

## ECCNA 29 Host Committee Meeting 12.9.25

1. Opening Serenity Prayer – All
2. Twelve Traditions – Estelle
3. Roll Call – (quorum is half +1 from last mtg)

P: Present	A: Absent	A/E: Absent Excused	
POSITION	NAME		12/9/2025
Chair	Rosemary Hancock	P	
Vice Chair	Lisa Sparks	P	
Treasurer	Shawna Barr	P	
Alt Treasurer	Jason Whitener	A	
Secretary	Anita Sweet	P	
Alt Secretary	Johnna Anderson	P	
Site Liaison	David Hicks	P	
Arts & Graphics Chair	Michael Stone	P	
Arts & Graphics Vice Chair	Don Knapp	P	
Auction Chair	Ben Beaumont	P	
Auction Vice Chair	VACANT-Pending Nom/Election	Vacant	
Convention Information Chair	Susan Harris	P	
Convention Information Vice Chair	Edith Taylor	P	
Entertainment/Fundraising Chair	Joe Toal	P	
Entertainment/Fundraising Vice Chair	Bobbie Jo D.	P	
Hospitality Chair	Estelle Hilfstein	P	
Hospitality Vice Chair	Frank Jones	P	
Marathon Chair	Natasha Mullinax	A <sup>4</sup>	
Marathon Vice Chair	VACANT	Vacant	
Merchandise Chair	John Phelps	P	
Merchandise Vice Chair	Ray Schandera	P	
Program Chair	Tony Owens	P	
Program Vice Chair	Lindsey Page	P	
Registration Chair	Sherry Hopkins	P	
Registration Vice Chair	Bill McWhorter	P	
Serenity Keeper Chair	Richard Esco	P	
Serenity Keeper Vice Chair	Fred H	P	

4. Previous Meeting Minutes – Accepted
5. Chair Report - Rosemary — attached
6. Vice Chair Report – Lisa –
  - o Fundraiser went great! Thanks to everyone for showing up and giving it their all. Everything went smooth from set up and clean up. It was beautiful to watch. I am very proud of our committee and I am looking forward to the next fundraiser. I have completed my commitment with assisting the board with updating the bylaws. I let them know I was not able to stay on the ad hoc committee to help with the other policy updates. I want to give my full attention to the host

committee. I will be in touch with the merchandise chair and program chair in the next few weeks. Please let me know if I can be of any help.

Thanks!

7. Treasurer Report – Shawna - attached
8. Site Liaison Report – no report, but is available to assist whoever needs it
9. Subcommittee Chair Reports – \*notes below or attached and included in the minutes.

Arts/Graphics-Michael/Don –

- a. Not much going on, but working on some ideas for main convention artwork
- b. Will work up something for Bingo & Speaker Jam fundraiser.
  - a. Tentative date 1/31/26, location TBD.
  - b. Will send fliers via email for approval.

Auction-Ben

- a. Challenged the committee to donate auction items and is planning some asphalt recovery.
- b. Looking at special frames for some other ECCNA items.
- c. Still has a nomination pending for another “Ben” as Vice-Chair. ☺

Convention Information-Susan

- a. Had a great fundraiser!
- b. Plans to get some collateral and fliers/information out to folks now that we have pricing.

Entertainment/Fundraising-Joe

- a. Thanks for attending the last fundraiser! Enjoyed food and fellowship.
- b. Looking forward to the next one – Maybe Jan 31, in Conyers.

Hospitality-Estelle (report attached)

Merchandise Chair-John (less than ½ pre-convention shirts, maybe 15 Bid shirts)

Programming-Tony-No report

Registration-Sherry \*attached – 3 registrations and a 1-day pass at fundraiser

Serenity Keeper-Richard – ready to help if anyone needs it.

Marathon-Natasha-absent - no report

#### 10. Nominations/Elections —

- **Open Positions —**
  - Auction Vice-Chair (pending)
  - Marathon Vice-Chair

#### 11. Old Business -

- Pre-Convention T-shirts
  - Discussion of adding a few 3-XL shirts – still no up-charge for larger shirts
  - Will get some pricing for some long-sleeve shirts.
    - Will send via email for approval.

#### 12. New Business –

- None currently...just focusing on fundraiser.

#### 13. Open Forum –

- Discussion on absences – \*Policy States on pg 4..."If miss 2 or more...absences.}
- Committee agreed to remove Natasha M. as Marathon Chair.

- Will now have the Marathon Meeting Chair position open.

14. Announcements/Upcoming Events:

- Please be responsive to Joe and Bobbie Jo as they reach out about the next fundraiser.

15. Next Meeting – **January 13, 2025, 7 PM**

16. Closing Serenity Prayer

## Host Committee Chair Report

Hey everyone!

We now have a signed contract! YAY! After months of back and forth negotiating, we believe the contract we have is a good one. We are only 6 months away from our convention!

We also set the prices at the last board meeting. The board didn't go with our price suggestion, however we moved some numbers around and feel we now have several good options for people that a variety of different attendees will be able to afford. The prices are as follows:

\$295-Traditional

\$350-Suite style

\$400-Apartment style

\$35 day registration

I will be meeting with Sherry in person on Thursday to work on getting the website ready for registrations, including getting the coupon codes for preregistration and deposit credits. We hope to have emails out to everyone who pre-registered before the end of the month so they can have "first dibs" on rooms before blasting out to the general NA public first of the year.

I am looking forward to our next fundraiser being planned by Joe and Bobbie Jo now. Please be ready to help them with anything they need.

I have been in contact with several sub committee chairs and all are moving along nicely! I am so excited about all of their ideas!

A longtime supporter from South Florida asked for our printer package for the preconvention artwork, as they are planning a tie die fundraiser. I will let you all know the dates when I know them.

There was a fundraiser in Pittsburgh in November that raised almost \$4000!! As soon as I have the check I will deposit it (it's being mailed to me).

I am going to SHITLOTS in January and I will sell tshirts and distribute flyers.

I am available should you need anything at all.

Thank all of you for serving with me. It's truly an honor.

Rosemary H  
404-889-2142

Convention Information Report

December 9, 2025

Attendance was strong at the November 22<sup>nd</sup> fundraiser; we're certain the Entertainment / Fundraising Committee will have the full report. Not much else happening with our committee. We look forward to getting the full registration information so that we can begin communications in earnest after the first of the year.

Happy holidays!

In loving service,

Susan H. and Edith T.

[susan.harris@epbfi.com](mailto:susan.harris@epbfi.com)

[edithbgreatful@gmail.com](mailto:edithbgreatful@gmail.com)

423.322.7357

423.923.8658

## Hotels Closest to the Fundraiser Location

Event Location: St. Peter's Episcopal Church  
 848 Ashland Terrace  
 Chattanooga TN 37415

Hotel	Address	Phone	distance to Venue	Notes
Hampton Inn	1920 Hamill Rd, Hixson TN 37343	423.877.3100	2.1 mi	May be dated, but great location
	4820 Hixson Pike, Hixson TN 37343	423.877.6464	2.1 mi	Clean / dated
LaQuinta Inn & Suites	5000 New Country Dr., Hixson, TN 37343	423.402.9306	2.3 mi	Lowest end hotel in list
	5248 Highway 153 Hixson TN 37343	423.397.7191	2.4 mi	Fairly new - great location
TownPlace Suites	407 Chestnut Street, Chattanooga TN 37402	423.756.5150	7.4 mi	Downtown - good location
	400 Chestnut Street, Chattanooga TN 37402	423.693.0500	7.4 mi	Downtown - good location
Hampton Inn & Suites Downtown	311 Chestnut Street, Chattanooga TN 37402	423.308.9000	7.4 mi	Downtown - good location
	200 Chestnut Street, Chattanooga TN 37402	423.755.0871	7.5 mi	Downtown - good location
Residence Inn - Downtown	215 Chestnut Street, Chattanooga TN 37402	423.266.0600	7.5 mi	Downtown - good location
	345 Broad Street, Chattanooga TN 37402	423.954.0969	7.5 mi	Downtown - good location
Embassy Suites	102 Walnut Street Chattanooga TN 37403	423.713.5900	7.7 mi	Highest end - amazing location
The Edwin				

# ECCNA 29

## Fundraising and Entertainment Report

### December 9, 2025

Hello Family,

I'd like to start by thanking everyone for their hard work at the fundraiser in Chattanooga. I believe it was a great success. The message of hope was clear and strong. The fellowship was amazing. I got to meet many new folks that I probably would not have, if we hadn't had it there. The food brought by the committee members was fantastic. A great time was had by all.

Our next fundraiser is currently in the works. We are in the process of securing the venue in Conyers, Georgia. Our plan is to have 1-2 speakers and bingo. We are also wanting to have a chili cook off with committee members bringing their best version of chili. Details will be out just as soon as we confirm the date of January 31<sup>st</sup> and the location.

Also, thank you to everyone that volunteered to help us sell the raffle tickets for the SITK Convention package.

ILS,

Joe T

11/11/2025

Merchandise report

Hello to all. I feel the November fundraiser was a success . We sold over half of the pre-convention shirts. Our current Inventory of preconvention shirts total 24 and 19 bid shirts that are left. I collected \$585.00 in cash and \$495.00 in card sales. I suggest that we make another purchase of 72 shirts for the upcoming fundraisers. Merry Christmas to all!

ILS, John P.

# ECCNA 29 – Registration Report

Submitted by Sherry H

**Date: 12/9/25**

**Please make a note – Registration email is [GeorgiaEccna@gmail.com](mailto:GeorgiaEccna@gmail.com)**

## **Registrations:**

### **Onsite Pre-Registrations** (in St. Augustine at ECCNA 28)

- Saturday Night = 146
- Sunday morning = 69

**Total On-Site Pre-Reg = 215**

**(these receive the early reg gift and 10% off total registration cost)**

- *June total registrations = 219*
- *July total registrations = 5*
  - *2 day passes*
- *August total registrations = 10*
- *September registrations = 6*
  - *1 for raffle, name assigned + 5 more registrations*
  - *2 day-pass winners from cornhole event*
- *October registrations = 4*
- *November = 3 + 1 day pass raffle – these were received during November fundraiser* 😊

**Total Registrations as of 247 + 5 day passes as of 12/9/25**

## **Budget Information:**

- None

## **Additional Registration Information:**

- Met with GCI – Georgia Corrections Industries – see information,
  - Manufacture items made at Georgia State Prisons
  - Received quotes for a few registration items:
    - Magnets = 4 in, consider for pre-pre special items
    - Decals – 3 in
    - Street Blades
  - Ordered a few samples using pre-reg logo and NA symbol

## **Tasks Pending:**

- Dorm room pictures & descriptions – Received from Rosemary, Young Harris website
- Obtain prices set by AB for full reg & meal tickets
- Set-up webstore with product / prices for registrations
- CAP quantities set for each room type (to not oversell)
- Pre-reg flyers (policy, 8 months prior to convention)

## **Upcoming Tasks to be completed:**

- Distribute flyers to all Regions on East Coast, and additional
- Upload flyer to NAWS Events & Calendar – currently posted up to March 2026
- Email invoicing for remaining balances due, 10% off list – COUPON CODE
- Email invoicing for remaining registrants with full balance due

## **Direct Mailing:**

- To all previous NA members on attendance roster
- Purchase envelopes

## **Budget for Registration Packets**

- Set quantity with options for overage
- Registration badges
- Work with the Merchandise committee to gain three (3) bids for each item
- Registration items
- Pre-reg gift for 215
- Map of Facility / Parking
- Registration Packet Assembly

Submitted proposed budget:

<b><u>Registration</u></b>	<b><u>ECCNA 29</u></b>	
		200 @ .78 cents postage =
Mailings	\$200	\$156
Envelopes	\$20	
Pre-Reg Onsite Special	\$1,505	215 pre-reg on site, est \$7.00
Registration Flyers	\$600	at .10 cents each, estimated 6,000 flyers
Registration Packages	\$1,800	based on 500 total @ \$3.60 each
Misc	\$50	

## **Registration Assignments – Beds / Dorms**

- Update list with all shared names
- Room assignments based on bed types / registration / shares
- Reconcile all registrations fully paid

## **Registration Operations**

- Registration hours set – Host Committee & AB Approval
- Schedule – review with Programming Committee
- Dorm Room Keys signature forms created / received from YHC

**Blade Examples:**



**Decal Examples:**



## ECCNA 29 Treasurer Report

Date:	7/8/2025	8/12/2025	9/9/2025	10/14/2025	11/11/2025	12/9/2025
<b>Beginning Balance:</b>	-	(12,560.14)	(13,828.23)	(14,325.21)	(16,296.43)	(15,088.75)
<b>Less Adjustments:</b>	-	-	-	-	-	-
<b>Starting Balance:</b>	-	(12,560.14)	(13,828.23)	(14,325.21)	(16,296.43)	(15,088.75)

Money In	June	July	August	September	October	November
<u>Registration</u>	(11,193.00)	(360.50)	(515.00)	(256.00)	(154.50)	(154.50)
<u>Merchandise</u>	-	-	-	(705.00)	-	(1,445.00)
<u>Fundraising</u>	-	(950.00)	-	(1,440.15)	-	(1,132.00)
<u>Newcomer Donation</u>	(115.00)	-	-	(151.50)	(21.58)	(187.00)
<b>Gross Profit</b>	<b>(11,308.00)</b>	<b>(1,310.50)</b>	<b>(515.00)</b>	<b>(2,552.65)</b>	<b>(176.08)</b>	<b>(2,918.50)</b>
Square Fees	237.00			32.05		29.46
PayPal Fees	12.09	42.41	18.02	6.83	5.85	5.05
<b>Net Income</b>	<b>(11,058.91)</b>	<b>(1,268.09)</b>	<b>(496.98)</b>	<b>(2,513.77)</b>	<b>(170.23)</b>	<b>(2,883.99)</b>

Money Out:	June	July	August	September	October	November
<u>AB Expenses</u>	-	-	-	-	-	10.00
<u>Host Admin</u>	-	-	-	-	-	-
<u>Convention Info</u>	-	-	-	-	-	-
<u>Arts &amp; Graphics</u>	-	-	-	-	-	-
<u>Entertainment &amp; Fundraising</u>	-	-	-	-	480.00	-
<u>Serenity Keepers</u>	-	-	-	-	-	-
<u>Hospitality</u>	-	-	-	-	-	-
<u>Registration</u>	-	-	-	-	-	-
<u>Merchandise</u>	-	-	-	542.55	897.91	-
<u>Auction</u>	-	-	-	-	-	-
<u>Program</u>	-	-	-	-	-	-
<u>Site Costs</u>	-	-	-	-	-	-
<b>Total Expense</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>542.55</b>	<b>1,377.91</b>	<b>10.00</b>
<b>Net Profit:</b>	<b>(11,058.91)</b>	<b>(1,268.09)</b>	<b>(496.98)</b>	<b>(1,971.22)</b>	<b>1,207.68</b>	<b>(2,873.99)</b>
Accounting Adjustment	(1,501.23)					
<b>Ending Balance:</b>	<b>(12,560.14)</b>	<b>(13,828.23)</b>	<b>(14,325.21)</b>	<b>(16,296.43)</b>	<b>(15,088.75)</b>	<b>(17,962.74)</b>

Revenue				
Date	Registration	Merchandise	Fundraising	Donation
June	219 total	-	-	-
Cash	(2,850.00)	-	-	(20.00)
Square	(8,137.00)	-	-	(25.00)
Webstore	(206.00)	-	-	(70.00)
PayPal Fees	9.16	-	-	2.93
Square Fees	237.00	-	-	-
July	7 total	-	Bid Shirts Deposited	-
Cash	-	-	-	-
Square	-	-	-	-
Webstore	(360.50)	-	(950.00)	-
PayPal Fees	14.00	-	28.41	-
August	4 as of 8/12/25			
Cash	-			
Square	-			
Webstore	(515.00)			
PayPal Fees	18.02	-	-	-
September				
Cash		(375.00)	(829.00)	(141.50)
CashApp				(10.00)
Square	(50.00)	(330.00)	(611.15)	
Webstore	(206.00)			
PayPal Fees	6.83	-	-	-
Square Fees	-	-	32.05	-
October				
Cash				(21.58)
Square				
Webstore	(154.50)			
PayPal Fees	5.85		-	-
November				
Cash		(950.00)	(751.00)	(187.00)
Square		(495.00)	(381.00)	
Webstore	(154.50)			
PayPal Fees	5.05	-	-	-
Square Fees		29.46	-	-

Date	Time	TimeZone	Name	Type	Status	Currency	Gross	Fee	Net
<b>June</b>									
6/30/2025	7:10:26 PDT		Robert M Farris	Express Checkout Payment	Completed	USD	<b>70.00</b>	<b>(2.93)</b>	<b>67.07</b>
6/27/2025	10:07:43 PDT		Robert Welsh	Express Checkout Payment	Completed	USD	51.50	(2.29)	49.21
6/27/2025	12:50:59 PDT		Michelle Dougherty	Express Checkout Payment	Completed	USD	51.50	(2.29)	49.21
6/30/2025	3:37:38 PDT		Kim Kaptur	Express Checkout Payment	Completed	USD	51.50	(2.29)	49.21
6/30/2025	14:14:11 PDT		FRANK JONES JR	Express Checkout Payment	Completed	USD	51.50	(2.29)	49.21
							<b>206.00</b>	<b>(9.16)</b>	<b>196.84</b>
<b>July</b>									
7/14/2025	16:08:06 PDT		Rosemary Hancock	General Payment	Completed	USD	<b>950.00</b>	<b>(28.41)</b>	<b>921.59</b>
7/2/2025	11:59:44 PDT		Dee Parrish	Direct Credit Card Payment	Completed	USD	51.50	(1.78)	49.72
7/8/2025	16:37:29 PDT		Paul Owens	Express Checkout Payment	Completed	USD	103.00	(4.08)	98.92
7/8/2025	17:42:37 PDT		Sunshine Thompson	Direct Credit Card Payment	Completed	USD	51.50	(1.78)	49.72
7/18/2025	15:26:05 PDT		Sharon Getz	Direct Credit Card Payment	Completed	USD	51.50	(1.78)	49.72
7/19/2025	4:39:10 PDT		Mindy Murphy	Express Checkout Payment	Completed	USD	51.50	(2.29)	49.21
7/20/2025	14:59:56 PDT		Russ Still	Express Checkout Payment	Completed	USD	51.50	(2.29)	49.21
							<b>360.50</b>	<b>(14.00)</b>	<b>346.50</b>
<b>August</b>									
8/1/2025	10:12:16 PDT		Mark Jones	Direct Credit Card Payment	Completed	USD	51.50	(1.78)	49.72
8/11/2025	16:08:03 PDT		Ben Baeumert	Direct Credit Card Payment	Completed	USD	103.00	(3.27)	99.73
8/12/2025	3:58:00 PDT		Dale Andrews	Direct Credit Card Payment	Completed	USD	51.50	(1.78)	49.72
8/16/2025	6:21:28 PDT		Edith Taylor	Express Checkout Payment	Completed	USD	51.50	(2.29)	49.21
8/17/2025	13:35:50 PDT		Marcus Scott	Direct Credit Card Payment	Completed	USD	51.50	(1.78)	49.72
8/21/2025	10:41:43 PDT		David Hicks	Direct Credit Card Payment	Completed	USD	51.50	(1.78)	49.72
8/24/2025	11:34:08 PDT		John Phelps	Direct Credit Card Payment	Completed	USD	51.50	(1.78)	49.72
8/24/2025	16:25:10 PDT		William McWhorter III	Direct Credit Card Payment	Completed	USD	51.50	(1.78)	49.72
8/29/2025	7:25:11 EDT		Frederick Hooks	Direct Credit Card Payment	Completed	USD	51.50	(1.78)	49.72
							<b>515.00</b>	<b>(18.02)</b>	<b>496.98</b>
<b>September</b>									
9/1/2025	21:05:27 EDT		Shawna Barr	Direct Credit Card Payment	Completed	USD	51.50	(1.78)	49.72
9/16/2025	15:57:32 EDT		Tiffany Whigham	Direct Credit Card Payment	Completed	USD	51.50	(1.78)	49.72
9/29/2025	9:02:26 EDT		Jay and Kim Lang	Direct Credit Card Payment	Completed	USD	103.00	(3.27)	99.73
							<b>206.00</b>	<b>(6.83)</b>	<b>199.17</b>
<b>October</b>									
10/4/2025	15:00:37 EDT		Colin Hines	Express Checkout Payment	Completed	USD	51.50	(2.29)	49.21
10/21/2025	18:21:18 EDT		Brennan Lang	Direct Credit Card Payment	Completed	USD	51.50	(1.78)	49.72
10/29/2025	7:32:17 EDT		Michael Pavel	Direct Credit Card Payment	Completed	USD	51.50	(1.78)	49.72
							<b>154.50</b>	<b>(5.85)</b>	<b>148.65</b>
<b>November</b>									
11/22/2025	10:48:02 EST		Hannah Witcher	Direct Credit Card Payment	Completed	USD	51.50	(1.78)	49.72
11/22/2025	10:51:58 EST		Christopher Busbee	Direct Credit Card Payment	Completed	USD	103.00	(3.27)	99.73
							<b>154.50</b>	<b>(5.05)</b>	<b>149.45</b>

## ECCNA 29 Treasurer Report

### Expenses

	July	August	September	October	November	December
AB Expense					10	
Host Admin						
Convention Info						
Arts & Graphics						
Fundraising				480		
Serenity Keepers						
Hospitality						
Registration						
Merchandise			542.55	897.91		
Auction						
Program						
Site Costs						

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SB - Wells Fargo Bank Fee