER 22 – 10AM

F – GIVING
FELLOWSHIP
FOOD
FRIENDS
FUN

Will be a speaker jam with food, fellowship, and fun! Have 3 speakers. Choose one speaker from Northeast GA (Host Area), one from Extreme Northern Area (area where convention is held) and Chattanooga Area (area where event is held).

Serve soups and chilis along with grilled cheese, potato chips, drink and dessert. Sell tickets for \$10 per plate which includes all you can eat soup or chili, and one bag of chips, one dessert and one drink. Sell the chips, desserts and drinks for \$1 or \$2 each individually as well. Have condiments (salt, pepper, crackers). Will need paper plates, bowls, spoons, cups, napkins, drinks, coffee supplies.

PROPOSED SCHEDULE

9AM – COMMITTEE ARRIVAL/SET UP

10AM – OPEN DOORS

11AM – SPEAKER – TOPIC FRIENDSHIP

12PM – LUNCH

1PM – SPEAKER – TOPIC FUN

2PM – BREAK & RAFFLE

2:30PM – SPEAKER – TOPIC FELLOWSHIP

4:00PM – CLOSE

FOOD:

LISA – TACO SOUP

BOBBIE JO - VEGETABLE BEEF SOUP

ROSEMARY – WHITE CHICKEN CHILI

JOE – DOUBLE BATCH OF CHILI

SUSAN – LENTIL SOUP

LINDSEY – TORTILLA SOUP

*COULD USE A FEW MORE SOUP OPTIONS. ANY VOLUNTEERS?

*HAVE COMMITTEE MEMBERS MAKE OR BUY DESSERTS TO GO WITH THE PLATES (I.E. BROWNIES, COOKIES, CAKE, PIES, ETC)

*LISA AND BOBBIE JO WILL BUY SUPPLIES TO MAKE GRILLED CHEESE

SUBCOMMITTEES:

ADMIN – TREASURER/ALT TREASURER SET UP TABLE TO SELL MEAL TICKETS AND RAFFLE TICKETS; CHAIR, VICE CHAIR, SITE LIASION AND SECRETARY – VOLUNTEER WHERE NEEDED

ARTS AND GRAPHICS – CREATE A FLYER ASAP. MAKE SIGNS NEEDED FOR PLATES AND SHORT PROGRAM TO PUT ON TABLES

AUCTION - COME UP WITH 3 OR 4 RAFFLE ITEMS. HELP SELL RAFFLE TICKETS

CONVENTION INFORMATION – DISTRIBUTE FLYER TO HOME GROUPS IN CHATTANOOGA AREA, NORTHEAST GA AND EXTREME NORTHERN AREA. SUBMIT TO REGIONAL WEBSITE, ADD TO FB PAGE

ENT AND FUNDRAISING – SELL RAFFLE TICKETS AND ASSIST WHERE NEEDED

HOSPITALITY – BRING/PURCHASE PAPER PRODUCTS, DRINK, COFFEE AND SUPPLIES AND CHIPS. ASSIST WITH SERVING FOOD

MARATHON – RECRUIT PEOPLE FOR MARATHON MEETING CHAIRS

MERCHANDISE - SET UP TABLE AND SELL PRECONVENTION MERCHANDISE

PROGRAMMING – CHOOSE SPEAKERS FOR EVENT AND CHAIR MEETINGS. WILL NEED READINGS AND SHORT FORMAT.

REGISTRATION – SET UP TABLE FOR REGISTRATIONS

SERENITY KEEPERS – ASSIST WITH PARKING, NOISE CONTROL DURING SPEAKERS AND SMOKING AREA

ECCNA 29 Treasurer Report

Date:	7/8/2025	8/12/2025	9/9/2025	10/14/2025
Beginning Balance:	-	(12,560.14)	(13,828.23)	(14,325.21)
Less Adjustments:	-	-		
Starting Balance:	-	(12,560.14)	(13,828.23)	(14,325.21)

Money In	June	July	August	September
Registration	(11,193.00)	(360.50)	(515.00)	(256.00)
Merchandise	-	-	-	(705.00)
Fundraising	-	(950.00)	-	(1,440.15)
Newcomer Donation	(115.00)	-	-	(151.50)
Gross Profit	(11,308.00)	(1,310.50)	(515.00)	(2,552.65)
Square Fees	237.00			6.83
PayPal Fees	12.09	42.41	18.02	32.05
Net Income	(11,058.91)	(1,268.09)	(496.98)	(2,513.77)

Money Out:	June	July	August	September
AB Expenses				
Host Admin				
Convention Info				
Arts & Graphics				
Entertainment & Fundraising				501.58
Serenity Keepers				
Hospitality				
Registration				
Merchandise				542.55
Auction				
Program				
Site Costs				
Total Expense	-	-	-	1,044.13

Net Profit:	(11,058.91)	(1,268.09)	(496.98)	(1,469.64)
Accounting Adjustment	(1,501.23)	-	-	
Ending Balance:	(12,560.14)	(13,828.23)	(14,325.21)	(15,794.85)

Notes:

Reimbursement receipts
added with reports

Sep 1 – 30, 2025



Sales summary

Total sales

\$2,346.65

Summary (12:00 AM-11:59 PM Thailand Time)	
^ Gross sales	\$2,346.65
Items	\$2,346.65
Service charges	\$0.00
Returns	\$0.00
^ Discounts & comps	\$0.00
Net sales	\$2,346.65
Gift card sales	\$0.00
Taxes	\$0.00
Tips	\$0.00
Total sales 95 transactions	\$2,346.65
^ Total payments collected	\$2,346.65
Card	\$991.15
Cash	\$1,345.50
Cash App	\$10.00
^ Fees	(\$32.05)
Square payment processing fees	(\$32.05)
Net total	\$2,314.60



Sep 26, 2025

Order 10349381082



Curbside pickup items(91)

Oakwood Sam's Club

3839 MUNDY MILL RD

Oakwood, GA 30566

Date

Iceberg Lettuce, 2 heads	Qty 2	\$6.92
Sweet Onions, 6 lbs.	Qty 1	\$5.12
Member's Mark 75/25 Seasoned Ground Beef Patties, Frozen, 1/4 lb., 40 ct.	Qty 2	\$83.96
Heinz Picnic Pack Condiments, 4 pk.	Qty 1	\$4.51
Ball Park Classic Original Length Hot Dogs, 24 ct.	Qty 5	\$34.90
Sara Lee Restaurant Style White Hot Dog Buns, 16 ct.	Qty 8	\$28.64
Sara Lee Restaurant Style White Hamburger Buns, 16 ct.	Qty 5	\$18.90
Coca-Cola Soft Drink 12 fl. oz., 35 pk.	Qty 2	\$38.76
Coca-Cola Zero Sugar Soft Drink 12 fl oz., 35 pk.	Qty 1	\$19.38
Member's Mark Assorted Cookie Tray, 84 ct.	Qty 1	\$21.98
Member's Mark Ultra Dinner Paper Plates, 10", 204 ct.	Qty 1	\$18.98
Frito-Lay Flavor Mix Chips, Variety Pack, 50 pk.	Qty 1	\$18.48

Return items (4)

Member's Mark 75/25 Seasoned Ground Beef Patties, Frozen, 1/4 lb., 40 ct.	Qty 1	\$41.98
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Ball Park Classic Original Length Hot Dogs, 24 ct.	Qty 2	\$13.96
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Lay's Classic Potato Chips, 1 oz., 50 pk.	Qty 1	\$18.98
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Subtotal		\$319.51
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Pickup fee		Free
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Sales tax		\$11.22
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Total		\$330.73
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 *2861		\$330.73
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Credit cards aren't charged until your order ships or you pick it up at the club. If you see a pending charge before this, it's an authorization hold to ensure the funds are available

Subcommittee Reports -

Arts & Graphics Oct 14

This month we focused on getting the artwork down to a manageable number of colors so it could be screen-printed at a more reasonable cost. We came up with a 2-color version, which looks good.

We prepared a flyer for the November fundraiser in Chattanooga.

We made some minor changes to a flyer for a March 2026 fundraiser in Albany.

Thanks for allowing us to serve.

– Mike and Don

Convention Information Report

October 14, 2025

This month has been fairly quiet for Convention Information. We do have a full committee and have the resources we need to notify both the required regions as well as multiple areas in adjacent states. We have shared the fundraiser flyer with our Chattanooga Area secretary and it is being posted on our website. We believe someone from the committee will attend the PR subcommittee meeting for the Extreme Northern Area this Sunday.

In loving service,

Susan H. and Edith T.

susan.harris@epbfi.com

edithbgreatful@gmail.com

423.322.7357

423.923.8658

Fundraising and Entertainment Report Oct 14

Hello Family,

The Bags for Books was a great success. Great fellowship and fun were had by all that attended. We had a great turnout overall and the participation in the cornhole tournament was fantastic. We had 16 teams compete for the championship and everyone had a great time.

To all those that were able to attend and help, thank you. The event went very smoothly due to everyone's excellent service.

We have started selling the raffle tickets for the two nights stay and one registration for the Spirituality Is The Key convention at Unicoi State Park. I've collected several hundred dollars from my sales and from the sales of those that have volunteered to help sell tickets. I will

be turning that money into the treasurer at our next fundraiser in November. I am still seeking more volunteers to help sell the tickets, so if you are interested in helping, please let me know.

ILS,

Joe T

Hospitality Report October, 2025

1. Tina B has three coffee makers

One holds 30 cups, and the other two each hold 60 cups. Tina will bring the coffee urns to the hospitality site.

2. After discussions between Frank, Rosemary, Lee and myself concerning snacks, we've decided on getting a variety instead of just having a lot of the same thing. We have been observing from the last event what snacks people were looking at and taking the most (as well as noting what snacks were not taken in the greatest amount).

3. Advice that one of my buddies shared with me who worked in hospitality for quite a few years was to set aside how much we wanna put out each day because it was his experience that if we put it out, they're gonna eat it.

4. I walked around Costco looking at different things, seeing how much they cost, how much was in the boxes, expiration dates, shelf life, etc, I was just doing some footwork for now.

5. At the Bags For Books fundraiser serving the food was really a great opportunity and experience to see what it feels like and what it's gonna look like.

Thank you for allowing us to serve

Frank and Estelle

Merchandise report - 10/14/2025

Hello to all. We had a great turn out at the fundraiser . Merchandise was able to sell 34 of the 72 bid shirts leaving us with 38 shirts in inventory. Have delegated shirts with Don and Ray to sell and a couple of you have reached out to purchase shirts. Mike and Don have been working to simplify the art work for the pre-convention to get the cost down. Thank you both for your hard work! Will be ordering 72 of these in purple and green, 1 color front 2 color back at the cost of \$11.20 small to X-large and upcharge of \$2.50 for plus sizes.

ILS, John P.