

## ECCNA 29 Host Committee Meeting 1.13.26

1. Opening Serenity Prayer – All
2. Twelve Traditions – Estelle
3. Roll Call – (quorum is half +1 from last mtg)

	P: Present	A: Absent	A/E: Absent Excused	
POSITION	NAME			1/13/2026
Chair			Rosemary Hancock	P
Vice Chair			Lisa Sparks	P
Treasurer			Shawna Barr	P
Alt Treasurer			Jason Whitener	A/E
Secretary			Anita Sweet	P
Alt Secretary			Johnna Anderson	A <sup>2</sup>
Site Liaison			David Hicks	A/E
Arts & Graphics Chair			Michael Stone	P
Arts & Graphics Vice Chair			Don Knapp	P
Auction Chair			Ben Beaumont	P
Auction Vice Chair			VACANT-Pending Nom/Election	Vacant
Convention Information Chair			Susan Harris	P
Convention Information Vice Chair			Edith Taylor	P
Entertainment/Fundraising Chair			Joe Toal	P
Entertainment/Fundraising Vice Chair			Bobbie Jo D.	P
Hospitality Chair			Estelle Hilfstein	P
Hospitality Vice Chair			Frank Jones	P
Marathon Chair			VACANT	Vacant
Marathon Vice Chair			VACANT	Vacant
Merchandise Chair			John Phelps	P
Merchandise Vice Chair			Ray Schandera	P
Program Chair			Tony Owens	P
Program Vice Chair			Lindsey Page	A <sup>2</sup>
Registration Chair			Sherry Hopkins	P
Registration Vice Chair			Bill McWhorter	A <sup>1</sup>
Serenity Keeper Chair			Richard Esco	P
Serenity Keeper Vice Chair			Fred H	P

4. Previous Meeting Minutes – Approved
5. Chair Report - Rosemary — (report attached)

6. Vice Chair Report – Lisa –

I was able to work with Rosemary on several matters of this past month for the board and attended the board meeting. I also reviewed the timeline and then checked in with each subcommittee I am assisting which includes Merchandise, Programming, Auction and Serenity Keepers. I will be meeting with Ben next week to get him some auction items I have and will also attend the fundraiser. I will be a little late. I will bring a dessert and stay for clean up. Please let me know if there is anything I can do to assist you.

Thanks!  
Lisa

7. Treasurer Report – Shawna (report attached)

8. Site Liaison Report – no report

9. Subcommittee Chair Reports – \*notes below or attached and included in the minutes.

Arts/Graphics-Michael/Don (report attached)

- a. Presented Registration Flyer for voting
- b. Will make the requested changes and send for inclusion in the minutes.
- c. Presented Convention Artwork – have time to consider

Auction-Ben

- a. Has a nomination pending for another “Ben” as Vice-Chair.
- b. Will be making trips to various groups/areas and will be accepting items at the fundraiser.
- c. Please reach out to him if you have items to donate.

Convention Information-Susan/Edith

- a. Ready to get some fliers/information out to folks now that we have pricing.

Entertainment/Fundraising-Joe/BobbieJo

- a. Looking forward to the next fundraiser – Jan 31, in Conyers. Flyer & Agenda attached. Bring your best chili and be ready to welcome all who attend!

Hospitality-Estelle/Frank (report attached)

Merchandise Chair-John/Ray (report attached)

- a. has shirts ordered for the January fundraiser.

Programming-Tony/Lindsey

- a. Tony has secured a speaker for the Jan. fundraiser and will be recruiting from attendees for the convention.

Registration-Sherry/Bill (report attached)

Serenity Keeper-Richard/Fred

- a. Will present a shirt design for review and vote during New Business

Marathon-Chair & Vice-Chair are VACANT

10. Nominations/Elections —

○ **Open Positions —**

- Auction Vice-Chair
  - Ben S., Submitted by Ben B. **APPROVED**
- Marathon Chair & Vice Chair
  - Questions about requirements and the suggested committee to be in place for covering all shifts, 24 hours/day.

11. Old Business – none

12. New Business –

- Convention Flyer Artwork – we have time to review and submit ideas, thoughts, etc.
- Registration Flyer presented, reviewed, and edited per committee comments. Will be included in the minutes. **APPROVED as amended.**
- Serenity Keepers Shirt Artwork – **APPROVED as amended.**

13. Open Forum –

- All Committee members should be registered for Thurs – Sun.
- Please send reports, flyers, and other items to the Secretary for distribution to the Committee.

14. Announcements/Upcoming Events –

- **Fundraiser – Jan 31, 2026, 10 am-2 pm; 2800 GA-138, Conyers, GA 30094**
- All committee members who can attend, please plan to arrive at 9 am.
- Please be responsive to Joe and Bobbie Jo as they reach out about the next fundraiser.
- We will be doing a college visit in February. Date TBD and sent out via email. This visit is open to anyone who would like to attend, especially those who couldn't attend previously.

15. Next Meeting – **February 10, 2025, 7 PM**

16. Closing Serenity Prayer

## Host Committee Chair Report

Hey everyone!

I hope everyone had a wonderful holiday season. Time is FLYING by and we are now 5 months from the convention, which means it's important we pay attention to timelines. I attached a suggested timeline to the reminder email and it will also go out with the minutes. PLEASE look at it and reach out to me with any questions, as we need to start getting quotes ready to present to the board.

Big thank you to Sherry who worked so hard with Julie to get registration information on the website and out to everyone. It is required for the subcommittee chairs and vice chairs to stay on site. Please register asap. Reach out to me if you have any issues.

I attended the board meeting last week and we set the price for meal tickets and single rooms as follows:

Breakfast-\$13

Lunch and Dinner: 17

Single Room Rate: \$400 (only available in traditional dorms in Tower building)

I hope to have a Registration flyer to vote on tonight so we can begin distributing.

I attended Shitlots last weekend and sold \$150 worth of tshirts. I also talked a lot about our convention and helped several people get registered.

While I was there, I met a couple who's homegroup is on the Young Harris Campus and was THRILLED to learn how excited they are. They have invited me to their end of the month celebration to talk more about the convention and have told me they are ready and willing to help with anything. This was such a special encounter. I am so happy to have met them and to learn that they have already been announcing the convention at meetings in Young Harris and in Blairsville! Great job to everyone who has been getting the word out up there!

I am planning to visit the college in February and hope any one who was unable to attend last time will be available. I am waiting on a date from the college now.

I am available should you need anything at all.

Thank all of you for serving with me. It's truly an honor.

Rosemary H  
404-889-2142

## HOST COMMITTEE - SUGGESTED TIME LINE

### Host Committee:

Election of Host Admin (Done by host area prior to bid meeting)  
Election of Subcommittee Chairs (July)  
Submit budget changes to AB (September)  
Selection of Convention Theme and Logo (with Arts & Graphics) (Complete by October)  
Determine hours of operation for Merchandise Room and Registration (subject to approval by AB) (March)  
Approve Program (May)  
Approve Entertainment for convention (February)  
Order Banner (April)  
Print Tickets (May)

### Arts & Graphics:

Convention Logo (Complete by October)  
Present Banner Design to host committee for approval (March)  
Present Ticket Design to host committee for approval (April)

### Auction:

Gather items for auction (July through June)

### Convention Information:

Inform Hospitals and Institutions about convention (mid-February)  
Submit info to NA Way (December)  
Submit info to local newsletters/websites (November)  
Submit info to areas and regions on east coast (January and May)  
Gather local meeting lists to use at convention (May)  
Gather NA literature to use at convention (May)  
Prepare map of area with local restaurants (May)  
Gather info on transportation to and from airport (March)

### Entertainment and Fundraising:

Secure DJ's/Bands and events for convention (March)  
Purchasing decorations for convention (June 1)  
Gather list of people (those authorized in guidelines) to collect money & tickets at paid events & raffle at convention. (May)  
Plan and hold fundraisers for convention (July - June)

### Hospitality:

Purchase items for use in hospitality room at convention (prior to convention or as needed)  
Prepare a do's and don'ts poster board for hospitality room (prior to convention)  
Provide a lost and found and a message board (prior to convention)

### Marathon:

Prepare sign up sheets to be placed at reg. table at convention (prior to convention)  
Select format for marathon meetings (May)

## **HOST COMMITTEE - SUGGESTED TIME LINE**

Have reading cards available for marathon meetings (prior to convention)

### Merchandise:

Submit 3 bids and recommendation for preconvention merchandise (after logo has been selected)

Submit 3 bids and recommendation for convention merchandise (March)

Suggest hours of operation to host committee (prior to March Host Meeting)

Coordinate pre convention sales of merchandise and inventory (as needed)

### Program:

Selection of topics for workshops (April)

Selection of chair people for meetings and workshops (April)

Selection of meeting times (April)

Present program to host committee (to be approved at May Host meeting)

Submit list of choices for main speakers (March)

### Registration:

Design registration flyer (September – October)

Coordinate distribution of registration flyer (September - May)

Direct mailing to registrants from prior ECCNA's (January and May)

Submit 3 bids and recommendation for registration packet items. (April)

Suggest hours of operation to host committee (prior to April AB meeting)

Stuff registration packages (prior to convention)

### Serenity Keepers:

Prepare list of shifts and volunteers covering shifts (prior to convention)

Submit design of t-shirts to host committee (March)

Purchase t-shirts for volunteers (along with merchandise order)

**ECCNA 29 Treasurer Report**

Date:	7/8/2025	8/12/2025	9/9/2025	10/14/2025	11/11/2025	12/9/2025	1/13/2026
<b>Beginning Balance:</b>	-	(12,560.14)	(13,828.23)	(14,325.21)	(16,296.43)	(15,088.75)	(17,962.74)
<b>Less Adjustments:</b>	-	-	-	-	-	-	-
<b>Starting Balance:</b>	-	(12,560.14)	(13,828.23)	(14,325.21)	(16,296.43)	(15,088.75)	(17,962.74)

<b>Money In</b>	June	July	August	September	October	November	December
<a href="#">Registration</a>	(11,193.00)	(360.50)	(515.00)	(256.00)	(154.50)	(154.50)	(8,290.73)
<a href="#">Merchandise</a>	-	-	-	(705.00)	-	(1,445.00)	-
<a href="#">Fundraising</a>	-	(950.00)	-	(1,440.15)	-	(1,132.00)	-
<a href="#">Newcomer Donation</a>	(115.00)	-	-	(151.50)	(21.58)	(187.00)	-
<b>Gross Profit</b>	<b>(11,308.00)</b>	<b>(1,310.50)</b>	<b>(515.00)</b>	<b>(2,552.65)</b>	<b>(176.08)</b>	<b>(2,918.50)</b>	<b>(8,290.73)</b>
Square Fees	237.00			32.05		29.46	
PayPal Fees	12.09	42.41	18.02	6.83	5.85	5.05	
<b>Net Income</b>	<b>(11,058.91)</b>	<b>(1,268.09)</b>	<b>(496.98)</b>	<b>(2,513.77)</b>	<b>(170.23)</b>	<b>(2,883.99)</b>	<b>(8,290.73)</b>

<b>Money Out:</b>	June	July	August	September	October	November	December
<a href="#">AB Expenses</a>		-	-	-	-	10.00	-
<a href="#">Host Admin</a>		-	-	-	-	-	-
<a href="#">Convention Info</a>		-	-	-	-	-	-
<a href="#">Arts &amp; Graphics</a>		-	-	-	-	-	-
<a href="#">Entertainment &amp; Fundraising</a>		-	-	-	480.00	-	-
<a href="#">Serenity Keepers</a>		-	-	-	-	-	-
<a href="#">Hospitality</a>		-	-	-	-	-	-
<a href="#">Registration</a>		-	-	-	-	-	-
<a href="#">Merchandise</a>		-	-	542.55	897.91	-	-
<a href="#">Auction</a>		-	-	-	-	-	-
<a href="#">Program</a>		-	-	-	-	-	-
<a href="#">Site Costs</a>		-	-	-	-	-	-
<b>Total Expense</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>542.55</b>	<b>1,377.91</b>	<b>10.00</b>	<b>-</b>
<b>Net Profit:</b>	<b>(11,058.91)</b>	<b>(1,268.09)</b>	<b>(496.98)</b>	<b>(1,971.22)</b>	<b>1,207.68</b>	<b>(2,873.99)</b>	<b>(8,290.73)</b>

Accounting Adjustment	(1,501.23)	-	-	-	-	-	-
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**Revenue**

<b>Date</b>	<b>Registration</b>	<b>Merchandise</b>	<b>Fundraising</b>	<b>Donation</b>
<b>June</b>	219 total	-	-	-
<b>Cash</b>	(2,850.00)	-	-	(20.00)
<b>Square</b>	(8,137.00)	-	-	(25.00)
<u>Webstore</u>	(206.00)	-	-	(70.00)
<u>PayPal Fees</u>	9.16	-	-	2.93
<u>Square Fees</u>	237.00	-	-	-
<b>July</b>	7 total	-	Bid Shirts Deposited	-
<b>Cash</b>	-	-	-	-
<b>Square</b>	-	-	-	-
<u>Webstore</u>	(360.50)	-	(950.00)	-
<u>PayPal Fees</u>	14.00	-	28.41	-
<b>August</b>	4 as of 8/12/25			
<b>Cash</b>	-			
<b>Square</b>	-			
<u>Webstore</u>	(515.00)			
<u>PayPal Fees</u>	18.02	-	-	-
<b>September</b>				
<b>Cash</b>		(375.00)	(829.00)	(141.50)
<b>CashApp</b>				(10.00)
<b>Square</b>	(50.00)	(330.00)	(611.15)	
<b>Webstore</b>	(206.00)			
<u>PayPal Fees</u>	6.83	-	-	-
<u>Square Fees</u>	-	-	32.05	-
<b>October</b>				
<b>Cash</b>				(21.58)
<b>Square</b>				
<b>Webstore</b>	(154.50)			
<u>PayPal Fees</u>	5.85		-	-
<b>November</b>				
<b>Cash</b>		(950.00)	(751.00)	(187.00)
<b>Square</b>		(495.00)	(381.00)	
<b>Webstore</b>	(154.50)			
<u>PayPal Fees</u>	5.05	-	-	-
<u>Square Fees</u>		29.46	-	-
<b>December</b>				
<b>Cash</b>				
<b>Square</b>				
<b>Webstore</b>	(8,562.94)			
<u>PayPal Fees</u>	272.21	-	-	-

# ECCNA 29 Treasurer Report

## Expenses

	July	August	September	October	November	December
AB Expense					10	
Host Admin						
Convention Info						
Arts & Graphics						
Fundraising				480		
Serenity Keepers						
Hospitality						
Registration						
Merchandise			542.55	897.91		
Auction						
Program						
Site Costs						

### Refunds Submitted for Deposit Coupons

Thomas Hammock	41.25
Melanie Mello	86.10
Anita & David Sweet	100.00
Robert Hansen	86.10
Don Knapp	30.43
Kimberly Kaptur	51.50
Daniel Martino	72.20
Tina Barber	86.10
Kimberly English	86.10
Anthony (Andy) Pace	50.00

## Convention Information Report

January 13, 2026

Happy New Year!

The CI Committee is ready to roll as we get our flyers finalized. We have an email address: [convention.info.eccna29@gmail.com](mailto:convention.info.eccna29@gmail.com). We look forward to providing more substantive updates as we get rolling with the official flyers and the subsequent communications.

Other members of this committee have done the bulk of the communication work for upcoming fundraiser – thank you!

Our committee chair and vice-chair are registered, as are some other committee members. Rosemary updated about our new Young Harris friends. We will spend some time over the next couple of months creating local resources for incoming questions.

In loving service,

Susan H. and Edith T.

[susan.harris@epbfi.com](mailto:susan.harris@epbfi.com)

423.322.7357

[edithbgreatful@gmail.com](mailto:edithbgreatful@gmail.com)

423.923.8658

## **ECCNA 29 Arts & Graphics Report 01-13-26**

Worked on flyer for Jan 31 fundraiser with Bobbie Jo. Or maybe that was last month? I think that is good to go. Bobbie Jo has the latest version if anyone needs a copy. I think Joe had said something about having a program for the tables and a sign for ticket sales at the event. We can work with them and have those ready pretty quickly. I don't think Don or I will be attending the fundraiser, so I will have to get those to someone to print there and take to the fundraiser.

This month we worked on a new registration flyer. Have a draft of that that I will share.

We also worked on new convention artwork/logo. Have a draft of that that I will share.

Before I share the new art, let me say this -I hope the committee will approve these tonight, or suggest specific, actionable changes, giving us leeway to make minor suggested adjustments and any needed for printer specifications. This version is white on black. I would like to work with John P. to come up with a 2 or 3 color version.

ILS-

Michael & Don

## **January 2026**

### **ECCNA29 hospitality report**

1. still no purchases or money spent.
2. The thought occurred about finding people with willingness to serve in hospitality. We will have to wait to see who registers.
3. Within the next three months, I will make it a point to visit groups in the North Georgia Areas.
4. Most NA members of the North Georgia areas have not been to a convention. When visiting the groups there, I will explain how the day passes work.
5. I have had some feedback from some people saying they wanna help, but I gotta make sure they register.

Thank you  
Frank & Estelle

01/13/2026

### **Merchandise report**

Hello to all. I have placed an order for 72 pre-convention shirts. Did include 3x sizes on this order. Thanks to Don K. and Rosemary for helping with merchandise sales! Will see all at next fundraiser at the end of January!

ILS, John P.

# ECCNA 29 – Registration Report

Submitted by Sherry H

**Date: 1/13/26**

**Please make a note – Registration email is [GeorgiaEccna@gmail.com](mailto:GeorgiaEccna@gmail.com)**

- I plan to be at 1/31 event – bringing chili.
- Please note – if you plan to register, and have coupon codes emailed to you – please be sure to apply them before paying to prevent refunds –
- If you do not have or can't find your coupon codes, please call me!
- Went live on 12/29

**If any committee members are asked, we are now just taking full registrations – the \$50 deposit option is no longer available. Full Reg and Day Passes, along with meal tickets are selling online.**

**At last meeting – the total Registrations 247 + 5 day passes as of 12/9/25**

**As of today, Tuesday, January 13, 2026 – here is our breakdown:**

- Village Rooms – sold out
- Appleby will be the next to sell out, over ½ way sold
- Tower rooms – still plenty available

**Committee members registered in full = 14**

Calculating 10 more needs to register and should have received their codes via email.

Please note – I have noted some requests, but the best way to guarantee who your share person is...please ask them to register as soon as possible, especially if in Appleby!

**Actual fully paid registered = 67**

**I have confirmed the following full registrations by dorm:**

- Village = 20, sold out
- Appleby = 27 (leaves only 23 available)
- Tower = 17 (one is single room) leaves 184 available)

**Day Passes sold = 13 (2 are cornhole, 1 raffle winner) paid**

**Meal Tickets sold = 4 Friday Dinner, 4 Saturday Dinner, 2 Saturday Breakfast & 2 Sunday Breakfast**

**Tasks Pending:**

- Need updated flyer with full registration information to distribute to all areas & regions
- Research Registration Packet items – get 3 quotes – have by February meeting to present to Rosemary
- Meet with Vice Registration Chair to review ALL registration details – scheduled for February 7th
- Upload flyer to NAWS Events & Calendar – currently posted up to March 2026
- Reminder email to those who have not fully registered – will send in February
- Need proposed schedule from programming – confirm timeline.
- Set Registration Hours for Programming Committee to add, upon approval of AB

### **Budget Information:**

- No expenses at this time, all work was processed electronically

### **Ongoing - Registration Assignments – Beds / Dorms**

- Update list with all shared names
- Room assignments based on bed types / registration / shares
- Reconcile all registrations fully paid

### **Tasks completed:**

- Distribute flyers to all Regions on East Coast, and additional regions
- Email invoicing for remaining balances due, 10% off list – COUPON CODE
- Email coupons for remaining registrants with full balance due Dorm room pictures & descriptions – Received from Rosemary, Young Harris website
- Obtain prices set by AB for full reg & meal tickets
- Set-up webstore with product / prices for registrations
- CAP quantities set for each room type (to not oversell)
- Pre-reg flyers (policy, 8 months prior to convention)

### **Direct Mailing:**

- To all previous NA members on attendance roster
- Purchase envelopes

### **Budget for Registration Packets**

- Set quantity with options for overage
- Registration badges
- Work with the Merchandise committee to gain three (3) bids for each item
- Registration items
- Pre-reg gift for 215
- Map of Facility / Parking
- Registration Packet Assembly

Submitted proposed budget:

<b><u>Registration</u></b>	<b><u>ECCNA 29</u></b>	
Mailings	\$200	200 @ .78 cents postage = \$156
Envelopes	\$20	
Pre-Reg Onsite Special	\$1,505	215 pre-reg on site, est \$7.00
Registration Flyers	\$600	at .10 cents each, estimated 6,000 flyers
Registration Packages	\$1,800	based on 500 total @ \$3.60 each
Misc	\$50	

### **Registration Operations**

- Registration hours set – Host Committee & AB Approval
- Schedule – review with Programming Committee

- Dorm Room Keys signature forms created / received from YHC

Previously Reported:

**Additional Registration Information: Samples received and look great!**

- Met with GCI – Georgia Corrections Industries – see information,
  - Manufacture items made at Georgia State Prisons
  - Received quotes for a few registration items:
    - Magnets = 4 in, consider for pre-pre special items
    - Decals – 3 in
    - Street Blades
  - Ordered a few samples using pre-reg logo and NA symbol